Australian University College of Divinity

Student Admission Application – New Students

Please complete this application form, including the required attachments and send it to:
The Registrar, St Andrew's Greek Orthodox Theological College, 242 Cleveland St, REDFERN NSW 2016
Email: registrar@sagotc.edu.au Web: www.sagotc.edu.au Phone: +61 9549 3100

Fields marked with an * must be completed for your application to be processed.

USI (Unique Student Identifier) *- Please use the following link to locate your USI - https://www.usi.gov.au/students

Are you staying in Australia during your study?	☐ Yes ☐ No (No USI required unless AU citizen)
USI (10 characters combination of numbers and letters)	(e.g. XYZ123ABC5)

PERSONAL DETAILS *

Title		First Name	
Family Name (if you have ONE name, please type your name here)			
Middle/Other Name		Preferred Name	
Previous Family Name (if applicable)		Date of Birth(dd/mm/yyyy)	Click or tap to enter a date.
Gender	☐ Female ☐ Male		
Email		Mobile Number	

CITIZENSHIP & VISA DETAILS *

If you choose option 1, 2, 3, or 4, you are considered a Domestic Student for admission purposes.

☐ Australian Citizen (1)	☐ New Zealand Citizen (2)
☐ Permanent Australian Resident Visa holder (3)	☐ Permanent Humanitarian Visa holder (4)
☐ Holding/Applying for other Temporary Visa Allowing Study	☐ Holding/Applying for Student Visa Holder
If you are NOT AU/NZ citizen, what is your citizenship?	

TERM ADDRESS * (Residential: where you will be staying while studying)

Street				Suburb	
State		Postcode		Country	

PERMANENT ADDRESS * (Billing: where you live permanently-if you are an overseas student or temporary visa holder, this will be your home address in your home country)

Street				Suburb	
State		Postcode		Country	

EMERGENCY CONTACT DETAILS *

Emergency Contact Name		Relationship	
Emergency Contact Mobile		Emergency Contact Email	

BACKGROUND DETAILS

Are you an Australian Aboriginal or Torres Strait Islander? *	
☐ Neither Australian Aboriginal OR Torres Strait Islander	☐ Australian Aboriginal
☐ Torres Strait Islander	☐ Australian Aboriginal AND Torres Strait
☐ No Information	

Country of Birth *		Language Spoken at Home *	
If you are NOT born in Australia, the Year Arrived in Australia *			

Your last year of highest secondary education was completed: Level you left school * (Domestic Student Only)				
☐ Year 9	☐ Year 10	☐ Year 11	☐ Year 12	☐ Unknown
Do you know the last year at school? *			☐ Yes ☐ No	
if yes, the last year at the secondary school (YYYY) *				

PARENT/GUARDIAN 1 Highest educational attainment * (Domestic Student Only)	
☐ Postgraduate qualification (e.g. Postgraduate Diploma, Masters, PhD)	
☐ Other post-school qualifications (e.g. VET Certificate, Associate Degree or Diploma)	
☐ Bachelor Degree	☐ Completed Year 12 schooling or equivalent
☐ Did not complete Year 12 schooling or equivalent	☐ Completed Year 10 schooling or equivalent
☐ Did not complete Year 10 schooling or equivalent	☐ Don't Know

PARENT/GUARDIAN 2 Highest educational attainment *(Domestic Student Only)	
☐ Postgraduate qualification (e.g. Postgraduate Diploma, Masters, PhD)	
☐ Other post-school qualifications (e.g. VET Certificate, Associate Degree or Diploma)	
☐ Bachelor Degree	☐ Completed Year 12 schooling or equivalent
☐ Did not complete Year 12 schooling or equivalent	☐ Completed Year 10 schooling or equivalent
☐ Did not complete Year 10 schooling or equivalent	☐ Don't Know

Do you have a disability, impairment, or long-term medical condition which may affect your studies?						☐ Yes ☐ No
If Yes, would you like to receive advice on support services, equipment and facilities that may assist you in your studies?						☐ Yes ☐ No
If Yes, please indicate	☐ Hearing	☐ Learning	☐ Mobility	☐ Vision	☐ Mental	☐ Medical
If you have other condition, please specify						

