

Preface

Thank you for buying this book.

The *CrunchTime* series is intended for people who want Emanuel quality but don't have the time to use the full-length *Emanuel Law Outline* on a subject. We've designed the series to be used in the last few weeks (or even less) before your final exams.

This book includes the following features, most of which have been extracted from the corresponding *Emanuel Law Outline*:

- **Flowcharts:** We've reduced many of the principles of administrative law to a series of 12 flowcharts, created specially for this book and never published elsewhere. We think these will be especially useful on open-book exams. The flowcharts begin on page 1.
- **Capsule Summary:** This is a 30-page or so summary of the subject. We've carefully crafted it to cover the things you're most likely to be asked on an exam. The Capsule Summary starts on page 39.
- **Exam Tips:** We've compiled these by reviewing dozens of actual essay and multiple-choice questions asked in past law-school and bar exams, extracting the issues and "tricks" that surface most often on exams. The Exam Tips start on page 77.
- **Essay Exam Questions and Answers:** These questions are actual ones asked on law-school exams. They start on page 99.
- **Short-Answer Questions and Answers:** These questions are generally in a yes-or-no format, with a mini-essay explaining each one. The questions start on page 125.
- **Multiple-Choice Questions and Answers:** These questions will help you quickly test your knowledge of some basic principles. The questions begin on page 157.

We hope you find this book helpful and instructive.

Good luck.

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