Fitwel Enhanced Cleaning, Disinfecting, and Maintenance Protocol
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A qualifying Enhanced Cleaning, Disinfecting, and Maintenance Protocol must outline the implementation of the following within required areas when spaces are in use:

- The twice daily cleaning of the following areas, as applicable:
  - common spaces (such as fitness and exercise rooms, lactation rooms, multipurpose rooms, break areas, game rooms, or other spaces designated for shared activity)
  - shared kitchens (including kitchenettes, snack bars, or other areas that are used for shared eating or food preparation)
  - shared bathrooms
  - lobbies
  - hallways
  - elevators
  - stairs
  - high-touch surfaces*.

- The twice daily upkeep of the following:
  - soap
  - toilet paper
  - paper towels, where applicable.

- Disinfection guidelines that meet the following:
  - require disinfection of all high-touch surfaces* only, twice daily.
  - follow the CDC guidelines* and manufacturer instructions for safe and effective disinfectant use.
  - as available, limit disinfectant use to those listed on EPA List N* that contain any of the following safer active ingredients:
    - Hydrogen peroxide
    - Ethyl alcohol/ethanol
    - Citric acid
    - L-lactic acid
    - Caprylic acid
    - Thymol.
  - if chemical disinfectants with the active ingredients listed above are not available, select a disinfectant listed on EPA List N.*
• limit use of chemical disinfectants to those that are not premixed with either peracetic acid or quaternary ammonium compounds.

☐ Require an inventory that stocks all of the following cleaning supplies:
  • gloves
  • paper towels
  • multipurpose cleaning wipes or spray
  • soap
  • disinfecting wipes or spray
  • trash bags.

☐ Provisions of the following for all cleaning, maintenance, and engineering staff (including third party contractors, if not provided by third party contractor):
  • medical-grade masks
  • reusable gloves
  • eye protection.

☐ The implementation of cleaning logs that:
  • document cleaning and disinfection activity in all required areas
  • outline a method for collecting feedback from building occupants.

☐ The monthly auditing using one of the following methods:
  • direct practice observation
  • swab cultures
  • fluorescent markers
  • adenosine triphosphate (ATP) bioluminescence.

☐ The immediate implementation of the following steps after an individual(s) who is confirmed or suspected to be infected by COVID-19 (or another virus where no therapeutic or vaccine is currently available) has left a space:
  • closing of the area(s) used by the infected individual(s)
  • waiting 24 hours before starting deep clean
  • deep cleaning the space by disinfecting high-touch surfaces*, as per EPA guidelines above and cleaning all area(s)
  • opening of outside doors and windows and ensuring use of adequate ventilation, prior to reoccupancy.

* High-touch surfaces include, but are not limited to, door handles/knobs, elevator call buttons, handrails, light switches, faucets, drinking water stations, kitchen equipment, countertops, shared office equipment, and other surfaces that are frequently touched by occupants.

The EPA List N can be found at https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19.