



wework

WeWork Australia Office Add-ons Catalogue

2021

Office Add-ons

From office branding to new finishes, these handpicked products are curated by WeWork design experts—specifically sized and formatted to fit your WeWork office.

Tech Services Bundles

Enhance your network performance, speed, and security with our full-stack technology bundles. No CapEx required.

The prices set out in this catalogue are for reference only and subject to final confirmation by WeWork after taking into account the specific requirements of any request. Nothing herein shall constitute a standing offer and any requests for add-ons are subject to contract.



How to place an order

Step 1

Submit a Support Request through the Members Network.

Step 2

Specify your Item/s in the support request
For example: Happy Plant Medium Floor Planter

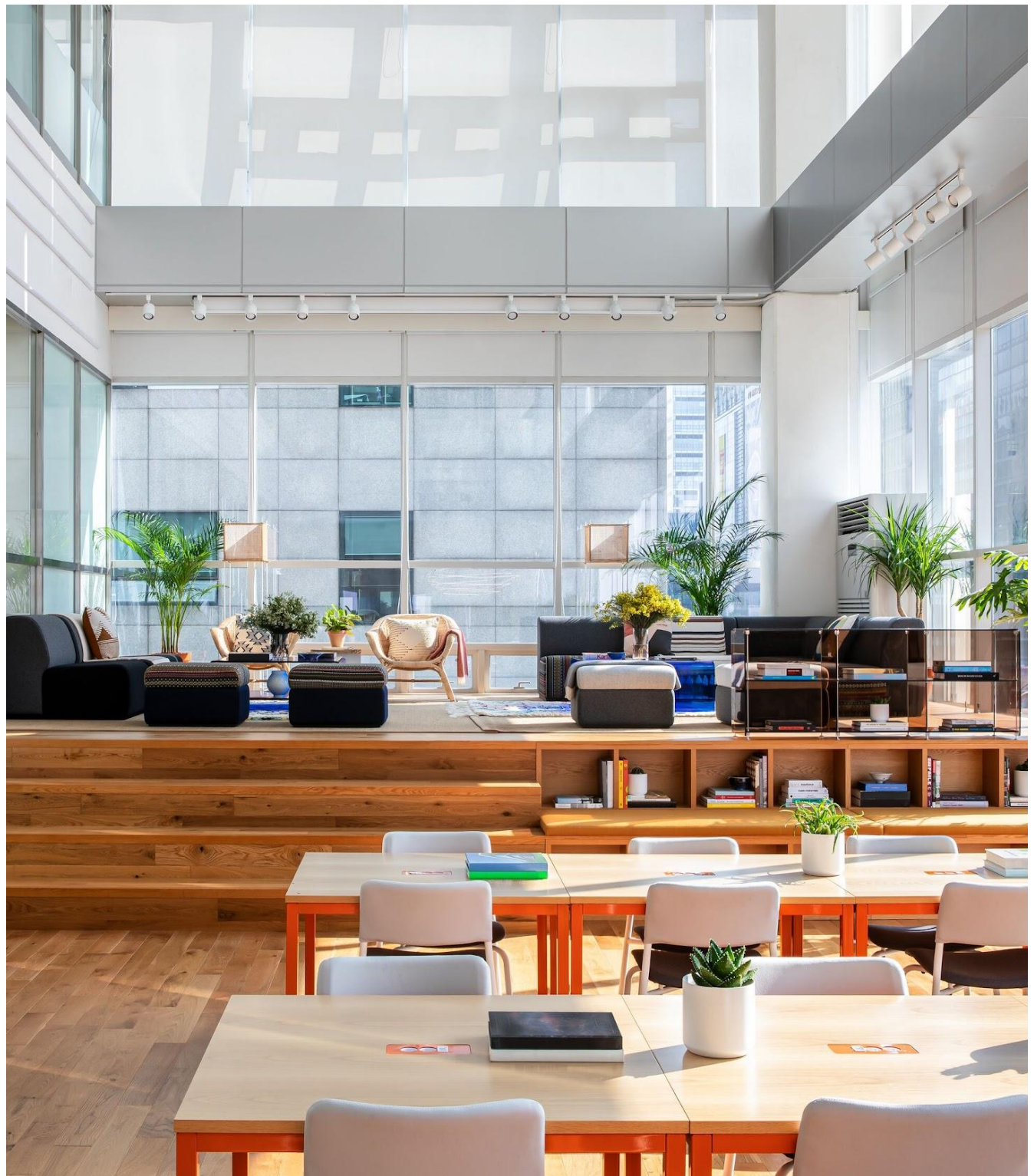
Step 3

Approve the quoted price via email and sign the membership agreement amendment sent to you via email, which will ensure the cost is added to your upcoming invoice.

