

# **Terms of Reference – Senior Independent Director**

**Version 1.2**

PLC Board Adoption  
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*Group Secretariat*

## **Terms of reference of the Senior Independent Director**

The Senior Independent Non-Executive Director is responsible for:

### **1. Leadership**

- 1.1 Acting as the lead Non-Executive Director.
- 1.2 acting as a sounding board and providing support for the Chair of the Company (the “**Chair**”)
- 1.3 serving as an intermediary for the other Directors and shareholders, where appropriate, to resolve any significant issues.
- 1.4 convening and chairing those meetings of the Non-Executive Directors at which the Chair is not present.
- 1.5 taking responsibility for the orderly succession of the Chair, working closely with the Nomination Committee.
- 1.6 chairing meetings of the Nomination Committee when it is considering the appointment of a successor to the Chair; and
- 1.7 deputising for the Chair, as and when required.

### **2. Shareholder Communication**

- 2.1 Being available to shareholders if they have concerns which have not or cannot be resolved through contact with the Chair or other Executive Directors or for which such contact is inappropriate; and
- 2.2 attending the Company’s Annual General Meeting and to be available to answer questions put by shareholders.

### **3. Performance Evaluation**

- 3.1 Leading the evaluation of the Chair, without the Chair present and taking into account the views of the Executive and Non-Executive Directors, at least annually and on such other occasions as are deemed appropriate; and
- 3.2 communicating the results of any evaluation to the Chair.