



wework

WeWork Australia Office Add-ons Catalogue

2021

From office accessories to new finishes, these handpicked products are curated by WeWork design experts—specifically sized and formatted to fit your WeWork office.



How to place an order

Step 1

Submit a Support Request through the Members Network.

Step 2

Specify your Item/s in the support request

For example: *Happy Plant Medium Floor Planter*

Step 3

Approve the quoted price by signing the membership agreement amendment sent to you via email, which will ensure the cost is added to your upcoming invoice.

Step 4

Await timely updates from your community team and get ready to enjoy your new add-on purchase.

If you have any questions along the way, please reach out to your Community Team.



WeWork Office Add-ons

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SECTION

FINISHES

01

Privacy Vinyl

For pricing, please request a consultation

Notes

This add-on requires a technician to verify the space and take dimensions. This does not require the member to be out of the space.

Only the banded option can be installed along the corridor panels.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Corridors and meeting rooms



Between offices

Corridor Panels

Dimensions

750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF). Scope of work dimensions to be taken by Third Party

Color

White Visible Reflectance 79% & Visible Light Transmittance 85%

Material

3M Dusted Crystal

Adjoining Office Panels

Dimensions

Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF). Scope of work dimensions to be taken by Third Party

Color

White Visible Reflectance 79% & Visible Light Transmittance 85%

Material

3M Dusted Crystal

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Paint

For pricing, please request a consultation



General white paint

Color DULUX White on White

SKU DULUX - 5W



Member selected accent paint

Color TBD by Member
(Subject to WeWork approval)

SKU TBD by Member
(Subject to WeWork approval)

Finish TBD by Member
(Subject to WeWork approval)

Notes

This add-on requires a technician to verify the space and take dimensions. Depending on the scope of work, this could require the member to be out of the space for 1 - 2 days.

Upon vacating the space, the member is to make good the walls to original colour.

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Carpet Offering

Cost: Price upon request
Lead time: 5- 6 weeks

Notes

This add-on requires a technician to verify the space and take dimensions. The carpet scope of work must be a wall-to-wall application. Depending on the scope of work, this could require the member to be out of the space for 1 - 2 days.

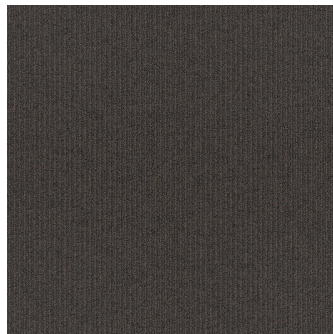
As part of the regular cleaning service provided, the carpet will be vacuumed in lieu of mopping the wood floor. Any requests for a deep cleaning will be an additional cost.

Upon vacating the space, the member is to make good the floors to original condition.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

High Traffic Areas: Bark



Conference Rooms: Straw



Dimensions

500mm x 500mm per tile (Single direction install only, no quarter turn)
Scope of work dimensions to be taken by Third Party

Material

BCF Nylon Type 6 - 100% Recycled content

Compatibility

All meeting rooms & offices (colour selection subject to WeWork approval)

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SECTION

ACCESSORIES

02

Happy Plant

Desktop Planter: \$85 + GST

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST



Notes

Breathe life into your indoor areas with a ‘happy plant’ (*Dracaena fragrans*). Also called corn plants, they’re hardy plants with attractive long arching leaves growing from the top of bare thick woody stems.

Light Level - Low
Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Desktop Planter

Dimensions 200mm plant

Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Spathiphyllum

Peace Lily

Desktop Planter: \$85 + GST

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST

Notes

The peace lily is a tropical species that is a favorite flowering houseplant. A striking plant when used in mass display, the peace lily blooms in spring with long-lasting flowers that hover gracefully over the leaves on the stalks. A well-grown peace lily may bloom twice a year, resulting in several months of flowers. The plant has glossy oval leaves with points that emerge from the soil.

Light Level - Low
Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Desktop Planter

Dimensions 200mm plant

Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Monstera

Desktop Planter: \$85 + GST

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST

Notes

Swiss cheese plant or fruit salad, whichever name you choose; this gorgeous plant (*Monstera deliciosa*) would make a stunning addition to any room. Its lovely big green leaves develop interesting holes and splits and gives an instant jungle feel.

Light Level: Medium

Difficulty: Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Desktop Planter

Dimensions 200mm plant

Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Fiddle Leaf Fig

Medium Floor Planter: \$110 + GST

Larger Floor Planter: \$160 + GST

Notes

Looking to create a bold statement indoors, but with minimal fuss? Grow a fiddle leaf fig (*Ficus lyrata*). With its large glossy leaves and intriguing growth habit, it's the perfect statement plant for indoors or in a protected spot on your deck.

