

Fitwel Surface Cleaning Protocol



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This document provides project teams with a list of the required elements that must be included in a surface cleaning protocol. Project teams can either use this document as a guide to establish and implement a qualifying protocol or highlight the required sections in existing policies or protocols.

Surface Cleaning Stations

A qualifying protocol for surface cleaning stations must include the following:

1. Implementation

- when implementing the protocol in multi-tenant commercial and residential buildings, the protocol must apply to all areas under the control of the building management.
- when implementing the protocol in single tenant buildings and commercial interior spaces, the protocol must apply to all areas within tenant spaces.

2. Supply Guidelines:

Requires the following materials be included at **all** surface cleaning stations:

- cleaning agent and/or disinfectant following relevant guidelines in section 3 and/or 4)
- paper towels
- disposable gloves
- trash receptacle for safe disposal of paper towels
- educational material for safe use of cleaners and/or disinfectants that detail:
 - instructions for proper use
 - instructions to wash hands after use.

3. Cleaning Agent Guidelines

Requires outlining the following when supplying cleaning agents at surface cleaning stations:

- As available, limit cleaning agent use to products that comply with a minimum of **one** of the following:
 - certified by the Global Ecolabelling Network (GEN)
 - EPA's Comprehensive Procurement Guideline (CPG) Program, with a listing under the CPG Product Supplier Directory

- EPA's Safer Choice Label
- Ecologo Certified
- Green Seal Certified

4. Disinfectant Guidelines

Requires outlining the following when supplying disinfectants at surface cleaning stations:

- as available, limit disinfectant use to those listed on EPA List N (or other equally rigorous international standards) that contain any of the following safer active ingredients:
 - Hydrogen peroxide
 - Ethyl alcohol (ethanol)
 - Citric acid
 - L-lactic acid
 - Caprylic acid (octanoic acid)
 - Thymol.
- when disinfectants with the active ingredients listed above are not available, select disinfectants listed on EPA List N*.
- limit use of disinfectants to those that are not premixed with either peracetic acid or quaternary ammonium compounds.
- limit use to the lowest concentration of disinfectant that is still effective in killing viruses.

*The EPA List N can be found at <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>

5. Placement Plan

Requires surface cleaning stations be located in **all** the following spaces, when available:

- common activity spaces (such as fitness and exercise rooms, lactation rooms, multipurpose rooms, break areas, game rooms, or other spaces designated for shared activity)
- shared kitchens (including kitchenettes, snack bars, or other areas that are used for shared eating or food preparation)
- shared bathrooms

Surface Cleaning Closets: (Use for Fitwel's Alternative Compliance pathway)

A qualifying protocol for surface cleaning closets must include the following:

1. Implementation

- when implementing the protocol in multi-tenant commercial and residential buildings, the protocol must apply to all areas under the control of the building management.
- when implementing the protocol in single tenant buildings and commercial interior spaces, the protocol must apply to all areas within tenant spaces.

2. Cleaning Supply Closet Guidelines

Requires supply closets to meet all of the following:

- provided at a minimum of one per floor
- accessible to all occupants
- made known to occupants through appropriate signage.
- equipped with surface cleaning supplies that meet the requirements in section 2: "Supply Guidelines" above.