



# Bylaws

These Bylaws of A.S.V.Gay are a translation of the Dutch-language “Huishoudelijk Reglement der A.S.V.Gay”. Any contradictions between this document and the Dutch-language document should be resolved by following the text of the Dutch-language document.

The document is subject to the association's statutes and Dutch law. In addition, it is complementary to other provisions, such as the AKvV code of conduct and the association's privacy statement.

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## Version register

Starting date	Amendment(s)	Date of decision making
December 7, 2023 <b>(current)</b>	Amendment GMM June 7, 2023 (Art. 27 paragraph 11 and 12 + Art. 4 paragraph 5)	GMM December 7, 2023
June 13, 2023	Amendment GMM June 13, 2023 (Art. 4 paragraph 5 + Art. 39 paragraph 2)	GMM June 13, 2023
June 16, 2022	Amendment GMM June 16, 2022	GMM June 16, 2022
October 1, 2021	General revision bylaws 2020-2021 Implementation WBTR (Book 2 of the Dutch Civil Code) Amendment GMM September 9, 2021)	GMM September 9, 2021
June 10, 2021	Temporary increase in Financial Audit Committee membership	GMM June 10, 2021



## Title I General provisions

### Article 1 Definitions

For the purposes of the regulations, the following definitions are used:

1. **The association:** Amsterdam Student Association Gay (A.S.V.G.), statutorily located in Amsterdam and registered in the Trade Register of the Chamber of Commerce in Amsterdam under number 34382807, also referred to as A.S.V.Gay.
2. **The statutes:** the statutes of the association.
3. **The board:** the board of the association, as referred to in Articles 9, 10 and 11 of the statutes.
4. **A member (or members):** a member of the association, as referred to in Article 4. Members can also be members of merit and/or honorary members, as referred to in Articles 5 and 6.
5. **The association year:** an administrative period as described in Article 3 Paragraph 2 of the statutes, running from October 1st to September 30th.
6. **Half an association year:** an administrative period running from October 1st to March 1st and/or from March 1st to October 1st.
7. **The general members meeting**, hereinafter referred to as the GMM:
  - a. either the voting members of the association together in a meeting, forming the highest body of the association;
  - b. or the meeting about the conducted and to be conducted policy of the association, as referred to in Article 14.
8. **The changeover GMM:** the GMM at the start of the association year where the outgoing board accounts for the past year. Subsequently, the board changeover takes place.
9. **The financial year:** an administrative year running from changeover GMM to changeover GMM.

### Article 2 Purpose of the regulation

The bylaws elaborate the association's statutes where desired. Elaboration means that the statutes are clarified and supplemented where necessary. The bylaws do not reflect the policy of the board.

### Article 3 Validity

1. Every member (or alumnx) of the association is bound by the compliance with this regulation upon entering into membership (or alumnship).
2. Every participant in activities and meetings (co-)organized by the association or the clubs is bound by the compliance with the code of conduct.

## Title II Membership

### Article 4 General

1. Members are individuals who have applied in writing to the board and have been admitted as members by the board as a member.
2. To be eligible for membership, one must:
  - a. identify with student life;
  - b. be at least sixteen years old;
  - c. be younger than thirty years old.
3. Every member of the association endorses the purpose of the association as described in Article 2 of the statutes.
4. Members of the association receive proof of membership.
5. The contribution is €70.00 (seventy euros) for one association year, and €40.00 (forty euros) for half an association year, unless:
  - a. the respective member is a board member. In this case, the contribution for the association year that the respective member is a board member is €0.01 (one euro cent).
  - b. Notwithstanding the foregoing, the contribution for a board member resigning before the start of the second half of the association year is the contribution for half an association year.
6. The association does not mandate compulsory activities for members.
7. Membership ends as described in Article 5 of the statutes.

### Article 5 Members of merit

1. Members of merit are members who have made themselves exceptionally meritorious to the association for at least three years of their membership.
2. Members of merit can be nominated to the GMM by the board or by a member.
3. Motivated nominations must be made known to the members and the board at least seven days before the GMM.
4. The vote on members of merit takes place during the GMM. The appointment as a member of merit occurs immediately after the respective vote.

### Article 6 Honorary members

1. Honorary members are individuals who, have made themselves exceptionally meritorious to the association or the mission it pursues, due to their commitment. Both members and non-members of the association can be appointed as honorary members by the GMM.
2. Honorary members can be nominated to the GMM by the board or by a member with consent of the nominated individual concerned.
3. Motivated nominations must be made known to the members and the board at least seven days before the GMM.