Light Level - High

Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

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Medium Floor Planter

Dimensions 250mm pot

Large Floor Planter

Dimensions 300mm pot

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Umbrella Plant

Desktop Planter: \$85 + GST

Larger Floor Planter: \$160 + GST

Notes

The umbrella tree (*Schefflera actinophylla*) is ideal for creating a large leafy statement indoors, growing to around 2 m tall. It's a low maintenance tropical-looking indoor plant, perfect for time poor Gardeners.

Light Level - Medium
Difficulty - Easy

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Desktop Planter

Dimensions 200mm pot

Large Floor Planter

Dimensions 300mm pot

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Plant Hire & Maintenance

For pricing and to find out what plants are available for hire, please request a free consultation with our vendor.

Note: Minimum 12-month commitment



Ongoing Plant Hire & Maintenance

Hire and Maintenance of plants includes regular visits from our trusted plant technicians to maintain your indoor plantscapes, including:

- Watering of plants
- Spray and wipe down plant leaves
- Fertilising of plants
- Plant Trimming
- Control of plant pests and diseases
- Replacement of deteriorating plants as necessary

Specifications

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SECTION

Branding

03

Branded Logo on Door

Cost: **Price Upon Request**
Lead time: **4 Weeks**

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Swing Door



Sliding Door

Description	(1) Colour vinyl logo on swing or sliding door. Logo size will be scale within a maximum print size of 410mm x 305mm
	Door Logo: Colour Vinyl
	Vinyl Film

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Branded Privacy Vinyl Band Multi-Panel Logo 2 Panels

Cost: **Price Upon Request**
Lead time: **4 Weeks**

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication. This item will require a technician to field verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Description

(1) die cut logo across (2) fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Mat Crystal-i

Material

Vinyl Film

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Branded Privacy Vinyl Band Multi-Panel Logo 3 Panels

Cost: **Price Upon Request**
Lead time: **4 Weeks**

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication. This item will require a technician to field verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.

Description

(1) die cut logo across (3) fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Mat Crystal-i

Material

Vinyl Film



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Branded Privacy Vinyl Band Multi-Panel Logo 4+ Panels

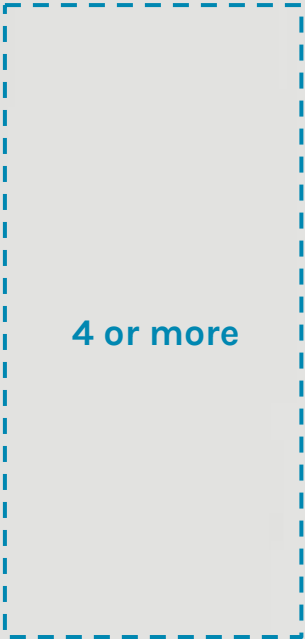
For pricing, please request a consultation

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication. This item will require a technician to field verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Description

(1) die cut logo across (4) or more fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 750mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Mat Crystal-i

Material

Vinyl Film

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Wall Signage

Custom Vinyl Wall Logo:

Cost: **Price Upon Request**
Lead time: **4 Weeks**

Custom Dimensional Wall Logo:

Cost: **Price Upon Request**
Lead time: **4 Weeks**

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication. This item will require a technician to field verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Price includes shipping, handling, & installation. Taxes not included but will be charged on final invoice.



Custom vinyl wall logo

Dimensions	Logo width not to exceed 915mm wide. Top of logo to be installed at 1675mm above finished floor.
Color	Multicolor
Material	Vinyl

Custom dimensional wall logo

Dimensions	Logo width not to exceed 915mm wide. Top of logo to be installed at 1675mm above finished floor. Three-dimensional logo not to exceed a thickness of 50mm.
Color	Multicolor
Material	PVC or Acrylic

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SECTION

Health & Safety Services

04

Daily Office Cleaning

For services outside of the detailed scope, please request a consultation.

Notes

All cleaning solutions used are EPA approved.

Please allow for up to 4 business days for your additional cleaning(s) to begin.

Pricing will reflect 4 x nightly cleans in addition to the 1 x nightly clean per week provided to members as standard.

Minimum one month commitment.

*Product specification is subject to change based on availability, pricing and regional variances.