PREVIOUS/CURRENT EDUCATION DETAILS

Are you currently studying elsewhere?	☐ Yes ☐ No		
If yes, are you studying	☐ Part-Time ☐ Full-Time		
If yes, what is the name of the Institution?			
If yes, what is the course name?			
Previous tertiary studies			
Institution Name 1			
Course Name			
Did you complete?	☐ Yes ☐ No	Year Completed or Withdrawn	Click or tap to enter a date.
Institution Name 2			
Course Name			
Did you complete?	☐ Yes ☐ No	Year Completed or Withdrawn	Click or tap to enter a date.

COURSE ADMISSION

Please select the Course you are seeking admission to *
☐ Diploma of Liturgical Music (Undergraduate – AQF Level 5)
☐ Diploma of Christian Studies (Undergraduate – comprising AQF Level 7 units)
☐ Diploma of Greek Language (Undergraduate – comprising AQF Level 7 units)
☐ Associate Degree of Theology and Ministry (Undergraduate – comprising AQF Level 7 units)
☐ Bachelor of Theology (Undergraduate – AQF Level 7)
☐ Graduate Certificate in Greek Philosophy (Postgraduate – AQF Level 8)
☐ Graduate Diploma of Arts (Postgraduate – AQF Level 8)
☐ Graduate Diploma of Theological Studies (Postgraduate – AQF Level 8)
☐ Master of Arts (Postgraduate – AQF Level 9)
☐ Master of Greek Philosophy (Postgraduate – AQF Level 9)
☐ Master of Divinity (Postgraduate – AQF Level 9)
☐ Master of Theological Studies (Postgraduate – AQF Level 9)
☐ Master of Theology (Postgraduate – AQF Level 9)
☐ Non Award (Undergraduate or Postgraduate)

What YEAR would you like to commence your study (YYYY)? *	
What STUDY PERIOD would you like to commence your study? (please select one) *	
☐ Semester 1	☐ Semester 2
On what basis are you seeking admission: *	
☐ A higher education award course (Australian or overseas equivalent; complete or incomplete)	
☐ Secondary Education, TAFE or equivalent	☐ Work and Life Experience / Mature Age (over 21 yrs old)
☐ Professional Qualification	☐ Special Entry
Do you intend to apply for academic credit into your course from previous study? *	☐ Yes ☐ No
Is English your first Language? (If English is not your first language and you did not complete your entry qualification in English, you may be required to complete an IELTS or equivalent test) *	☐ Yes ☐ No
If No, have you completed an IELTS or equivalent test? (Please attach your test result in the file attachment section below) *	☐ Yes ☐ No
If No, what is your first language? *	

PAYMENT METHOD

How would you intend to pay for your studies? *
☐ FEE-HELP LOAN – Your name & DOB provided above must match with the name & DOB in USI registry & ATO Please check your eligibility for FEE-HELP loan access https://www.studyassist.gov.au/help-loans/fee-help
☐ UPFRONT (I will pay fees myself via direct deposit or credit card)
☐ SOMEONE WILL SPONSOR ME (provide details):

APPLICATION CHECKLIST (How to get certified copies https://www.servicesaustralia.gov.au/how-to-get-certified-copies-documents)

Documents marked with an * are compulsory and must be provided
☐ Certified OR Colour copy of your Birth Certificate OR Passport OR Australian Citizenship certificate *
☐ Certified OR Colour copy of your current driver's license OR photo ID *
☐ Certified OR Coloured copies of Academic Transcripts *(from Australian Institutions only)*
☐ Certified OR Coloured copies of Year 12 completion and ATAR *(from Australian Institutions only)*
☐ Certified copies of Academic Transcripts *(from Overseas Institutions)*
☐ Certified evidence of Residency (if required)
☐ Certified copy of IELTS test results (if required)
☐ Autobiographical Statement (750-1,000 words) *
☐ Reference Letter(s) – As advised by the Registrar
☐ System-Generated evidence of USI *(all students studying in Australia and all AUS citizens)*
☐ Photo(s) of passport size and quality (not more than 3 months old)