4. The vote on honorary members takes place during the GMM. The appointment as honorary member occurs immediately after the respective vote.
5. The board consults with honorary members about an active or non-active role in their honorary membership.

### Article 7 Alumni

1. Alumni are former members who have applied in writing to the board to become alumni and have been admitted by the board as such.
2. Upon terminating membership, a member can become an alumnx. The rights and obligations associated with membership of the association do not apply to alumni.
3. Every former member can become an alumnx unless the membership was terminated by the board or the GMM, or the membership ended due to expulsion.
4. The board will pursue an active policy regarding alumni. This included sending a newsletter to alumni at least twice a year and inviting them to the GMM.
5. Alumni receive proof of alumniship.
6. The financial contribution for alumni is €20.00 (twenty euros) for one association year.
7. Alumniship ends as described in Article 5 of the statutes.

### Article 8 Donors

1. Donors are (legal) persons who have applied in writing to the board to become donors and have been admitted by the board as such.
2. Donors donate a minimum amount of €10.00 (ten euros) per association year to the association.
3. Donorship ends as described in Article 7 of the statutes.

## Title III Finances

### Article 9 Direct debits

The Treasurer is required to notify the payee at least five calendar days before the date of withdrawal of the amount to be debited from the specified account.



## Article 10 Financial responsibility of members

1. If a member cannot meet a payment obligation, this must be communicated to the Treasurer no later than the day of the scheduled direct debit.
2. If a member blocks three direct debits without providing a reason to the Treasurer, the member will be denied access to events and activities until the entire outstanding amount has been paid or an appropriate arrangement has been made with the Treasurer. This applies per membership.
3. If a member has a debt to the association amounting to at least 130% of the annual contribution, the member will be denied access to events and activities until the entire outstanding amount has been paid or an appropriate arrangement has been made with the Treasurer.
4. If a member has a debt to the association amounting to at least 100% of the annual contribution that has been outstanding for a year or longer and no appropriate arrangement has been made with the Treasurer, their membership will be revoked.

## Article 11 Financial responsibility of the board

Board members are jointly and individually liable in case of bankruptcy if the board has evidently performed its duties improperly and it is plausible that this is a significant cause of the bankruptcy.

## Article 12 Financial responsibility of alumni members

1. If an alumnx cannot meet a payment obligation, this must be communicated to the Treasurer no later than the day of the scheduled direct debit.
2. If an alumnx blocks three direct debits without providing a reason to the Treasurer, the alumnx will be denied access to events and activities until the entire outstanding amount has been paid or an appropriate arrangement has been made with the Treasurer. This applies per alumnship.
3. If an alumnx has a debt to the association amounting to at least 130% of the annual contribution, this alumnx will be denied access to events and activities until the entire outstanding amount has been paid or an appropriate arrangement has been made with the Treasurer.
4. If an alumnx has a debt to the association amounting to at least 100% of the annual contribution that has been outstanding for a year or longer and no appropriate arrangement has been made with the Treasurer, their alumnship will be revoked.



## Article 13 Financial responsibility of external parties

1. For the purpose of this Article, external parties are defined as:
  - a. donors;
  - b. participating (legal) persons in events and activities of the association who are not members or alumni and who have entered into a payment obligation with the association;
  - c. (legal) persons with whom the association has entered into an agreement resulting in a payment obligation.
2. If an external party cannot meet a payment obligation this must be communicated to the Treasurer no later than the day of the scheduled direct debit.
3. If an external party has a debt to the association and no appropriate arrangement has been made with the Treasurer, the association may reconsider its relations with this party.

## Title IV The General Members Meeting

### Article 14 General

1. Members, donors, honorary members, alumni, and those invited by the board and/or the GMM have access to the GMM. Suspended members generally do not have no access.
2. A suspended member only has access to the GMM in which the decision regarding their suspension is discussed, and may speak on the matter.
3. Members, donors, and alumni have the right to speak during the GMM. The board or the GMM may grant speaking rights to other attendees.
4. Members are eligible to vote, with the exception of suspended members and board members with a conflicting (personal) interest.
5. Each person eligible to vote has one vote. Eligible voters can either cast this vote themselves or authorize another eligible voter to vote on their behalf. This authorization is only valid if made in writing to the board.
6. If an individual holds multiple forms of membership, then the duties of all positions apply, and the rights associated with at least one of those positions.
7. The GMM is chaired by the Chair of the association, or by another member appointed by the Chair. If no board members are present, the GMM will provide for its own leadership.
8. At least one GMM is held annually and must be held within six months after the end of the financial year, unless the GMM extends this period. During this GMM, the board must present the year plan, the budget realization, and the balance.
9. The board convenes the GMM as often as it deems necessary or as required by the bylaws.