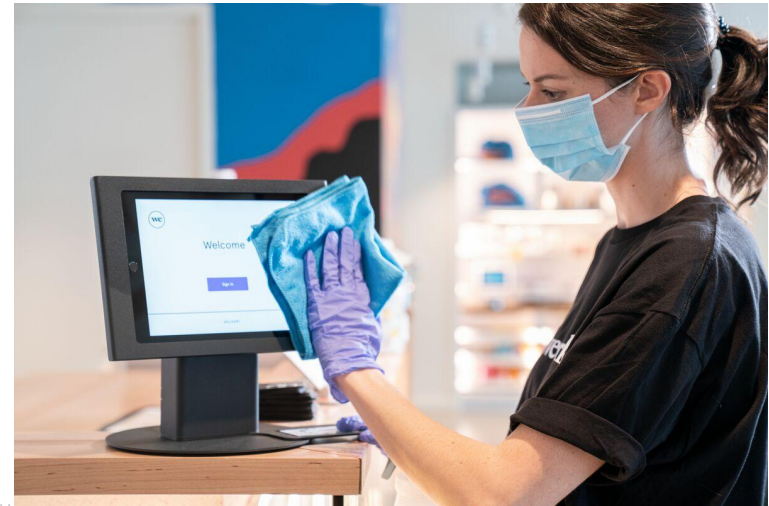
Taxes not included but will be charged on final invoice.

Description:

This Daily Office Cleaning add-on ensures that your office is cleaned every weekday (Monday through Friday).

Example of the Cleaning scope:

- Damp wipe of desks if clear, keeping them mark free
- Full vacuum and mop all flooring
- Vacuum and wet wipe floor tracks
- Carefully dust all light fixtures under 2M
- Carefully dust computer on both sides
- Carefully dust any WeWork cabinetry if clear
- Spot clean all non marked glass with no writing
- Dust ledges in all directions, both internal side and hallway side.
- Damp wipe chair arms, side and back rest plastic
- Damp wipe mouse
- Damp wipe keyboard
- Wipe door handle and light switches
- Wipe dust from chair legs



1 - 6p Office

Cost

Price upon request

7 - 12p Office

Cost

Price upon request

13 - 20p Office

Cost

Price upon request

21 - 40p Office

Cost

Price upon request

41p+ Office

Cost

Price upon request

One-Time Office Cleaning

For services outside of the detailed scope, please request a consultation.

Notes

All cleaning solutions used are EPA approved.

Please allow for up to 4 business days for your additional cleaning to take place.

No minimum commitment.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.

Description:

This One-Time Office Cleaning add-on provides a single additional office clean upon request.

Example of the Cleaning scope:

- Damp wipe of desks if clear, keeping them mark free
- Full vacuum and mop all flooring
- Vacuum and wet wipe floor tracks
- Carefully dust all light fixtures under 2M
- Carefully dust computer on both sides
- Carefully dust any WeWork cabinetry if clear
- Spot clean all non marked glass with no writing
- Dust ledges in all directions, both internal side and hallway side.
- Damp wipe chair arms, side and back rest plastic
- Damp wipe mouse
- Damp wipe keyboard
- Wipe door handle and light switches
- Wipe dust from chair legs



1 - 6p Office

Cost Price upon request

7 - 12p Office

Cost Price upon request

13 - 20p Office

Cost Price upon request

21 - 40p Office

Cost Price upon request

41p+ Office

Cost Price upon request

SECTION

OPERATIONS

05

Handyman Labour

Standard Handyman Rates

The standard handyman rate is \$125 + GST for the first hour (minimum of 1 hour works) and \$100/hour + GST following this (charged in 30 min. increments) plus any additional labour costs/supplies.

Notes

At the end of your Membership, your workspace will need to be reverted back to its original condition. Make Good costs will be quoted and charged to you upon your move out.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.

Furniture Assembly

Description

Our maintenance team can assemble any additional furniture you would like to bring in, including shelving, cabinets, and other items. All you need is to confirm that all supplies/parts are on-site.

Material

Any additional labour costs/supplies will be charged.

Mounting Items

Description

Do you have art, a tv, whiteboard, small neon signs, etc that you would like to be mounted on a wall in your office? Once you provide dimensions and necessary materials, our team can assist in mounting.

Price

Price dependent on job

Material

Any additional labour costs/supplies will be charged

After Hours HVAC

For pricing, please request
a consultation

Working late, have an after hours
event on? We will ensure the
temperature is just right for you!

Description

Let us know the finer details of your
event including the location, date and
time, and we will work with our facilities
team to keep you comfortable.

Price

Price dependant on request

*Product specification is subject to change based on
availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.

SECTION

SECURITY SERVICES & HARDWARE

06

Security Services & Hardware

Extra Security Services:

\$80 hr + GST (Mon - Fri, excluding Public Holidays)

\$100 hr + GST (Weekend & Public Holidays)

(min. 3hr shift)

Security Hardware
Price upon request

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.

Extra Security Services

Description	Security guards and RSA Officers (Marshalls) on attendance
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Security Hardware

Description	Self managed CCTV Systems. Install and supply Keycard readers/Access control units
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