



**Extend Visibility  
Beyond the  
Front Lines**

**WorkMarket  
Access Portal**

Extend visibility and collaboration across stakeholders from both within your organization and your clients' teams.

## How the WorkMarket Access Portal Works



Personalize your Access Portal:

- Your branding
- Configurable permissions
- Optimized for mobile

Visibility and access for your managers and your clients to:

- Create assignments
- Review assignments
- Approve assignments
- Manage documents

### Extend Visibility to your Stakeholders

Keep your clients happy and boost your team's productivity. The self-service portal allows you and your clients to access work details such as the status of an assignment via a mobile friendly interface.

### Give Control to your Stakeholders

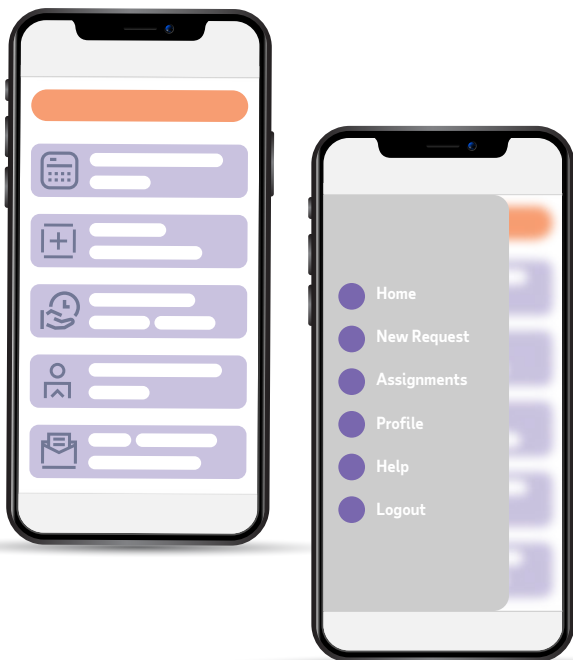
Clients and internal stakeholders can create work order requests and receive real-time updates. Allow your customers a 360 degree view of their assignments on the WorkMarket platform.

# What Can You Do with the WorkMarket Access Portal ?

## Extend Your Value Proposition

Involve clients in the workflow process directly. Give your clients a branded portal where you control the messaging including:

- URL
- Logo
- Background Color
- Text Color
- Hero graphic
- Footer



## Enable Users in the Field

The Access Portal provides your clients a mobile view to perform tasks such as checking the status of an assignment, viewing a deliverable or asking a question.

## A Self Service Option for your Clients

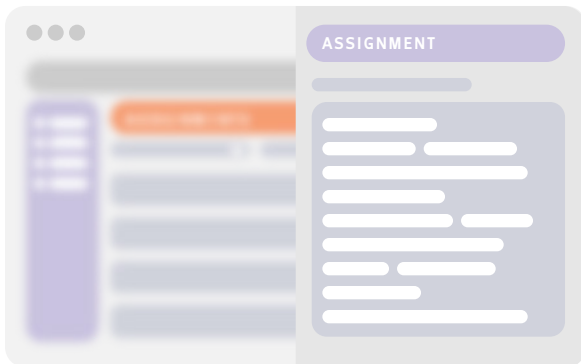
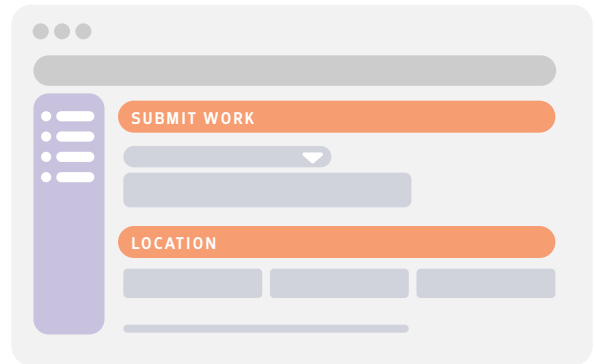


### Client Assignments

Allow your clients to see the fields which are predetermined by you. Allow clients to view only, comment on, or create assignments.

### Create Assignments

Provide custom access and views to internal teams or your clients making it easier to create assignments.

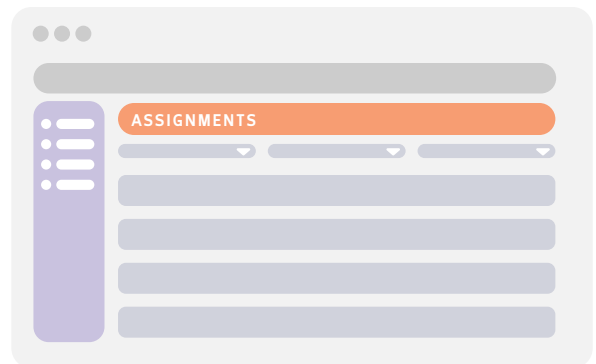


### View/Update/Approve Assignments

Based on permissions, clients can see any detail on an assignment and even make updates to custom fields. You can also let them approve and rate the work.

### Powerful Search and Filtering

Search by status, date and any metadata on your assignment.



## Extend Control to Clients and Make Your Services more Sticky

### Launch Pad

Get messages from clients, create and search through assignments, all in one place. Give real-time updates to your clients and access dashboards and messages.



### Multiple Skins

You can provide a single portal for all clients, or if necessary provide a personalized portal for a specific client.

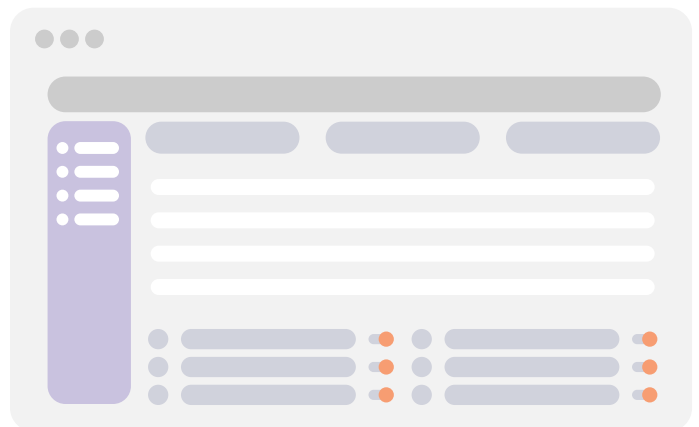


### Granular Permissions


Personalize the experience for each of your clients and their users. Allow users to upload and download documents/deliverables. Users can also approve assignments and rate work.

Control Permissions at the field level:

- Custom naming of fields
- Access to view, edit fields







Unlock the power of  
your extended workforce.  
**Reach out to learn more.**

Call 877-245-8906 or  
visit [WorkMarket.com](http://WorkMarket.com)

## About WorkMarket, An ADP company

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WorkMarket was founded in 2010 and in 2018 was acquired by ADP, a global provider of HR technology and services. With ADP resources, WorkMarket continues to be focused on providing enterprise technology to help companies unlock the power of their extended workforce.