10. When at least one-tenth of the eligible members formally request the board to convene a GMM, the board is obligated to hold a GMM within four weeks. If the board fails to act on this request within fourteen days, the provisions outlined in Article 16 paragraph 2 of the statutes apply.

### Article 15 Decision-making

1. Decisions are generally made based on an absolute majority of votes, that is, more than half of the votes cast.
2. The judgment pronounced by the chair of the GMM on the outcome of a vote is decisive.
3. If a vote is taken on a proposal not recorded in writing, the judgment of the chair of the GMM is also decisive. This applies to the following situations:
  - a. a written proposal may be adjusted following the discussion during the GMM;
  - b. a situation arises that requires an immediate vote.
4. If the accuracy of the chair's judgment is doubted, the procedure described in Article 14, paragraph 2 of the statutes applies.
5. For valid decision making, the agenda items must be made known to the members at least seven days before the GMM.

### Article 16 Voting during the GMM

1. Voting on matters is generally open, conducted by a show of hands.
2. Voting on persons is conducted closed and in writing.
3. If at least one eligible voter requests a closed and written voting procedure, it will deviate from Article 16, paragraph 1.
4. Open votes must be recorded in the minutes of the respective GMM.
5. Proposals put to a vote are formulated such that a vote in favor of the proposal results in a new situation, and a vote against maintains the status quo.
6. Unless otherwise prescribed by law, the statutes, or these regulations, the following voting options are available during a vote:
  - a. a vote in favor of the proposal;
  - b. a vote against the proposal;
  - c. a blank vote (NOTA), indicating disagreement with the voting procedure, counts as a vote against when tallying the votes;
  - d. an abstention, meaning the voter does not cast a vote. Abstentions are not counted at all in the total numbers of votes cast.
7. When determining the absolute majority of votes, the total number of votes cast is first established. This total consists of the sum of valid votes for, against, and blank. An abstention does not count.



8. A vote is passed when more votes are in favor than against and blank combined, as established in Article 15, paragraph 1.
9. At the start of the GMM, at least two vote counters are appointed if necessary. Any attendee can be designated as a vote counter, except for board members and individuals subject to one or more votes.
10. Vote counters are responsible for counting the votes and reporting the outcome.
11. Vote counters are bound by confidentiality. This applies both during and after the respective vote.

## Title V The board

### Article 17 General

1. The board serves as the executive body of the association and represents it.
2. The board acts in the interest of the association.
3. The board consists of members.
4. Board members are appointed for a maximum period of one association year.
5. The association's board internally determines the division of responsibilities among board members and explains this in the policy plan.
6. It is possible for one board member to hold multiple roles, however, the roles of Chair, Treasurer, and Secretary are essential and are not compatible with one another.

### Article 18 Temporary fulfillments of board duties

1. Board duties will be temporarily fulfilled:
  - a. in the event of temporary absence of a board member;
  - b. in case of conflict of interest of a board member. A conflict of interest exists if a board member has a direct or indirect personal interest in a decision that conflicts with the interest of the association.
2. The fulfillment of an individual board duty is, in principle, distributed within the board.
3. If the board duties of the entire board need to be temporarily fulfilled, the GMM will decide on the steps to be taken, taking into account the statutes. The AC can support the GMM in this matter.
4. In case of decision-making where there is a conflict of interest of a board member, the board member has only the right to speak and no voting rights.



## Article 19 Application procedure

1. Any member of the association can apply for any position on the board through the Selection Committee, with or without preference.
2. The board is responsible for recruiting candidates.
3. The board endeavors to recruit multiple candidates for each board position.
4. The Selection Committee is tasked with forming a candidate board.
5. The Selection Committee determines its own procedures, in accordance with these bylaws and the statutes of the association.
6. The Selection Committee will keep the board informed about the final applicants and the number of applicants per board position. If necessary, the board will further strive to recruit new candidates.
7. The Selection Committee and the board treat information about and from applicants and their numbers confidentially.

