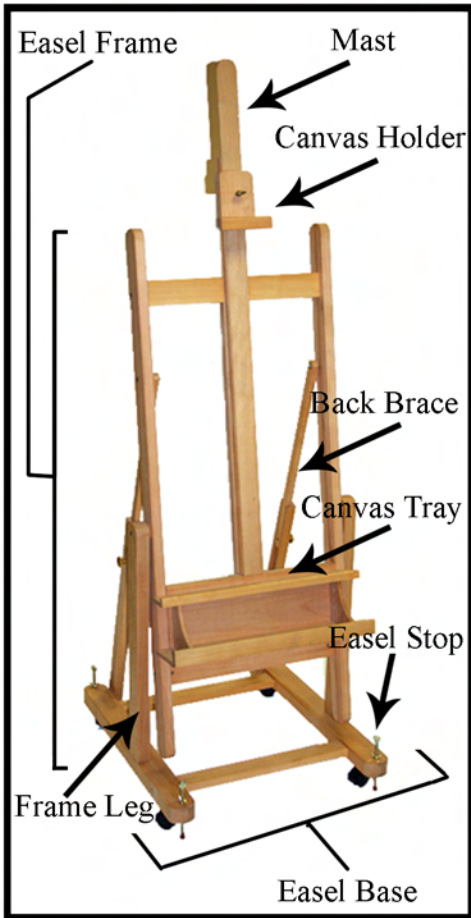




Utrecht Artists' Easel

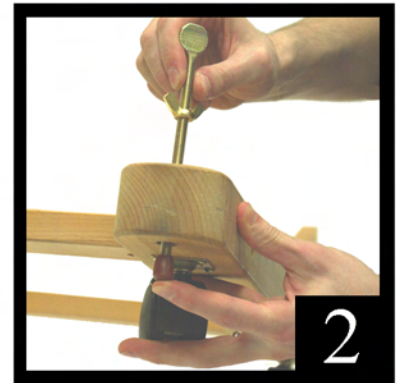
Assembly Instructions



1. Attach casters to bottom of easel base using 5/8" screws.



2. Remove rubber tips from all four easel stops. Thread easel stop through holes in easel base, so that the washer and wing-nut remain on top of the easel base. Reattach rubber tips once easel stops are threaded through easel base.

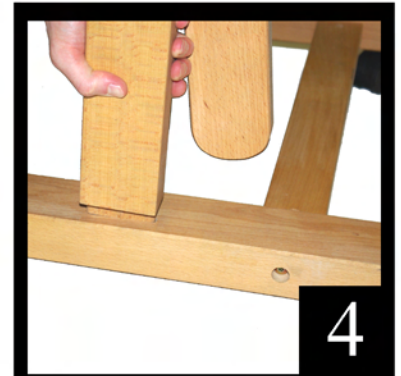


3. Place easel base on floor and extend easel stops so that the casters cannot roll.



NOTE: Two people are required for Step 4

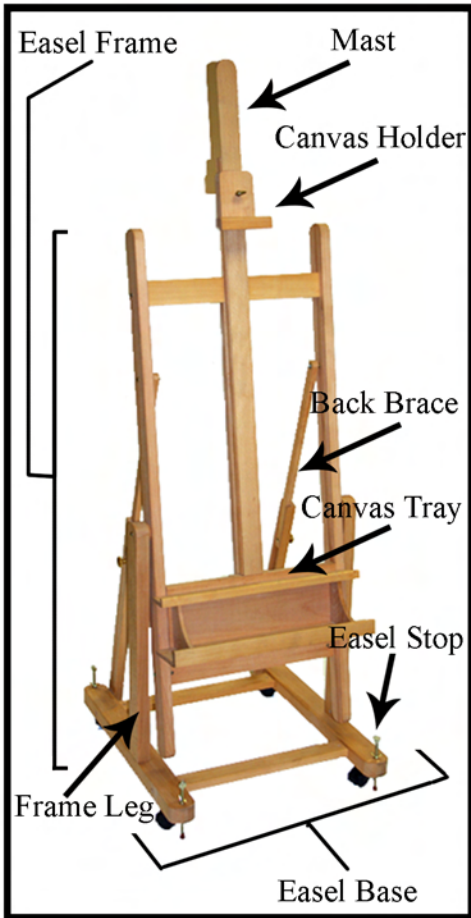
4. With an assistant, place the easel frame onto the easel base. Tabs on the bottom of the frame legs will fit into slots on the easel base.





