

## Application for: Credit Recognition and Transfer (CRT) or Recognition of Prior Learning (RPL)

### APPLICANT DETAILS

Applicant Name		Student ID (if applicable)	
Postal address		Date of birth	
Email address		Phone	
Intended programme			

### APPLICATION CHECKLIST

Please ensure you provide the correct evidence and complete the section indicated in full for your application to be processed. Incomplete applications will not be accepted for submission.

**Internal Credit Recognition and Transfer (CRT)** - transfer of credit from a YooBee Colleges course/s. *Complete section ONE*

- ☐ An original transcript of your results

**External Credit Recognition and Transfer (CRT)** - transfer of credit from another institution's course/s. *Complete section ONE*

- ☐ NZQA Record of Learning or Academic records/certificates
- ☐ Course outline/guide

**Recognition of Prior Learning (RPL)** - receive credit for previous experience. *Complete section TWO*

- ☐ Portfolio of equivalent work or Work experience and supporting interview or Challenge Assessment
- ☐ Course outline/guide if applicable (eg: you have completed a non-formally recognised course)
- ☐ CV

#### Please note:

> A fee of \$70 per course being assessed applies to all applications. This fee is non-refundable regardless of the outcome of your application and must be received before your application can be processed

> Where this information is in a language other than English, the applicant must provide a translation by an accredited translator

> When YooBee Colleges is referred to on this form, it is referring to all trading names

### OFFICE USE ONLY

Please indicate the outcome of the application: <input type="checkbox"/> Approved <input type="checkbox"/> Declined			
If declined, please provide reason and conditions of re-application and appeal (attach any additional information):			
Assessed by			
Assessor's signature		Date:	

## SECTION ONE: Credit Recognition and Transfer (CRT)

I am applying for:

- ☐ **INTERNAL Credit Recognition and Transfer** (transfer of credit from a Yoobee Colleges course/s)
- ☐ **EXTERNAL Credit Recognition and Transfer** (transfer of credit from another institution's course/s)

*Instructions:*

1. The Sales team will provide a list of courses and a course outline for the programme you are applying for
2. Using this and the evidence you have gathered, identify which course/s you feel are eligible for CRT
3. List only the courses you would like to apply for, and the corresponding course for which you have evidence for on the below table

Yoobee Colleges course/s of <u>intended</u> programme	Level	Credits	Course/s achieved (as per attached evidence)	Year achieved	Level	Credits	OFFICE USE ONLY Value of credit/s awarded

## SECTION TWO: Recognition of Prior Learning (RPL)

Complete this section if you wish to receive credit for previous experience excluding formal education. Recognition of prior learning is granted at the College's discretion.

*Instructions:*

- 1. The Sales team will provide a list of courses and a course outline for the programme you are applying for*
- 2. Using this and the evidence you have gathered, identify which course/s you feel are eligible for RPL*
- 3. List only the courses you would like to apply for, and a brief description of your experience to support your evidence on the below table*

Yoobee Colleges course/s of <u>intended</u> programme	Level	Credits	Previous experience	OFFICE USE ONLY Value of credit/s awarded