## Article 20 The appointment of the board

1. The Selection Committee nominates a candidate board to the GMM, which then decides on the appointment or rejection of the entire candidate board.
2. The nomination as mentioned in Article 20, paragraph 1, will be made known to the members at least seven days before the GMM.
3. During the GMM, the Selection Committee provides an explanation of the nomination and the preceding process. Afterwards, there is an opportunity for those with speaking rights to ask questions about the nomination to the Selection Committee and the candidate board.
4. Contrary to Article 16, paragraph 6, votes on the appointment or rejection of the candidate board can only be cast in favor, against, or as abstentions.
5. If the nomination is rejected, the Selection Committee will allow eligible voters to express their objections in writing or verbally to the committee.
6. If the nomination of the candidate board is rejected, a new application procedure will start, and another nomination must be made.

## Article 21 Resignation of the board

1. The entire board resigns at the end of the association year after the GMM has granted discharge based on the financial reporting by the Treasurer.
2. If discharge is not granted, the entire board remains in office after the end of the association year to complete only the tasks assigned by the GMM, after which the GMM may still grant discharge.
3. Whether or not discharge is granted does not affect the start of a new association year.

## Article 22 Premature resignation of board members

1. If one board member resigns prematurely, the board tasks are, in principle, (re)distributed within the board. The Advisory Council can support the board in this process.
2. If the board tasks cannot be (re)distributed within the board or when multiple board members resign, the remaining board, in consultation with the Advisory Council, will nominate one or more new board members. These will be appointed by the GMM for the remaining part of the association year.
3. When the entire board resigns, it will commit itself solely to facilitating the succession process. This will be coordinated in advance with the GMM. If no agreement with the GMM can be reached, the GMM decides on the next steps. The Advisory Council can support the GMM in this matter.
4. For the purpose of this Article, resignation also includes involuntary termination of the board term.

## Article 23 Financial compensation for board members

1. If a board member is not eligible for a board grant, then that board member is entitled to financial compensation from the association.
2. The financial compensation is a remuneration for voluntary work.
3. The financial compensation must be determined in the budget and amounts to a maximum of €200.00 (two hundred euros) per board member per board year.
4. If a board member does not complete their term, the compensation will be calculated pro rata based on the number of months the board member has served.

## Title VI Supporting bodies

### Article 24 General

1. The association has supporting bodies and (special) committees identified as supporting bodies.
2. In principle, only members can participate in a supporting body.
3. Members of a supporting body are appointed by the GMM upon the recommendation of the board.
4. The supporting body, together with the board, ensures good communication and information exchange.
5. The supporting body, along with the Treasurer, is responsible for the body's budget.
6. The board informs the GMM about changes in the composition and/or structure of the supporting body.

## Article 25 Acquisitions Committee

1. The association has an Acquisitions Committee.
2. The committee's task is to build and maintain a network of external parties to support the continuation of the association through sponsorship funds and other forms of sponsorship.
3. The members of the committee are appointed for an indefinite period.
4. The chair role is filled by a board member, who is not counted as part of the committee's membership.
5. The committee appoints a committee treasurer from among its members, who is responsible for the assigned budget together with the Treasurer.
6. The board may temporarily change the structure of the committee if the situation requires it, deviating from Article 25, paragraphs 4 and 5.
7. The Acquisition Committee has at least three and no more than five members. If the number of members falls below this minimum, the board will ensure vacancies are filled as quickly as possible.
8. As an exception to Article 25, paragraph 7, the number of committee members can be temporarily increased during the induction period of a new member.
9. The committee members are evaluated by the board every six.
10. Individual membership ends:
  - a. upon termination of association membership;
  - b. by resignation submitted to the board;
  - c. upon dismissal by the GMM, with no right of appeal;
  - d. if the board finds that the committee member does not fully perform the assigned tasks and can no longer function within the committee.
11. A joint meeting between the board and the committee can be organized at any time at the initiative of a board member or a committee member.

## Article 26 Financial Audit Committee

1. The association has a Financial Audit Committee.
2. The committee's task is to advise the board, the GMM, and other association bodies on financial matters in the broadest sense.
3. After the end of the financial year, the committee advises the GMM on granting discharge to the board based on the financial reporting by the Treasurer.
4. The committee checks the accounting and other financial reports at least twice a year. The board must provide these documents in a timely manner.
5. Following the audit, the committee (in writing) reports to the GMM.
6. The members of the committee are appointed for an indefinite period.
7. The committee has at least two and no more than three members. If the number of members falls below this minimum, the board will ensure vacancies are filled as quickly as possible.