Step 4

Await timely updates from your community team and get ready to enjoy your new add-on purchase.

If you have any questions along the way, please reach out to your Community Team.



WeWork Office Add-ons

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SECTION

FINISHES

01

Privacy Vinyl

For pricing, please request a consultation

Notes

This add-on requires a technician to verify the space and take dimensions. This does not require the member to be out of the space.

Full panel or 75% panel privacy vinyl cannot be installed along the corridor.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Corridors and meeting rooms



Between offices

Corridor Panels

Dimensions

750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF). Scope of work dimensions to be taken by Third Party

Color

White Visible Reflectance 79% & Visible Light Transmittance 85%

Material

3M Dusted Crystal

Adjoining Office Panels

Dimensions

Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF). Scope of work dimensions to be taken by Third Party

Color

White Visible Reflectance 79% & Visible Light Transmittance 85%

Material

3M Dusted Crystal

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Paint

For pricing, please request a consultation

Notes

This add-on requires a technician to verify the space and take dimensions. Depending on the scope of work, this could require the member to vacate the office space for such reasonable time period as may be required by WeWork to install the add-on.

Upon vacating the space, the member is to make good the walls to original colour.

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Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



General white paint

Color DULUX White on White

SKU DULUX - 5W



Member selected accent paint

Color TBD by Member
(Subject to WeWork approval)

SKU TBD by Member
(Subject to WeWork approval)

Finish TBD by Member
(Subject to WeWork approval)

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Carpet Offering

Cost: Price upon request
Lead time: 5- 6 weeks

Notes

This add-on requires a technician to verify the space and take dimensions. The carpet scope of work must be a wall-to-wall application. Depending on the scope of work, this could require the member to vacate the office space for such reasonable time period as may be required by WeWork to install the add-on.

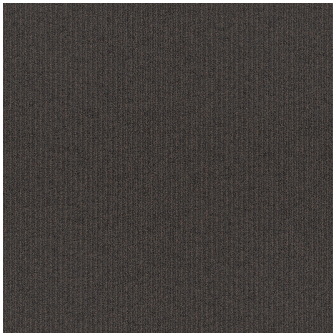
As part of the regular cleaning service provided, the carpet will be vacuumed in lieu of mopping the wood floor. Any requests for a deep cleaning will be an additional cost.

Upon vacating the space, the member is to make good the floors to original condition.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

High Traffic Areas: Bark



Conference Rooms: Straw



Dimensions

500mm x 500mm per tile (Single direction install only, no quarter turn)
Scope of work dimensions to be taken by Third Party

Material

BCF Nylon Type 6 - 100% Recycled content

Compatibility

All meeting rooms & offices (colour selection subject to WeWork approval)

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SECTION

ACCESSORIES

02

Additional Desk Power Unit

**Power Unit with 2 x Rotated GPO's -
from \$155 + GST per unit**

**Power Unit with 2 x Rotated GPO's
& 2 x Fast Charge USB -
from \$225 + GST per unit**

**Power Unit with 4 x Rotated GPO's
& 3 x Data ports -
from \$165 + GST per unit**

**Mounting Tray with 2 x clipped
GPO's & mounting brackets -
from \$150 + GST per unit**

Notes

These General Power Outlet (GPO) units bring power to the work surface for more convenient and accessible use. Ideal for charging mobile devices and accessories.

Subject to electrical capacity and power configurations at allocated building.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Power Unit: 2 GPO

Specifications 2 x Rotated GPO's

Colour White

Installation Supply & Installation

Power Unit: 2 GPO + 2 USB

Specifications 2 x Rotated GPO's
2 x Fast Charge USB

Colour White

Installation Supply & Installation

Power Unit: 4 GPO + 3 Data

Specifications 4 x Rotated GPO's
3 x Data Provision

Colour White

Installation Supply & Installation

Mounting Tray with 4 GPO

Specifications 1 x Single Tier Mounting Tray
2 x Mounting Brackets
1 x Power Unit with 4 GPO's

Colour White

Installation Supply & Installation

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Happy Plant

Desktop Planter: \$85 + GST

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST



Notes

Breathe life into your indoor areas with a 'happy plant' (*Dracaena fragrans*). Also called corn plants, they're hardy plants with attractive long arching leaves growing from the top of bare thick woody stems.

Light Level - Low
Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Desktop Planter

Dimensions 200mm plant

Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Spathiphyllum Peace Lily

Desktop Planter: \$85 + GST

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST

Notes

The peace lily is a tropical species that is a favorite flowering houseplant. A striking plant when used in mass display, the peace lily blooms in spring with long-lasting flowers that hover gracefully over the leaves on the stalks. A well-grown peace lily may bloom twice a year, resulting in several months of flowers. The plant has glossy oval leaves with points that emerge from the soil.

Light Level - Low

Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Desktop Planter

Dimensions 200mm plant

Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Monstera

Desktop Planter: \$85 + GST

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST

Notes

Swiss cheese plant or fruit salad, whichever name you choose; this gorgeous plant (*Monstera deliciosa*) would make a stunning addition to any room. Its lovely big green leaves develop interesting holes and splits and gives an instant jungle feel.

Light Level: Medium

Difficulty: Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Desktop Planter

Dimensions 200mm plant

Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Fiddle Leaf Fig

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST

Notes

Looking to create a bold statement indoors, but with minimal fuss? Grow a fiddle leaf fig (*Ficus lyrata*). With its large glossy leaves and intriguing growth habit, it's the perfect statement plant for indoors or in a protected spot on your deck.

Light Level - High

Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Umbrella Plant

Desktop Planter: \$85 + GST

Larger Floor Planter: \$160 + GST

Notes

The umbrella tree (*Schefflera actinophylla*) is ideal for creating a large leafy statement indoors, growing to around 2 m tall. It's a low maintenance tropical-looking indoor plant, perfect for time poor Gardeners.

Light Level - Medium
Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Desktop Planter

Dimensions 200mm pot

Large Floor Planter

Dimensions 300mm pot

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Plant Hire & Maintenance

For pricing and to find out what plants are available for hire, please request a free consultation with our vendor.

Note: Minimum 12-month commitment



Ongoing Plant Hire & Maintenance

Hire and Maintenance of plants includes regular visits from our trusted plant technicians to maintain your indoor plantscapes, including:

- Watering of plants
- Spray and wipe down plant leaves
- Fertilising of plants
- Plant Trimming
- Control of plant pests and diseases
- Replacement of deteriorating plants as necessary

Specifications

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SECTION

Branding

03

Branded Logo on Door

Cost: Price upon request
Lead time: 4 weeks

Notes
Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Swing Door



Sliding Door

Description	(1) Colour vinyl logo on swing or sliding door. Logo size will be scale within a maximum print size of 410mm x 305mm
	Color
	Door Logo: Colour Vinyl
Material	Vinyl Film

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Branded Privacy Vinyl Band Multi-Panel Logo 2 Panels

Cost: Price upon request
Lead time: 4 weeks

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication. This item will require a technician to field verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Description	(1) die cut logo across (2) fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).
	Color
	Die cut: Clear Frosted Vinyl band: Mat Crystal-i
Material	Vinyl Film

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Branded Privacy Vinyl Band Multi-Panel Logo 3 Panels

Cost: Price upon request
Lead time: 4 weeks

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication. This item will require a technician to field verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Description

(1) die cut logo across (3) fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Mat Crystal-i

Material

Vinyl Film



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Branded Privacy Vinyl Band Multi-Panel Logo 4+ Panels

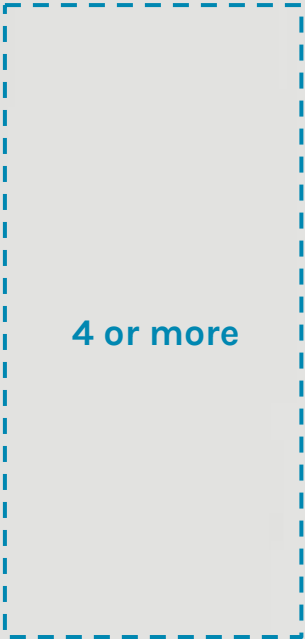
For pricing, please request a consultation.

