

## **Environmental behaviour principles at DEC, dated 9 February 2018**

The principles for observing environmental principles are based on internal regulations applicable to the environmental management system and are in conformity with legal requirements in the field of environmental protection. These principles are mandatory for all employees of external companies (hereinafter “the contractors”) working at DEC.

### **1. Soil and underground water protection**

- 1.1 Employees of the contractors are required to prevent any possible leaks of dangerous substances during their work to lands, surfaces and sewer system of DEC.
- 1.2 They must preventively use means for avoiding leaks, i.e. for drops and spills; these means can be entrapment baths, textile and loose sorbents. Any leaks should be immediately and completely removed and a responsible employee of DEC informed in the event of a leak into the sewer system.
- 1.3 Entry and use of vehicles and mechanical machines without valid technical inspection is prohibited, as there is a possibility of leakage of working liquids.
- 1.4 Nothing can be drained to sewer system, tanks, or pits in the plant without prior consent.

### **2. Manipulation of dangerous chemical substances and preparations**

- 2.1 Should the contractor use substances classified as dangerous according to the Chemical Substances and Preparations Act, material safety data sheets must be provided and they must be available to all employees DEC who may come in contact with the substances.
- 2.2 Should the contractor use substances classified as toxic, highly toxic or corrosive or carcinogenic identified with R-phrase 45 or 49, mutagenic identified with R-phrase 46 and toxic for reproduction identified with R-phrase 60 or 61, the substances must be protected against unauthorized use by other persons.

### **3. Air protection**

- 3.1 Idle running of engines of vehicles, machines and machinery, particularly in the production halls, on the weighbridge, material and goods loading/unloading (dispatch and receipt of goods, storage of raw materials etc.) is prohibited in the whole area of DEC.
- 3.2 Burning of waste and materials in an open fire is prohibited in the whole area of DEC.

### **4. Waste management**

The following obligations apply to the contractor’s employees:

- 4.1 Keeping workplace tidy, i.e.:
  - Store waste only in identified collecting bins
  - Mark materials for further use in places where they can be confused with waste
  - To use means for preventing particularly liquid and loose waste from leaking from collecting bins on the floor, such as entrapment baths, textile and loose sorbents and remove and clean any leaks immediately.
- 4.2 Should, based on the contractual relationship, the employees be allowed to store waste in the collecting bins of DEC, the contractor’s employees should observe internal principles for waste management according to instructions of the responsible employee of the DEC department, i.e. particularly sorting of waste by categories and types in designated collection bins.
- 4.3 Should, based on the contractual relationship, the contractor be the source of waste, the contractor shall arrange waste management in conformity with Wastes Act № 185/2001 Coll. at his own expenses. The contractor shall arrange sorting, collecting, and marking of waste at workplaces – departments of DEC and protect such against theft or leak into the environment and arrange for their removal or use, including transport, in conformity with Wastes Act requirements.
- 4.4 The contractor declares that by taking over the waste in the DEC premises, he assumes liabilities of the originator according to Wastes Act № 185/2001 Coll., as amended, liabilities of dispatcher according to the European Agreement concerning the International Carriage of Dangerous Goods by Road (ADR), as amended and holds relevant approvals for taking over of the waste.

**5. Provision of services that require qualification in the field of environment**

The contractor warrants that he either holds applicable approvals in compliance with applicable legislation or purchases these services from a qualified expert in case of the services that require expert qualification.

**6. Sanctions**

DEC reserves the right to reduce the amount charged by the contractor by the contractual fine upon demonstrable or intentional breach of these principles and rules by the contractor and the contractor agreed therewith.