

A Functional Disposal Authority Concept for Health Sector Information: Feedback form

This feedback form has four sections:

1. Respondent information
2. Consultation Part 1 - A functional disposal authority concept
3. Consultation Part 2 - Disposal recommendations for health sector
4. Consultation Part 3 - Expression of interest in obtaining disposal coverage

Please complete all the sections as appropriate and email to rkconsultation@dia.govt.nz by close of business, 16 December 2019.

1. Respondent information

Name:		
Organisation (if applicable):		
Sector (if applicable)	Health sector <input type="checkbox"/>	Other sector <input type="checkbox"/>
Public office	Yes <input type="checkbox"/>	No <input type="checkbox"/> (e.g. NGOs, Local Authorities)
Role (if applicable):		
Email address:		
Phone number:		
I am submitting this feedback:	as an individual <input type="checkbox"/>	on behalf of my organisation <input type="checkbox"/>

2. Consultation Part 1 – A functional disposal authority concept

We welcome your feedback on the functional disposal authority concept and have included a few questions that may assist in this:

- What thoughts do you have regarding the concept of using a functional disposal authority approach to appraisal?
- Do you think this concept is workable in a digital environment?
- What do you think about the process used to develop the FDAs? Do you have suggestions for any changes?



Feedback

3. Consultation Part 2 – Disposal recommendations for health sector information

We also welcome your feedback on the draft disposal recommendations made in FDA1 Personal Health Information, FDA2 Health Administration and FDA3 Population Health and Wellbeing.

- Do you agree or disagree with the draft disposal recommendations?
- If you disagree, what are the reasons why and what would you recommend?
- Do you agree or disagree with the proposed minimum retention periods and triggers?
- If you disagree, what are the reasons why and what would you recommend?
- Will it be easier or more difficult for sentencing by using FDAs? If more difficult, can you explain why?
- Is there anything else you consider important to mention, for example, are there any classes of information and records relating to these functions which do not appear to be covered?



Feedback

4. Consultation Part 3 – Expression of interest in obtaining disposal coverage

Ultimately the purpose of our new approach is to facilitate the expansion of disposal coverage across government and to encourage more active and regular implementation of authorised disposal actions.

We are currently designing a process by which agencies can express interest in signing up to an FDA and Archives can approve as appropriate. Although the process is not established yet, we would like to hear from public offices in the health sector who may create similar information and records to those covered by the 3 draft FDAs and have an interest in obtaining authorised disposal coverage. This will help us to further engage with these agencies and collaboratively design the sign-up process.

- Do you undertake similar functions to those described in any of the 3 draft FDAs?
- If you do, would the FDAs cover part or all of the core functions of your agency?
- If only partially appropriate, can you describe why?
- Would your agency be interested in signing up to one or all of the 3 draft FDAs to get disposal coverage?

Feedback

5. Additional comments

And finally, we also welcome any feedback or comments you have that may or may not fit anywhere else on this template.

Feedback

Thank you!

Thank you for taking the time to complete this form. Archives New Zealand values your feedback!