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication. This item will require a technician to field verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Description

(1) die cut logo across (4) or more fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Mat Crystal-i

Material

Vinyl Film

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Wall Signage

Custom Vinyl Wall Logo

Cost: Price upon request
Lead time: 4 weeks

Custom Dimensional Wall Logo

Cost: Price upon request
Lead time: 4 weeks

Notes

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Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Custom vinyl wall logo

Dimensions	Logo width not to exceed 915mm wide.
	Top of logo to be installed at 1675mm above finished floor.
Color	Multicolor
Material	Vinyl



Custom dimensional wall logo

Dimensions	Logo width not to exceed 915mm wide.
	Top of logo to be installed at 1675mm above finished floor. Three-dimensional logo not to exceed a thickness of 50mm.
Color	Multicolor
Material	PVC or Acrylic

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SECTION

Health & Safety Services

04

Personal Protective Equipment (PPE)

General Purpose Disposable Face Masks:
\$36 per box + GST

Powder Free Vinyl Gloves M Clear:
\$17 per box + GST

Digital Infrared Thermometer:
\$125 per unit + GST

Minimum order of \$60 + GST

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



General Purpose Disposable Face Masks (Box of 50)

Specifications

General purpose, easy to use and wear, single use disposable face mask

Features:

3 Ply
Elastic ear loop
Comfortable fit
Blue, non-woven fabric
Latex free
Box of 50



Powder Free Vinyl Gloves in Clear, Size Medium (Box of 100)

Specifications

Suitable for applications, cleaning, food processing, gardening, food preparation dental, pharmaceuticals, automotive and painting.

Features:

Close fitting
Latex free
Beaded cuff
Clear
Medium
Box of 100



Digital Infrared Thermometer

Specifications

Multi-functional thermometer, tests body, forehead as well as objects

Features:

Beep alert
Non-contact Infrared technology
Suitable for adults, children and objects
Measurement in degrees Celsius
Backlit LCD display
Quick accurate 1 second reading
20 Memories
Warranty: 2 years
TGA Registered
ARTG Approved no: 335503
*Please note: Does not include batteries, requires 2 x AAA batteries

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Sanitiser Dispensers

Hand Sanitiser Dispenser:
\$91 per unit + GST

Touchless Dispenser & Stand For
Gel/ Soap:
\$225 per unit + GST

Notes

If you require our assistance to assemble and install items or maintain stock in the hand sanitiser dispensers, please reach out to your community team to be advised of pricing as this is not included in the cost of the item.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Hand Sanitiser Dispensers

Specifications

Suitable for gel sanitizers and soap
Refillable canister, bottle (1200ml)

Features:

Capacity up to 1200ml
Lockable with window design
Battery can be used more than 30,000 times
Light indicator for low power
Automatic dispensing
Drip tray included
Wall mountable, screws supplied
Dimensions: 450mm x 180mm x 110mm
Battery operated (Not included), Requires 4 x C Batteries



Touchless Dispenser & Stand For Gel/Soap

Specifications

Features:

Suitable for gel sanitizers and soap
Refillable canister, bottle (1200ml)
Lockable with window design
Battery can be used more than 30,000 times
Light indicator for low power
Heavy duty base (Included)
Automatic dispensing
Drip tray included
Dispenser Dimensions: 450mm x 180mm x 110mm
Battery operated (Not included), Requires 4 x C Batteries

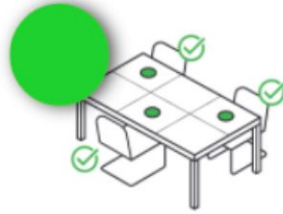
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Behavioural Signage

Green Dots:
Price Upon Request

Social Distancing Decal:
Price Upon Request

Floor Arrow Decal:
Price Upon Request



Green Dots

Specifications

Large green stickers; ideal solution for designating which seats are suggested for use to encourage social distancing.



Social Distancing Decal

Specifications

Promote social distancing in high traffic areas.



Floor Arrow Decal

Specifications

Used to create a one way traffic flow.

Notes

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Daily Office Cleaning

For services outside of the detailed scope, please request a consultation.

Notes

All cleaning solutions used are EPA approved.

