Fitwel Viral Response Design Protocol
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This document provides project teams with a list of the required elements that must be included in a viral response design protocol. Project teams can either use this document as a guide to establish and implement a qualifying protocol or highlight the required sections in existing policies or protocols.

A qualifying protocol for viral response design must include the following:

1. **Implementation**
   - When implementing the protocol in multi-tenant commercial and residential buildings, the protocol must apply to all areas under the control of the building management, including common elevator banks on tenant floors.
   - When implementing the protocol in single tenant buildings and commercial interior spaces, the protocol must apply to all areas within tenant spaces.

2. **Execution**

   Requires execution during a contagious disease outbreak, as defined by the national, regional and/or local public health authority.

3. **Spaces of Concern**

   Requires qualifying design solutions to minimize person-to-person transmission in areas where employees and residents are in close proximity, for example:
   - Work stations
   - Common activity spaces (such as fitness and exercise rooms, lactation rooms, multipurpose rooms, break areas, game rooms, or other spaces designated for shared activity)
   - Shared kitchens
   - Shared bathrooms
   - Lobbies and reception areas
   - Hallways
   - Elevators
   - Food outlets.

4. **Person-to-Person Transmission**

   Requires qualifying design solutions to minimize person to person transmission, for example:
   - Visual markers for maintaining six feet distance between people, such as signage, floor stickers, sensors, etc.
• sneeze guards
• protocols to limit capacity
• rearranging layouts to maintain distance between occupants or limit capacity
• implementing clear circulation protocols in hallways
• encouraging use of stairs to limit elevator capacity.

5. Surface-to-Person Transmission

Requires qualifying design solutions to minimize surface-to-person transmission at high-touch surfaces*, for example:

- touchless technology
- removing or rearranging equipment to minimize use
- visual markers to indicate high-touch surfaces
- keeping doors open where possible to limit touch points

* high-touch surfaces include, but are not limited to, door handles/knobs, elevator call buttons, handrails, light switches, faucets, drinking water stations, kitchen equipment, countertops, shared office equipment, and other surfaces that are frequently touched by occupants.