8. As an exception to Article 26, paragraph 7, the number of committee members can be temporarily increased during the induction period of a new member.
9. In addition to Article 24, paragraph 2, it is strongly desired that one external person participates in the committee.
10. Committee members may not have been part of the board in the current or preceding association year.
11. Individual membership ends:
  - a. upon termination of association membership (the person may then possibly be proposed as an external committee member according to Article 26, paragraph 9)
  - b. by resignation submitted to the board;
  - c. upon dismissal by the GMM, with no rights of appeal.

## Article 27 Advisory Council

1. The association has an Advisory Council, hereinafter referred to as AC.
2. The AC's task is to provide solicited and unsolicited advice to the board, the GMM, committees and other association bodies.
3. The AC has the right to address the GMM and, when deemed necessary by its members, to give advice on matters under consideration.
4. The AC addresses the GMM at least once a year to keep the GMM informed about activities of the AC and noteworthy aspects regarding the board.
5. The AC organizes at least three team days for the board per year; the first at the beginning, the second in the middle, and the third at the end of the association year.
6. A joint meeting can be organized at any time at the initiative of a board member or an AC member.
7. Members of the AC are appointed for a maximum period of two years and are immediately re-eligible after this period ends.
8. The AC has at least three members and no more than five. If the number of members falls below this minimum, the board will ensure vacancies are filled as quickly as possible.
9. As an exception to Article 27, paragraph 8, the number of AC members can be temporarily increased during the induction period of a new member.
10. AC members may not be part of the board.
11. Only members can be nominated as AC members.
12. Individual membership ends:
  - a. after the term as determined in Article 27, paragraph 7;
  - b. by resignation submitted to the board;
  - c. upon dismissal by the GMM, with no right of appeal.

## Article 28 Selection Committee

1. The association has a Selection Committee.
2. The committee's task is to conduct job interviews with candidates for the association's board and to nominate a candidate board to the GMM.
3. The committee consists of at least four and a maximum of five members. If the number of members falls below this minimum, the board will ensure that vacancies are filled as quickly as possible.
4. The committee members include at least:
  - a. one current board member of the association;
  - b. one AC member and/or one former board member;
  - c. one member without prior board experience within the association.
5. Individual membership ends:
  - a. after the GMM has approved the candidate board nominated by the committee;
  - b. after termination of membership in the association;
  - c. by resignation submitted to the board;
  - d. after dismissal by the GMM, without the possibility of appeal.

## Article 29 Working groups

1. The association has working groups.
2. Working groups are groups within the association tasked with a specific assignment.
3. This task is defined by the board in a public working group document. The GMM has the opportunity to provide input on the assignment.
4. The board can establish working groups on its own initiative or at the GMM's request at any time of the year.
5. A working group has at least three members upon formation. If the number of members falls below this minimum, the board will ensure that the vacancies are filled as quickly as possible.
6. The board arranges the composition of the working groups.
7. A new member can be appointed to the working group at any time, with the nomination taking place at the next GMM.
8. The members of the working group are evaluated annually by the board.
9. A working group exists until the GMM deems its task sufficiently completed.
10. Individual membership ends:
  - a. after termination of membership in the association;
  - b. by resignation submitted to the board;
  - c. after dismissal by the GMM, without the possibility of appeal;
  - d. if the board finds that the working group member does not fully perform the assigned tasks and can no longer function within the working group.

## Title VII Committees

### Article 30 General

1. The association has committees.
2. A committee is tasked as described by the board in the committee appendix of the policy plan. The GMM has the opportunity to provide input on the assignment with the task as described by the board in the committee appendix of the policy plan. The GMM has the opportunity to have a say in the range of tasks.
3. The board can set up committees on its own initiative or on behalf of the GMM.
4. Committees are in principle composed by the board at the beginning of the Only members can participate in a committee.
5. During the association year, members can be added to the committees by the board, possibly on the recommendation of the relevant committee.
6. The board appoints a chair from the members of the committee. The committee chair ensures good communication and information exchange with the board.
7. The committee appoints a committee treasurer from among its members. The committee treasurer works together with the treasurer responsible for the committee budget.
8. Individual membership ends:
  - a. in principle at the end of the association year or if the committee is dissolved earlier;
  - b. after termination of membership of the association;
  - c. by notice of termination by the member to the board;
  - d. after dismissal by the GMM, with no possibility of appeal;
  - e. if the board finds that the committee member incompletely fulfills the assigned tasks and can no longer function within the committee.

### Article 31 Alumni Committee

1. The association has an Alumni Committee.
2. The Alumni Committee's task is to actively implement alumni membership. This means, among other things, that an activity specifically for the alumni members is organized at least once a year.
3. Both members and alumni can participate in the Alumni Committee. This is an exception to Article 30, paragraph 5.
4. The Alumni Committee meets at least once every quarter.