Please allow for up to 4 business days for your additional cleaning(s) to begin.

Pricing will reflect 4 x nightly cleans in addition to the 1 x nightly clean per week provided to members as standard.

Minimum one month commitment.

*Product specification is subject to change based on availability, pricing and regional variances.

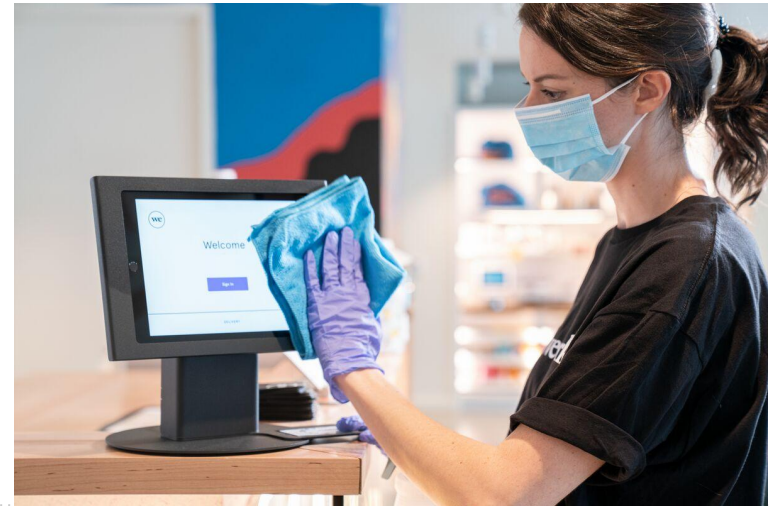
Taxes not included but will be charged on final invoice.

Description:

This Daily Office Cleaning add-on ensures that your office is cleaned every weekday (Monday through Friday).

Example of the Cleaning scope:

- Damp wipe of desks if clear, keeping them mark free
- Full vacuum and mop all flooring
- Vacuum and wet wipe floor tracks
- Carefully dust all light fixtures under 2M
- Carefully dust computer on both sides
- Carefully dust any WeWork cabinetry if clear
- Spot clean all non marked glass with no writing
- Dust ledges in all directions, both internal side and hallway side.
- Damp wipe chair arms, side and back rest plastic
- Damp wipe mouse
- Damp wipe keyboard
- Wipe door handle and light switches
- Wipe dust from chair legs



1 - 6p Office

Cost

Price upon request

7 - 12p Office

Cost

Price upon request

13 - 20p Office

Cost

Price upon request

21 - 40p Office

Cost

Price upon request

41p+ Office

Cost

Price upon request

One-Time Office Cleaning

For services outside of the detailed scope, please request a consultation.

Notes

All cleaning solutions used are EPA approved.

Please allow for up to 4 business days for your additional cleaning to take place.

No minimum commitment.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.

Description:

This One-Time Office Cleaning add-on provides a single additional office clean upon request.

Example of the Cleaning scope:

- Damp wipe of desks if clear, keeping them mark free
- Full vacuum and mop all flooring
- Vacuum and wet wipe floor tracks
- Carefully dust all light fixtures under 2M
- Carefully dust computer on both sides
- Carefully dust any WeWork cabinetry if clear
- Spot clean all non marked glass with no writing
- Dust ledges in all directions, both internal side and hallway side.
- Damp wipe chair arms, side and back rest plastic
- Damp wipe mouse
- Damp wipe keyboard
- Wipe door handle and light switches
- Wipe dust from chair legs



1 - 6p Office

Cost

Price upon request

7 - 12p Office

Cost

Price upon request

13 - 20p Office

Cost

Price upon request

21 - 40p Office

Cost

Price upon request

41p+ Office

Cost

Price upon request

SECTION

OPERATIONS

05

Handyman Labour

Standard Handyman Rates

The standard handyman rate is \$125 + GST for the first hour (minimum of 1 hour works) and \$100/hour + GST following this (charged in 30 min. increments) plus any additional labour costs/supplies.

Notes

At the end of your Membership, your workspace will need to be reverted back to its original condition. Make Good costs will be quoted and charged to you upon your move out.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.



Furniture Assembly

Description

Our maintenance team can assemble any additional furniture you would like to bring in, including shelving, cabinets, and other items. All you need is to confirm that all supplies/parts are on-site.

