

For Credit Union Office Use Only	
Account Number:	



Legal Name Change/Signature Update Form*

This form is only to be used when changing the legal name of an individual on an account due to marriage, divorce, or pursuant to a valid court order or other legal process.

***THIS FORM IS NOT TO BE USED FOR MINOR ACCOUNTS NOR CHANGING THE NAME OF A BUSINESS ENTITY.**

DATE: _____

Account Number(s): _____

Current Account Name: _____

By signing this form, you are authorizing us to change your name on the account listed above, and any accounts you are associated with. This includes sub-accounts and other services associated with this account number, including if applicable loans; and all services associated with this account number (together "accounts").

The undersigned hereby authorizes the Credit Union to change my name as explained above from the Current Account Name to:

 NEW ACCOUNT NAME (print new account name)

Proof of Legal Name Change:

Applicable laws require that we obtain proof of the name change requested. You must include acceptable proof of your legal name change in order for the Credit Union to act on your request.

<input type="checkbox"/> Marriage License / Certificate AND Social Security Account Number Card	<input type="checkbox"/> Divorce Decree Specifically Addressing Name Change	<input type="checkbox"/> Valid Court Order (Must have visible stamp / mark showing filed)	<input type="checkbox"/> Government Issued Identification with photo, name, date of birth, address
---	---	---	--

Agreement and New Signature: The undersigned understands that by changing my name does not change my ownership/status in any way, and further understands that this form specifically amends each account (as defined above) / signature accordingly. The undersigned authorizes the Credit Union to use the following signature as my true and legal signature. I understand that by changing the signature on my account this does not change my account ownership/status in any way, and I further understand that this form specifically amends each account accordingly. Except as expressly addressed herein, this document does not in any way alter or change your existing agreements or certifications with/to the Credit Union. The undersigned consents that the Credit Union may report information concerning their accounts using the New Legal Name listed herein. Checks; access devices; or other items will be printed / imprinted using the New Legal Name as it appears above; however, Credit Union shall not in any way be prohibited from processing any orders or transactions; responding to requests that the Credit Union is legally required or entitled to respond to or otherwise recognizing matters directed to the undersigned prior legal name where it is otherwise appropriate or required that the Credit Union do so.

Sign Here with your New Legal Name: _____

Print Here with your New Legal Name: _____

Date Signed with your New Legal Name: _____

***NOTARY BLOCK** to be completed if Name Change form is not completed in presence of Elevations employee

State of _____

County of _____

Signed before me on _____, 20____

by _____ (name(s) of individual(s) making statement)

(Notary's official signature)

(Title of office)

(Commission Expiration)

***ELEVATIONS EMPLOYEE WITNESS BLOCK** to be completed if Name Change form is completed in presence of Elevations employee

Signed before me on _____, 20____

by _____ (name(s) of individual(s) making statement)

(Elevations Employee's signature)

(Elevations Employee's printed name)

(Elevations Employee's title)
