

# Tarong Community Partnership Fund

## Application Guide

September 2024

Prepared by Stakeholder Engagement Team

***This guide has been designed to be read in conjunction application in SmartyGrants.  
If you have further questions after reading this guide,  
please email [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com) or call (07) 4160 9251***

### ***About Stanwell***

Stanwell Corporation Limited (Stanwell) is a diverse energy company.

We are creating a new, lower carbon generation portfolio that's complemented by energy storage, we're driving the development of a renewable hydrogen export industry in Central Queensland and we're keeping the lights on as the State's energy industry transforms.

While our energy future is not defined by our coal-fired generation, our transformation will be supported by it.

We own and operate two of the most efficient coal-fired power stations in Australia – the Tarong power stations near Kingaroy, and Tarong west of Rockhampton. We can ramp generation from our coal-fired power stations up and down as needed, to let solar generation shine in the middle of the day, and still provide the electricity people need in the mornings and evenings. We also own Meandu Mine, adjacent to our Tarong power stations, to provide low-cost fuel for the station.

We are putting our energy into finding better, cleaner ways to reliably generate, store and move electricity for our customers. Through our pipeline of proposed renewable energy projects throughout central and southern Queensland we will reduce our emissions intensity and create future opportunities for our people and communities. We are also leading Australia's renewable hydrogen industry, with plans progressing to develop the country's largest green hydrogen export hub in Gladstone, Central Queensland.

We care. We adapt. We deliver. These values are the driving force behind everything we do. As we continue to serve our communities and deliver the power Queensland needs, we 'll contribute to the achievement of Queensland's emission reduction targets and we will achieve long term reductions in our emissions intensity.

### ***We aim to make a difference in the communities in which we operate.***

At Stanwell, we understand that our ability to generate electricity is, in large part, dependent on the support of the communities in which we operate, so we work directly with community leaders to help them achieve the priorities which are most important to their regions.

Since 2012, we have also given almost \$2.4 million to local community groups in the Rockhampton and South Burnett regions, to contribute to projects which deliver long-term benefits for our host communities.

### **Eligibility**

**To be considered for the Tarong Community Partnership Fund your project must meet the criteria outlined in Section A, B and C.**

**Section A** – must meet all three (3) of the following criteria:

- Be in the final stages of planning\*
- Will create something enduring within the region
- Be a registered 'Not-for-Profit' organisation

*\*Please note: For a project to be considered in the final stages of planning, any building or facility upgrades must have received appropriate approvals by the necessary governing body.*

**Section B** - must align to one (1) or more of our investment areas of the following criteria:

- Sustainable Communities (initiatives that improve environmental outcomes)
- Connected Communities (initiatives that focus on social connectivity)
- Healthy Communities (initiatives that enhance the well-being of community members)
- Resilient Communities (initiatives that drive long-term economic and social benefits)

**Section C** – must meet at least one (1) of the following criteria:



**Facilitates a collaborative approach to social connectedness**

The project involves a collaborative partnership with other service providers and maximises existing social infrastructure and improve overall community connectedness.



**Leads to increased employment**

The project creates or sustains meaningful jobs and imparts 'future ready' skills that enable a community to navigate planned or unplanned change. Fix spacing here if needed.



**Improves access to and/or sustainability of existing critical services**

The project delivers improved access to services that support those most in need. It does not jeopardise the viability of other services.



**Enhances educational opportunities and personal leadership**

The project provides skills and leadership capacity development that supports the community for the long term.



**Builds community economic capacity, preparedness and resilience**

The project takes a collaborative approach to addressing an emerging challenge recognised in one or more regional community or economic development plans.

**Applicant Details**

Please ensure that all correspondence related to this application will be directed to the contact information provided in this section.

**Organisation Overview**

**Who are you? What do you do?** This is your opportunity to showcase who you are and what you stand for. Highlight your organisation's mission, not only in relation to the project you're seeking funding for but also in terms of your broader goals and how you strive to make a positive impact on the community.

**Who will benefit?** Is your project located in the Rockhampton or South Burnett regions, even if your organisation is not? That's perfectly fine. Let us know how your project directly impacts the communities near Stanwell's operations. Additionally, share any existing connections your organisation has with these areas.

### Community Connections

**Partnering with other organisations to implement this project?** Are you collaborating with other organisations to implement this project? We'd love to hear about your partners and the contributions they'll be making. Be sure to include their names in this section. Attaching letters of support from these organisations can also strengthen your application.

**Will the project add value other organisations?** If your project proposes infrastructure upgrades, will other community organisations benefit from this?

**Needing an extra hand?** While the Tarong Community Partnership Fund may be the sole source of funding for your project; we encourage applicants to seek funds from a number of sources (including your own organisation where possible).