Price

Price dependent on job

Material

Any additional labour costs/supplies will be charged.

Mounting Items

Description

Do you have art, a tv, whiteboard, small neon signs, etc that you would like to be mounted on a wall in your office? Once you provide dimensions and necessary materials, our team can assist in mounting.

Price

Price dependent on job

Material

Any additional labour costs/supplies will be charged

Removalist Service

Removalist Service Rates

1 Driver + 1 Truck:

From \$408 + GST (*min 4 hours*)

1 Driver + 1 Offsider + 1 Truck (3T):

From \$744 + GST (*min 4 hours*)

1 Driver + 2 Offsider + 1 Truck (5T):

From \$1,080 + GST (*min 4 hours*)

On Site Labour (*1 person, no vehicle*):

From \$336 + GST (*min 4 hours*)

Notes

At the end of your Membership, your workspace will need to be reverted back to its original condition. Make Good costs will be quoted and charged to you upon your move out.

Save for loss caused by the gross misconduct or negligent act or negligent omission of WeWork, WeWork will not be held liable for any risk or damage to any Member's property occurring during the provision of removalist services. Member remains solely responsible for maintaining insurance in respect of its property at all times. The provision of such services shall not and is not intended to constitute a bailment of Member's property at any time.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Photographs are representative examples of products and do not necessarily depict the products referenced. WeWork makes no warranty regarding the accuracy of the information and disclaims any liability arising from the use of the information contained herein. Dimensions are approximate and subject to variances. It is your obligation to independently verify particulars of the products. WeWork reserves the right to make changes to any product. Reference to third party names is for informational purposes only and is not necessarily an endorsement or association of WeWork or vice versa.

Relocation Services

Description

Our team can assist with the transfer of your furniture;

- External Relocation (outside a WeWork building)
- Internal Relocation (within a WeWork building)
- Interstate Relocation *
- End to End Relocation

Assembly/Disassembly of Furniture

Description

Our team can assist with the assembly or disassembly of furniture within a WeWork office.

Furniture Disposal

Description

Secure disposal of any furniture and/or IT equipment

Packing/Unpacking Services

Description

Our team can assist in the packing/unpacking of items/equipment into your WeWork office.

Sustainable Furniture Disposal

Description

A sustainable rehoming of redundant furniture.

After Hours HVAC

For pricing, please request
a consultation



Working late, have an after hours
event on? We will ensure the
temperature is just right for you!

Description

Let us know the finer details of your event including the location, date and time, and we will work with our facilities team to keep you comfortable.

Price

Price dependant on request

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.

SECTION

SECURITY & REPORTING

06

Security Services & Hardware

For security guard rates on public holidays, weekends or after-hours pricing, please request a consultation.

Note all guard requests have a minimum shift time of 4 hours.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Permanent Security Guard

Description	Permanent Security Guarding with a minimum commitment of 120 hours over a four-week period.
Price	\$54 hr + GST (Mon - Fri) Penalty rates will apply for public holidays, weekends or after-hours (post 9pm).

Temporary Security Guard

Description	Temporary security guards, RSA officers / marshalls with a minimum of 4 hours per shift
Price	\$60 hr + GST (Mon - Fri) Penalty rates will apply for public holidays, weekends or after-hours (post 9pm).

Security Hardware

Description	Self managed CCTV Systems. Install and supply Keycard readers/Access control units
Price	Price upon request

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Guest & Access Control Reports

Guest check-in reports present data on the guests who check in for a either an individual member or a single company on a single day.

Access control reports present data on the swipes of WeWork members' keycards across the site and/or specific office.

Access control report fees are to be paid upfront in full.

Data disclosed will be subject to the applicable provisions of the Privacy Act and any other applicable data privacy laws.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Guest Check-In Report: One Time

Description	A single report of your guests check-ins (reported per day)
Price	\$250.00 + GST

Access Control Report: One Time

Description	Access Control Report (30 days of data)
Price	\$310 + GST

Access Control Report: Weekly

Description	Access control report
Price	\$123 + GST per week \$6,400 + GST per year

Access Control Report: Monthly

Description	Access control report
Price	\$123 + GST per month \$1,480 + GST per year

Access Control Report: Quarterly

Description	Access control report
Price	\$123 + GST per quarter \$490 + GST per year

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