

Instructions:

Please print or use Acrobat Reader to digitally complete this form, and email to enrol@monarch.edu.au

Name:		Surname:	
		Previous surname (if applicable):	
Phone:		Email:	

IMPORTANT Please go to the Monarch Institute website to determine your eligibility for Government Funding at www.monarch.edu.au/government-funding If you are eligible for Government Funding, you are required to do two things:

1. Complete this declaration form digitally or complete with a pen and sign AND
2. Provide Monarch with colour photocopies of required evidence of your citizenship, Queensland residency and age and tick the relevant box in both 2a and 2b indicating the evidence you are providing.

* document includes evidence of age. ☐ 18+ card (acceptable evidence)

To receive government funding you must email copies of these documents to enrol@monarch.edu.au. Monarch will check your eligibility through a secure government documentation verification service. If the verification service is unable to verify your documents then you will be requested to provide certified copies either in person or via Australia Post. Emailed evidence will NOT be accepted in these circumstances.

2a. The following evidence is acceptable for the purposes of confirming Australian citizenship:

☐ *an Australian or New Zealand birth certificate or birth extract	☐ a current green Medicare Card
☐ *a current Australian passport	☐ a blue interim card & visa and work permits
☐ *a current New Zealand passport	☐ permanent visa label in passport and / or Department of Home Affairs documents of a permanent visa subclass
☐ a naturalisation certificate	☐ temporary residency visa and work permits with Department of Home Affairs correspondence toward permanent residency

2b. The following evidence is acceptable for the purposes of confirming Queensland residency:

☐ *Queensland Driver's License	☐ Electricity, gas or telephone bill within last 6 months
☐ *Heavy vehicle or marine license	☐ Lease/rental contract, rates notice
☐ Bank statement issued within last 6 months	☐ Health Care Card

If applying for concession co contribution fee the following evidence must be attached.
For more details on eligibility for concession see our website.

☐ Pensioner concession card	☐ Health care card
☐ Commonwealth Seniors health card	☐ Veteran Card

Education history

1. The highest completed qualification I currently hold is (Include the full title of the qualification, eg Certificate III in Aged Care) :

2. This qualification was obtained in: ☐ Australia (after secondary school) ☐ Overseas

3. Not including the course/s you are seeking to enrol in now, are you currently enrolled in any other courses ? If yes, which course level?

☐ Certificate IV ☐ Diploma ☐ Advanced Diploma ☐ Other

Student must attach evidence for any AQF units they have obtained through completion of a whole or partial course.

Student declaration

In seeking to enrol in:

- | | |
|---|---|
| <p>a. I am aged 15 years or over and no longer at school</p> <p>b. I permanently reside in Queensland</p> <p>c. I am an Australian citizen, Australian permanent resident (includes humanitarian entrant), temporary resident with necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen.</p> <p>d. I do not hold a Certificate IV or higher qualification (including tertiary qualification) completed within the past 10 years, not including qualifications completed as a school student and foundation skills qualifications.</p> <p>e. I am not enrolled in another qualification, even if it's on hold or deferred, whether funded or not, not including foundation skills qualifications.</p> | <p>f. I understand I will no longer be eligible for a Government subsidised training place under the Career Boost Program once I complete a Certificate IV level or higher qualification. This may also affect future training options and eligibility for further government subsidised training under Queensland Government Funding program.</p> <p>g. I confirm that I am authorised to provide the personal details presented and I consent to my information being checked with the document issuer or official record holder via third party systems for the purpose of confirming my identity.</p> |
|---|---|

MUST SIGN

Students please choose to sign only one box with a digital or written signature.

Student sign:

Date:

If under 18 years of age.

Parent/Guardian sign (non-digital):

Date:

OFFICE
USE ONLY

Monarch Institute delegate

Based on discussion with the student, the information provided and above evidence I have sighted, I believe satisfies the Career Boost Program eligibility criteria, as set out in the Career Boost Program policy, for the qualification the student wishes to enrol in.

Name:

Signed:

Date: