
Preface

Administrative law is valuable to all paralegals because administrative agencies interact with all of the other paralegal fields. Today's competitive professionals demand paralegals with knowledge and practical experience. The years since the last edition of this text have been active ones in administrative law. The approach of President Trump's administration to administrative law led to several significant U. S. Supreme Court decisions clarifying a variety of administrative law concepts. This edition of the text is updated to account for and explain those decisions. The Trump administration also made changes to rules, regulation, procedures, and policies in many administrative agencies. Many of those changes have been or soon will be retracted by the current administration. For that reason and because this is a basic text, many of those changes are not noted in this text.

While the main structure, style, and content of the text remains the same, this edition focuses on increasing the understandability of the text. Since it is a basic text for undergraduate students, for many students the text is their first exposure to administrative law. Each chapter in this edition starts with a "Chapter Preface" that provides the student with context for the materials they are about to study. Many chapters have additional context provided in the body of the chapter. To provide additional clarity, Chapter Four in previous editions has been split into two chapters, one on client substantive and procedural rights and one discussing the tension between clients' right to privacy and the public's right to know.

To enhance the paralegal's legal studies, this revised text continues to highlight the practical experience of Internet administrative agency websites with their individual news, rules, documents, and forms. There are also cites with documents in the Federal Register and access to court case decisions.

The readers of this textbook will discover well-thought-out reinforcement exercises to enhance their knowledge of administrative law. Readily available references to topics and pages ease the mastery of the subject. Exercises and examples of the practical aspects of the paralegal's work life are also provided. The Sixth Edition includes the updated Workbook, available to download at the product page that accompanies this book at www.AspenPublishing.com, as a classroom and home study aid. This workbook focuses on Internet-based exercises exploring laws, rules,

and agencies. It also includes information on agency websites, agency organization, and possible career options.

There are several features in the text to further illustrate and explain administrative law. STUDENT PRACTICE is an enhancement exercise that may be performed in the classroom as a written assignment or as voluntary practice for individual students. The CONCEPTS JOURNAL is a practical experience that enables each student to observe, analyze, and write on a pertinent topic in administrative law. The ADVANCED STUDIES is an entirely separate section at the end of each chapter that may be assigned in or outside of class. This expansive section offers a hands-on approach to documents and concepts and presents an opportunity for more in-depth study. The Sixth Edition also includes STATE PRACTICE EXERCISES designed to familiarize the student with state administrative law and agencies in their home jurisdiction. Each exercise asks the student to apply the concepts discussed in that exercise's section to a state administrative agency chosen by that student at the beginning of the course.

For the instructor, the teaching resources include reinforcement tools: fill-in worksheets, key terms crosswords, take-home exams, and research projects that may be completed in the book. There are also projects for library and Internet research.

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