



wework

WeWork South Africa Office Add-ons Catalogue

2022

Office Add-ons

From office branding to new finishes, these handpicked products are curated by WeWork design experts—specifically sized and formatted to fit your WeWork office.

Tech Services

Enhance your network performance, speed, and security with our full-stack technology bundles. No CapEx required.

The products and services offered in this Catalogue are only available to businesses which are current WeWork members and for business use only.



How to place an order

Step 1

Submit a Support Request through the WeWork Members Network.

Step 2

Specify your Item/s in the support request

For example: *Corridor Panels*

Step 3

Approve the quoted price approve the quoted price and sign the add-ons amendment to your membership agreement. The cost will be added to your upcoming invoice

Step 4

Await timely updates from your community team and get ready to enjoy your new add-on purchase.

If you have any questions along the way, please reach out to your Community Team.



WeWork Office Add-ons

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SECTION

FINISHES

01

Privacy Vinyl

For pricing, please request a consultation

Notes

This add-on requires a technician to verify the space and take dimensions. This does not require the member to be out of the space. This will be priced on overtime, and installation is required after hours.

Full-height and partial-height vinyl cannot be installed along the corridor storefront.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes may be applicable.



Corridors and Meeting Rooms



Between Offices

Corridor Panels

Dimensions

785mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF). Scope of work dimensions to be taken by Third Party

Color

White Visible Reflectance 79% & Visible Light Transmittance 85%

Material

Satin Crystal HD Frost

Adjoining Office Panels

Dimensions

Top of Privacy Vinyl installed at 1575 mm Above Floor Finish Level (AFF). Scope of work dimensions to be taken by Third Party

Color

White Visible Reflectance 79% & Visible Light Transmittance 85%

Material

Satin Crystal HD Frost

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Acoustic Panels

For pricing, please request a consultation



Acoustic Panels To Gypsum Wall

Dimensions

2440x1220mm per panel. Scope of work dimensions to be taken by Third Party

Color

Light Grey

Material

A lightweight and semi-rigid acoustic panel, 100% Polyester Fibre (PET).

Notes

This add-on requires a technician to verify the space and take dimensions.

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SECTION

Branding

02

Branded Logo On Doors

For pricing, please request a consultation



Swing Door



Sliding Door

Notes
Logo files to be provided by member and shop drawing to be approved by WeWork prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes may be applicable.

Description	(1) Colour vinyl logo on swing or sliding door. Logo size will be scale within a maximum print size of 410mm x 305mm
Color	Door Logo: Colour Vinyl
Material	Vinyl Film

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Glass Partition Signage

For pricing, please request a consultation

Notes

Logo files to be issued by client/member prior to fabrication. Typical die cut color logo on door. Small die cut signage (no color) on adjacent fixed storefront panel. Pricing varies by size & design.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes may be applicable.



Branded Privacy Vinyl With Logo At Door - Small Office

Dimensions	Logos and die cuts will be a maximum print size of 410mm x 305mm per storefront panel. For offices with 3 or less storefront panels.
Color	Door Logo: Color Clear logo & band: Satin Crystal HD Frost
Material	Vinyl Film



Branded Privacy Vinyl With Logo At Door - Large Office

Dimensions	Logos and die cuts will be a maximum print size of 410mm x 305mm per storefront panel. For offices with 3 or more storefront panels.
Color	Door Logo: Color Clear logo & band: Satin Crystal HD Frost
Material	Vinyl Film

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Branded Privacy Vinyl Bands

For pricing, please request a consultation



Multi-Panel Logo - 2 Panels

Description

(1) die cut logo across (2) fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 785mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Satin Crystal HD Frost



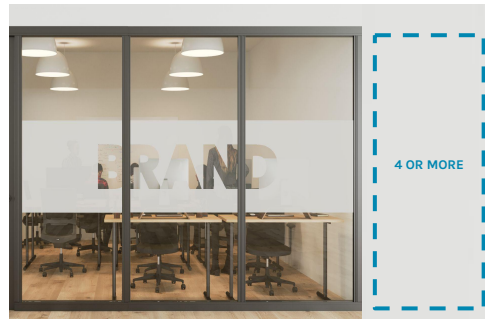
Multi-Panel Logo - 3 Panels

Description

(1) die cut logo across (3) fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 785mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Satin Crystal HD Frost



Multi-Panel Logo - 4 Panels

Description

(1) die cut logo across (4) or more fixed panels. Logo will be a maximum print size of 1520mm x 710mm across all panels. 785mm band. Top of Privacy Vinyl installed at 1650mm Above Floor Finish Level (AFF).

