

Invoice



Notaries.com
We make becoming a notary easy

Business Name:
Notary Public/Signing Agent Name:
Phone:
Email:
Business Address:
Commission Number:
Commission Expiration Date:

Billed To

Client Name:
Company (if applicable):
Phone:
Email:
Billing Address:

Invoice Details

Invoice Number:
Invoice Date:
Due Date:

Payment Method

- Cash
- Check
- Credit/Debit Card
- Zelle / Venmo / PayPal
- Other: _____

Notes/Terms

Payment is due by the date listed above.
Late fees may apply after __ days.
Notary fees comply with state regulations.

Date of Service	Description of Service	Quantity	Rate	Amount

Client Signature

Date

Notary Signature

Date

Subtotal _____

Taxes (if applicable) _____

Additional fees _____

Grand Total: