

Statement of Responsibilities and Suitability

Important information

The Motability Scheme provides an affordable, all-inclusive package for our disabled customers. This relies on customers understanding and following the Scheme rules.

Before placing your order, please read this information carefully. If you have any questions or do not understand any part of this form, you should speak to your dealer before proceeding.

Both you and the dealer must confirm your understanding and acceptance of the rules and financial implications to allow the application to proceed.

Note: The customer or appointee (if applicable) must be present at the application. If they are not, the application cannot be submitted.

Suitability (dealer to complete)

Customer suitability

Please tick to confirm the following:

The customer is in receipt of a qualifying allowance. If you are new to the Scheme you must have 12 months allowance remaining on your award.

The recipient/appointee is aware that, if the allowance is stopped, the contract will end, and the car will need to be returned.

The recipient/appointee is aware that for drivers under 25, only petrol, diesel or hybrid cars with an ABI Insurance Group of 16 or lower and with a power output of 120 brake horsepower (BHP) or less, or electric cars with an ABI Insurance Group of 21 or lower and with a power output of 140 brake horsepower (BHP) or less, are available. This includes any nominated drivers.

Nominated driver suitability

Please tick to confirm the following:

The recipient/appointee is aware that any proposed nominated drivers aged under 21 must live with the customer in order to be eligible as a nominated driver on the policy.

The recipient/appointee has selected a car that meets the requirements of any driving licence restrictions.

The recipient/appointee is aware that if the named drivers live at a different address, they must notify Motability Operations. A telematics device (tracker or DriveSmart) may be required if no drivers live with the customer (or disabled person if different), irrespective of their age.

Statement of responsibilities (customer to complete)

I understand and confirm that I will throughout the lease agreement:

- Use the car for my benefit or the benefit of the disabled customer (if applicable) and keep it under my control at all times
- Not use the car for commercial purposes (for example, as a taxi or delivery vehicle)
- Provide my permanent residential address
- Ensure the car is only driven by drivers named on the Certificate of Motor Insurance
- Ensure all drivers hold a valid driving licence
- Notify Motability Operations or its partners of any changes in circumstances
- Report any accident, damage or theft and notify insurers of any licence changes within 48 hours
- Keep the car for the full agreement term (usually 3 or 5 years)
- Not allow use of the car outside the Scheme rules (including driving other vehicles where not permitted)

I understand and accept the above

Suitability

Allowance

Please confirm the following:

- I understand that my qualifying allowance will be relinquished and diverted to Motability Operations to cover the rental instalments due under the lease

I understand and accept the above

Mileage and potential additional costs (customer to complete)

Please read carefully and confirm your understanding.

I understand and confirm that (unless otherwise stated in the agreement or agreed by Motability Operations):

- My lease includes an annual mileage allowance of 10,000 miles (or the amount stated in my agreement)
- If I exceed this allowance, I will be charged 25 pence per mile (including standard rate VAT) for each additional mile.*

- Exceeding the mileage allowance will result in additional costs that I am responsible for paying
- I have considered my expected mileage and believe the allowance is suitable for my needs
- If my circumstances change, I should contact Motability Operations to discuss my options

Annual mileage	Extra cost per month	Extra cost per year	Total over 3-year lease
11,000	£20.83	£250	£750
12,000	£41.67	£500	£1,500
15,000	£104.17	£1,250	£3,750

I understand and accept the associated mileage costs set above.

Financial understanding

Please confirm that you have considered and understand that additional costs may apply, which may include the following:

Advance Payment (if applicable)

Fuel or charging costs (EVs and PHEVs will likely have lower range in colder conditions or if using comfort electrical features). This includes breakdowns due to running out of fuel/charge

Insurance excess

Uninsured damage costs

Cost of any chargeable adaptations

Additional mileage costs (25 pence per mile including standard rate VAT if allowance exceeded)*

Costs of the VE103 for taking the car abroad

I confirm that I understand the key costs associated with this lease, including potential additional charges and that I am comfortable that I can afford these costs.

Car suitability

The recipient/appointee must confirm that all of the following factors have been considered before placing the order. If the car becomes unsuitable during the lease, the answers to these questions may be reviewed.

1. The recipient/appointee is happy with the accessibility and comfort of the car? This includes but is not limited to:

- a. Electric windows and mirrors
- b. Air conditioning
- c. Width of door openings
- d. Comfortable seat and seating position
- e. Suitable door sill height
- f. Suitable door handle design
- g. Suitable boot lid or hatchback opening
- h. Suitable size and seating
- i. Suitable controls. For example, ignition, handbrake, infotainment system
- j. Transmission (manual/automatic/semi-automatic)
- k. Colour/paint finish

Yes No

2. The recipient/appointee is happy that the car can accommodate relevant mobility aids such as wheelchairs, scooters or any other required equipment? This may include:

- a. The ability to safely and securely stow away mobility aids
- b. The possible benefit of an adaptation such as a hoist
- c. The possibility that an additional person may be required to help stow mobility aids

Yes No

3. The recipient/appointee is aware of the availability of adaptations that can help them with:

- a. Getting in and out of the car
- b. Driving the car
- c. Stowing wheelchairs and scooters

Yes No

*If you qualify for VAT relief, VAT will be reduced to 0%.

If the customer is interested in receiving more information about adaptations, please contact a Motability Scheme adaptations installer. Details available at motability.co.uk/adaptations or telephone 0300 456 4566. Adaptations fitted after handover are not subsidised.

Adaptation suitability (dealer to complete if applicable)

1. Can you confirm that the vehicle will be suitable for the required adaptations? If unsure check with installer.

YesNo
2. Has the recipient/appointee discussed the chosen adaptations with the installer? Installer will complete a suitability questionnaire.

YesNo

Please check that this has been completed before releasing the vehicle for adaptations to be fitted.
3. If a boot hoist has been chosen, the recipient/appointee confirms they understand the potential impact on the chosen vehicle's configuration when the hoist is in operation.

YesNo
4. If driving controls have been chosen. For example, mechanical hand controls, the recipient/appointee confirms they are comfortable with their operation and can use them in a safe manner remaining in control of the vehicle at all times.

YesNoN/A
5. The required adaptations have been selected to meet any driving licence restrictions.

YesNoN/A

Declaration & data protection
(customer to review all information complete above)

- I confirm that the information provided is accurate
- I understand my responsibilities under the Scheme
- I confirm the vehicle and mileage allowance are suitable for my needs
- I understand the financial commitments and potential additional costs
- I agree to notify Motability Operations of any changes
- I acknowledge that I, any nominated speaker and drivers are expected to always communicate in a reasonable and respectful manner. Any inappropriate, offensive or abusive behaviour displayed to Motability Operations, its Scheme partners or dealers may result in the termination of services and other appropriate actions
- I acknowledge that Motability Operations will disclose personal information relevant to this application to the DWP, Veterans UK and trusted partners who provide services to our customers. For more information, see the Privacy Notice at motability.co.uk/privacy-notice

Customer signature:	Date
	/ /

Nominated driver signature (if present*):	Date
	/ /

Nominated driver signature (if present*):	Date
	/ /

Nominated driver signature (if present*):	Date
	/ /

Dealer signature:	Date
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*If proposed nominated drivers are not present at the time of application they must have completed a Driver Fair Processing Declaration Form.