Utrecht Artists' Easel

Assembly Instructions



5. Have assistant gently tip the easel to one side. Put a cross dowel in the frame leg and attach it to the easel base with a 2-3/4" bolt. Repeat for the other side.



6. Connect the back brace arms on the easel frame with the back brace arms on the easel base. Thread a 1-5/8" bolt through the hole in the easel frame brace arm. Secure with washers and knobs.



7. Position easel frame so that it is completely horizontal and tighten knobs on back braces.



NOTE: Two people are required for Step 5.

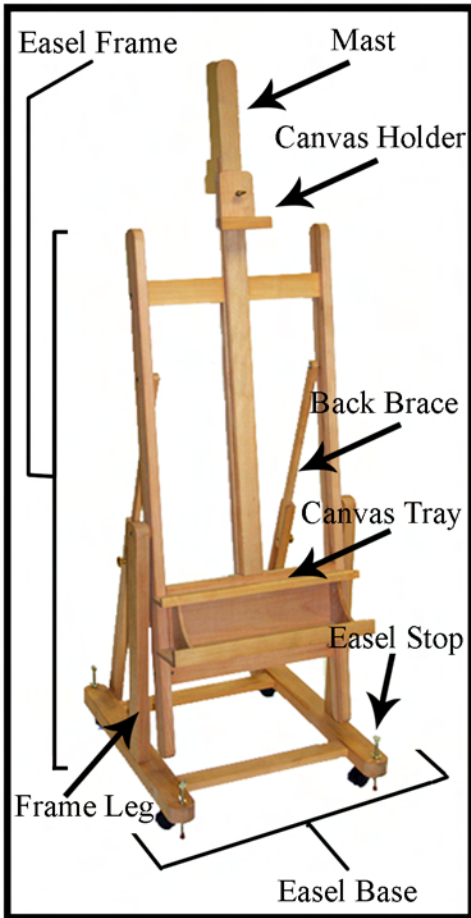
8. Insert brass pressure plate into the holes in the center upright of easel frame.





Utrecht Artists' Easel

Assembly Instructions



9. Slide canvas tray assembly into channel on easel frame until ratcheting mechanism clicks into place.



10. Insert brass pressure plate into the holes in the center channel on canvas tray assembly.



11. Slide mast down into center channel. Then return easel frame to vertical position.



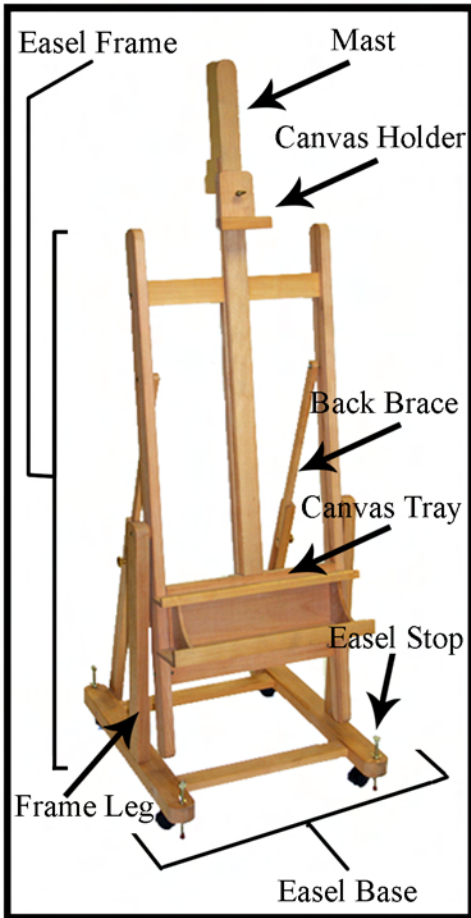
12. On rear of easel, thread a thumbscrew into the hole below the top crossbar.





Utrecht Artists' Easel

Assembly Instructions



13. There are two holes on the rear of the easel above the top cross bar. Thread the 3/4" bolt into the lower hole and a thumbscrew into the upper hole.



14. Insert a brass pressure plate into the rear of the top canvas holder.



15. Slide top canvas holder onto the mast and secure with a thumbscrew.



16. Tighten all bolts prior to use.