### Project Overview

**Why choose your project?** This is your chance to showcase how your project aligns with our criteria. Be sure to clearly connect your project to one or more of the eligibility requirements.

Remember to link your project to one or more of the eligibility criteria.

Think about the points below when providing your project overview:

- Can the project be leveraged by working together with other organisations?
- Is there, or could be, a specific link between your project and Tarong?
- Does your project link to established priorities from community consultation undertaken by regional councils, government or other agencies?

### Project Funding and Attachments

**Now it's time to get down to business** – In this section, provide an overview of the project costs and specify any other funding bodies you've approached, along with the status of those applications.

**Don't forget to attach** – You are also required to attach:

- A detailed budget
- Copies of quotes for the items/services for which you are requesting funding from the Tarong Community Partnership Fund
  - **Minimum of two (2)** quotes or 1 quote and evidence of a request for the second quote. (*this can be an email request or online request*)
- Approved paperwork for any building and/or facility upgrades (if applicable)

### Declaration

#### Declarations

The individual signing this section should be the most senior representative in your organisation and/or the person responsible for overseeing the project's implementation.

### Application Checklist

#### Application Checklist

**Before submitting your application, please ensure the following:**

**Eligibility:**

You have confirmed that you meet the eligibility criteria in Section A, B and C.

**Application Completion:**

- All sections of the application have been fully completed in SmartyGrants.
- Your contact details are accurate.
- The declaration has been signed by the appropriate representative(s).

**Attachments:**

- A detailed project budget is included.
- Copies of all relevant quotes are attached.
- Approvals for any building and/or facility upgrades are provided, if applicable.

**Where to apply**

Login to [Login or Register - Stanwell Corporation Limited \(smartygrants.com.au\)](http://smartygrants.com.au)

Should you require further information please email: [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com)

**The Process**

Requirement	Time frame
Application	Application received.
Notification of outcome	4 weeks from receipt of application
Successful application invoice processing	Within 1 week from receipt of successful letter, the invoice is required to be emailed to <a href="mailto:sponsorship@stanwell.com">sponsorship@stanwell.com</a> .
Invoice Payment	Within 1 week of receipt of Invoice.
Acquittal	Within 1 week of receipt of payment, organisation is to provide Stanwell with an acquittal. (receipt of funds).
Post Event Acquittal	Within 1 month of the event or project you will be required to complete a 'Post event Acquittal'.

**The Decision Process**

**Whose decision is it?** Funding is awarded by a Community Partnership Fund Panel, which is comprised of senior Stanwell representatives and a minimum of three invited business, education, health, local government or community representatives. This approach ensures that the potential benefits and impacts of any application are considered from a community perspective.

**When do they meet?** The panel meets following the close of each funding round and their decisions are final.

**What are the possible outcomes?** Decisions may include:

- Request for more information and postponing a decision until the next round;
- Awarding a different amount than that requested; or
- Transferring an application to be considered under Stanwell's Corporate Sponsorship Program\*

\*This sponsorship focuses on events and short-term activities that make a positive "quality of life" contribution to the communities in which Stanwell operates.

**Will I hear back even if my project isn't successful?** All applicants will be notified in writing of the outcome of their application within five business days from the date of the panel meeting.

**Successful Applicants**

Successful applicants will receive a letter that clearly outlines the obligations of each party and the conditions tied to the funding, and acceptance of funds will be taken as acknowledgement that you accept these obligations and condition.

Obligations may include the requirement to take part in an end-of-project debrief and/or provide a written report.

Conditions placed on projects could include (but are not limited to):

- Projects being completed within 6 months of receiving funds or by the end of a financial year period (unless otherwise negotiated with Stanwell)
- Any media coverage about the project acknowledges Stanwell's support
- A Stanwell representative being invited to relevant events or openings of the funded project
- Projects are completed as specified in the application otherwise funding may be withdrawn (unless another application is submitted and approved)
- Providing Stanwell permission to use photography and or quotes in our internal and external communications about the project

### Disclaimer

The Tarong Community Partnership Fund operates within a set budget each financial year and funding is prioritised. This means that some projects will not be successful regardless of the quality of the application.

Applications may generally be resubmitted at a future round (if recommended); however a project will only receive funding once. Ongoing costs associated with projects will not be funded.

### Further Information

**Need some more information?** Any further questions regarding the fund or the Corporate Sponsorship Program, please don't hesitate to contact Karen Wall, Stakeholder Engagement Advisor, on (07) 4160 9251.

You can also email [sponsorship@stanwell.com](mailto:sponsorship@stanwell.com).