## **Academic misconduct is suspected**

Assessor/Tutor If there is sufficient Allegation If student intentions conducts a preliminary evidence of Assessor/Tutor investigation by are innocent, wrongdoing, or if discusses allegation assessing level/amount doubt persists, address through with Team Leader of cheating and marking and feedback **Proceed to Full** compiling evidence Investigation Designated TL/member If a student does not Student is offered an of staff begins full Full attend an inteview investigation, which interview. If more than Student is advised of within 10 working days, may include the use of one student is involved, Investigation the investigation detection tools such as students will be **Proceed to** text-matching software interviewed separately determination (e.g. Turnitin) Designated TL/member Designated TL/member of staff assigns a breach Designated TL/member of staff provides written level: Determination is of staff decides on notification of the Determination recorded in Selma corrective or disciplinary determination to the i. No breach action, as indicated by student Allegation is closed ii. Minor breach within 10 working days the breach level of the allegation iii. Major breach Student lodges appeal **Appeals Committee** to the Appeals provides written Appeal outcome is Committee **Appeals Committee Appeal** notification of appeal recorded in Selma within 10 working days reviews the appeal outcome of receiving the **Appeal is closed** determination

notification

within 20 working days