Color

Die cut: Clear
Frosted Vinyl band: Satin Crystal HD Frost

Notes

Logo files to be issued by member and shop drawing to be approved by WeWork prior to fabrication.

This item will require a technician to verify the scope prior to fabrication.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes may be applicable.

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Wall Signage

For pricing, please request a consultation

Notes

Logo files to be issued by client/member prior to fabrication. Pricing varies by size & design.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes may be applicable.



Custom vinyl logo

Dimensions	Logo width not to exceed 36” wide.
	Top of logo to be installed at 66” above finished floor.
Color	Multicolor
Material	Vinyl



Custom dimensional logo

Dimensions	Logo width not to exceed 36” wide.
	Top of logo to be installed at 66” above finished floor. Three-dimensional logo not to exceed a thickness of 2”.
Color	Multicolor
Material	PVC or Acrylic

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SECTION

Cleaning Services

03

One-Time Office Cleaning

For exact pricing, please request a consultation

Notes

Please allow for up to 10 days for your additional cleaning(s) to begin.

For services outside of the detailed scope, please request a consultation.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.



Description:

This One-Time Office Cleaning add-on provides a single additional office clean upon request.

Example of the Cleaning scope:

- Damp wipe of desks if clear, keeping them mark free
- Cleaning of high touch areas, including door handles, counters etc
- Removal of trash, replace plastic liner, wipe down inside and outside of receptacle.
- Wipe down outside of glass entry door
- Full sweep and mop of floors
- Vacuum all carpet and area rugs

1 - 20p Office

Cost

Upon request

21 - 40p Office

Cost

Upon request

41p+ Office

Cost

Upon request

Daily Office Cleaning

For exact pricing, please request a consultation

Notes

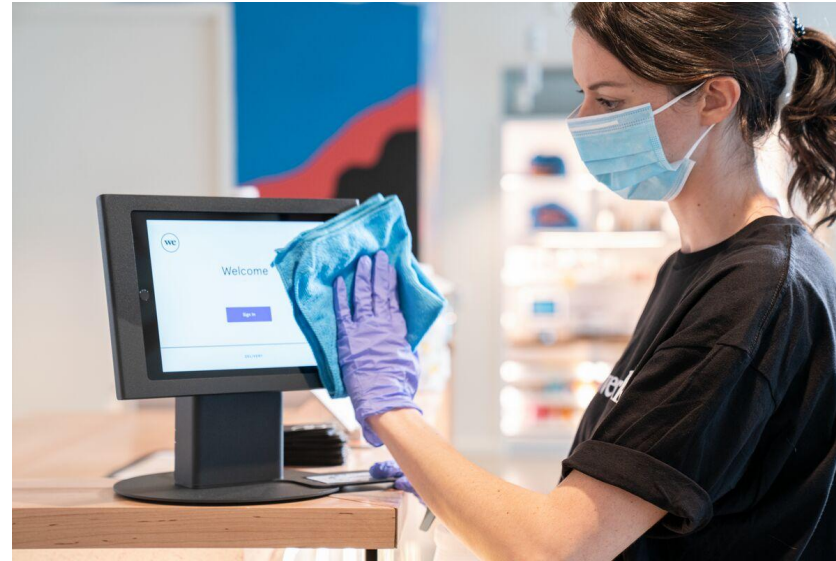
Please allow for up to 10 days for your additional cleaning(s) to begin.

Minimum three month commitment.

For services outside of the detailed scope, please request a consultation.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.



Description:

Daily Office Cleaning: have your office cleaned every weekday (Monday through to Friday)

Example of the Cleaning scope:

- Damp wipe of desks if clear, keeping them mark free
- Cleaning of high touch areas, including door handles, counters etc
- Removal of trash, replace plastic liner, wipe down inside and outside of receptacle.
- Wipe down outside of glass entry door
- Full sweep and mop of floors
- Vacuum all carpet and area rugs

1 - 20p Office

Cost

Upon request

21 - 40p Office

Cost

Upon request

41p+ Office

Cost

Upon request

SECTION

OPERATIONS

04

Handyman Labour

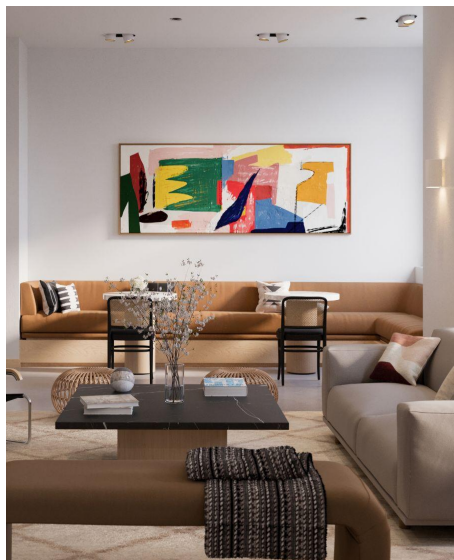
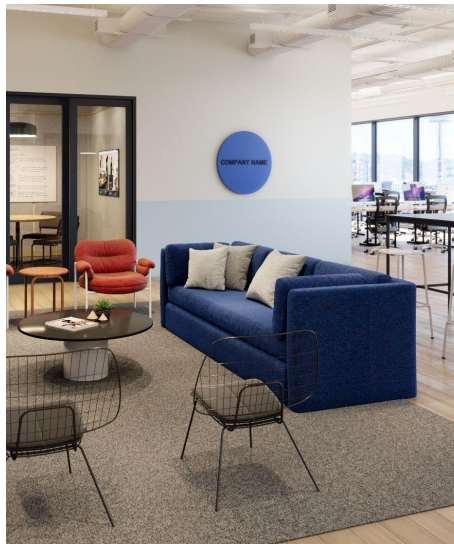
For exact pricing, please request a consultation

Notes

At the end of your Membership, your workspace will need to be reverted back to its original condition. Restoration costs will be quoted and charged to you upon your move out.

*Product specification is subject to change based on availability, pricing and regional variances.

Taxes not included but will be charged on final invoice.



Furniture Assembly

Description

Our maintenance team can assemble any additional furniture you would like to bring in, including shelving, cabinets, and other items. All you need is to confirm that all supplies/parts are on-site.

Price

Price dependent on job

Material

Any additional labour costs/supplies will be charged.

Mounting Items

Description

Do you have art, a tv, whiteboard, small neon signs, etc that you would like to be mounted on a wall in your office? Once you provide dimensions and necessary materials, our team can assist in mounting.

Price

Price dependent on job

Material

Any additional labour costs/supplies will be charged

Onsite Parking

For pricing, please request
a consultation

Needing to park your car or bike?
Life’s too short to circle the block
looking for a spot.

Description

Access to parking on a daily or long term basis.

Prices and rates vary by location.
(Not available in all locations)

Only available to WeWork members

*Product specification is subject to change based on availability, pricing and regional variances.







Taxes not included but will be charged on final invoice.

SECTION

TECH SERVICES

05

Tech Services

Service	Description	Benefits	Price*
 Private WiFi (SSID)	Support data security by giving your employees a branded, private wireless (WiFi) network with unthrottled access to available internet bandwidth.	<ul style="list-style-type: none"> — Only accessible with a unique password, a Private SSID ensures your employees' machines are separated from other devices on the general WeWork WiFi network — Authenticate against your corporate infrastructure 	R2,180 + VAT
 Public IP Address	For those who wish to build their own network, establishing a public IP on the WeWork network will allow your members direct internet access to their own firewall or appliance.	<ul style="list-style-type: none"> — Uniquely identify your team's Internet traffic — Whitelisting — Securely support VPN and remote access 	R960 + VAT
 Private VLAN	Establish a private and security-enhanced connection on our wired network—separating your employees' internet traffic from other members.	<ul style="list-style-type: none"> — Enhanced Security — Networking 	R960 + VAT
 Enterprise direct connect VPN	A connection to your company's network with enhanced security, supported by primary and backup circuits for a reliable connection. No VPN client required.	<ul style="list-style-type: none"> — Removes the need for a VPN client — Private VLAN and SSID are included with the service, making your employees' connection even more secure. 	R6009/mo. + VAT
 Dedicated Bandwidth	High-performance internet, exclusively for your employees, featuring enhanced security and speeds. Includes primary and secondary Internet Service Provider circuits to support internet continuity if one circuit fails.	<ul style="list-style-type: none"> — Shorter installation times — Back-up reliability — 24/7 monitoring 	100Mbps: R17,730/mo. + VAT 200Mbps: R33,700/mo. + VAT 400Mbps: R60,780/mo. + VAT
 On-site Co-location	Store your network gear in a climate-controlled, secured environment within a WeWork IT room. This offering is sold by rack unit ("RU").	<ul style="list-style-type: none"> — Secured room with cooling — Uninterruptible power source (UPS) to help protect your equipment should the primary source of power fail 	1 RU: R2,700/mo. + VAT 10 RU: R16,600/mo. + VAT 20 RU: R28,700/mo. + VAT

*All services are subject to a R2037 set-up fee and applicable taxes.

Services are subject to availability in your building. Services not available for WeWork On Demand members and not all services are available to WeWork All Access members. Private Video conferencing is available for most private meeting rooms with existing A/V infrastructure. WeWork's technology team will be in touch to confirm product availability.



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Thank
you

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