OPTIONAL QUESTION

Why have you chosen to study this course?	How did you hear about this course?
☐ To get a job	☐ Church
☐ To get a better job or promotion	☐ Student (Past or Present)
☐ To try for a different career	☐ Faculty Member / Staff Member
☐ To get into another course	☐ Advertising / Social Media
☐ It was a requirement for my job	☐ Public Event / Seminar
☐ Wanted extra skills for my job	☐ Web
☐ Personal interest/development	☐ Other

POLICIES

Withdrawal & Refund
Students may withdraw from courses without academic penalty only if notice of withdrawal is submitted in writing to the Registrar by 4:00pm (Sydney time) on the Census Date applicable to the unit/s in question. If withdrawal occurs up to 4:00pm on the Census date the tuition fee will be refunded, however a withdrawal penalty may be charged to the student. Beyond this time, tuition fees will not be refunded unless there are exceptional circumstances. If the Australian University College of Divinity Member Institution defaults in delivery of subjects or courses the arrangements set out in the Australian University College of Divinity Refund Policy apply. To view the AUCD Withdrawal and Refund Policy please select the link below: https://aucd.edu.au/home/current-students/policies-and-procedures/
☐ I understand and accept the AUCD Withdrawal and Refund Policy *

Privacy Legislation
Australian University College of Divinity (AUCD) and its Member Institutions require the information requested of you in the form in order to provide you with education services and to cater for particular student's needs. If you do not provide all the relevant information, we may not be able to provide such services and assess your academic progress. Please also note that the AUCD and its Member Institutions may provide your personal information and sensitive information to third parties (e.g. educational institutions such as universities, colleges and accreditation bodies, and Australian government bodies such as the Department of Education, the Department of Home Affairs, and Services Australia) in order to provide you with high quality education services and assess your academic progress or suitability. You can request access to your health and personal information by contacting the Privacy Officer at St Andrew's. From time-to-time AUCD will take photos of students for a variety of purposes including publications and on the internet. AUCD will seek your permission before using your image in these public domains. To view the AUCD Privacy Policy please select the link below: https://aucd.edu.au/home/current-students/policies-and-procedures/
☐ I understand and accept the AUCD Privacy Policy *

Academic Integrity
All students are expected to treat academic integrity as a framework that is integral to their own authentic learning experience, a means for pursuing excellence in their academic development, and as essential to maintaining the high value of the AUCD award in which they are enrolled. All students are expected to embrace the opportunity to produce original work that demonstrates their learning. All students are expected to follow all rules, regulations, directions, requirements or guidelines governing the production of academic work. All students are expected to seek help, if necessary, to ensure that standards of academic integrity are maintained in their own behaviour and that of their fellow students, as exemplified by the AUCD faculty and staff. All students are expected to participate in any training or educational activities that support the maintenance of academic integrity. To view the AUCD Academic Integrity Policy please select the link below: https://aucd.edu.au/home/current-students/policies-and-procedures/
☐ I understand and accept the AUCD Academic Integrity Policy *

Publication of Images (by St Andrew's Greek Orthodox Theological College)
From time-to-time, St Andrew's Theological College may take photos of students for various purposes and publications (e.g., The Vema of the Church [vema.com.au]) and for posting on the internet (e.g. Website and Facebook page of St Andrew's Greek Orthodox Theological College). Please note that your image may be used for promotional and news items specifically related to the core activities of St Andrew's Theological College. If you have questions regarding this matter, then please contact the Registrar.

DECLARATION

I give permission for St Andrew's Greek Orthodox Theological College to provide my personal information, transcripts and identification documents to the Australian University College of Divinity to complete my admission. I understand that I may be contacted by the Australian University College of Divinity if the information in my admission forms given to St Andrew's is no longer current or requires further clarification. I give permission to St Andrew's and for the Australian University College of Divinity to publish my image. I declare that all information I have provided herein is true and accurate to the best of my knowledge.
☐ I understand and accept and hereby submit this Declaration *

Applicant Signature or PRINT NAME *	
Date *	