## Article 32 Confidential Advisors Committee

1. The association has a Confidential Advisors Committee, also referred to as the Confidential Advisors.
2. The Confidential Advisor's task is to provide support in creating a safe atmosphere within the association. This means, among other things, that:
  - a. the Confidential Advisors are a point of contact for members regarding confidential matters;
  - b. the Confidential Advisors mainly have a referral function;
  - c. the Confidential Advisors can be called in to mediate or provide support in the event of disagreement between members within the association.
3. Members of the Confidential Advisors are members of the association. They are emphatically not professional assistants or care providers and therefore no professional advice can be expected from them.
4. An admission interview with the responsible board member is part of the committee composition procedure.
5. The Confidential Advisors consist of at least three members. If the number of members falls below this minimum, the board will ensure that the vacancy(s) are filled as quickly as possible.
6. The basic principle is that every form of contact between Confidential Advisors and members is confidential. Exceptions to this are possible at the discretion of the committee in cases where it is considered necessary. The member in question will be informed about this in advance.

## Title VIII Clubs

### Article 33 General

1. The association has clubs.
2. Clubs of the association are groups of members and alumni that have received permission from the board to call themselves 'clubs of A.S.V.Gay'.
3. Club membership is in addition to membership or alumni status of the association.
4. A club and its actions must never conflict with the statutes, regulations, vision, or decisions of the association.

### Article 34 Establishment and continued existence

1. To obtain permission for establishment, the club must:
  - a. create a set of internal regulations;
  - b. guarantee that at least five members from two different years will join;
2. The club must always have a set of internal regulations, which at a minimum outlines:
  - a. the composition of the club's board, including at least a chair;
  - b. the management of internal finances and who oversees them;



- c. the club's vision;
  - d. how members can join or leave the club;
  - e. any costs associated with membership and/or annual contributions;
  - f. any requirements that the club, in consultation with the board, may set for new members;
  - g. any potential maximum number of members in the club.
3. Only members of the association can be part of the club's board.
  4. Each association year, the club must admit at least one member of the association. The board reserves the right to make exceptions.

### Article 35 Operation

1. The club's board and the board maintain mutual contact regarding activities.
2. The board always has the option to intervene in the club's structure if the situation requires it. However, this must be justified at the next GMM.
3. The club's board always has the option to appeal to the GMM against decisions made by the board regarding clubs, including decisions based on the requirements set out in Article 34.

### Article 36 Finances

1. The club receives an annual budget from the association, determined by the Treasurer, for open activities and promotion.
2. The club has the right to request an annual contribution and/or one-time fees from its members.
3. The club's board must prepare an annual financial report and share it with the club's members and the board at the end of the association year.

### Article 37 Dissolution

1. The board may revoke the recognition of a club as 'club of A.S.V. Gay' (dissolve it) if the club no longer meets the requirements set out in Article 33, paragraph 4, Article 34, and Article 36, paragraph 3.
2. The club (or its board) has the right to appeal to the GMM even in the event of dissolution.
3. A club can dissolve itself. The club's board informs the board of this and notifies the members of the club.
4. Upon dissolution, the club's board ensures the prompt settlement of outstanding claims, accounts, and binding agreements.
5. The handling of finances and any remaining budget upon dissolution is coordinated with the Treasurer.



## Title IX Code of Conduct

### Article 38 General

1. The association adheres to a code of conduct. Article 3, paragraph 2, applies to this.
2. The board may, as an exception, establish additional rules for activities and meetings. These rules must be announced in advance, within a reasonable timeframe.
3. If an activity or meeting takes place at a third-party location, the house rules and code of conduct of that location automatically apply.
4. The board oversees compliance with the code of conduct.
5. In case of non-compliance with the code of conduct, the board may impose sanctions. Sanctions are documented by the board in writing.
6. The association primarily recognizes the following sanctions, in increasing severity:
  - a. one-time removal from an activity or meeting;
  - b. a formal warning;
  - c. a temporary suspension;
  - d. definitive expulsion from membership or alumnship (expulsion) as described in Article 5 of the statutes.

### Article 39 Prohibited substances

1. A zero-tolerance policy applies to being under the influence of, using, selling, and possessing prohibited substances.
2. Prohibited substances (also referred to as drugs) include:
  - a. substances covered by the Opium Act, including those listed List II, subject to exceptions in the law for medical purposes;
  - b. substances that are prohibited by other law and regulations regarding their use, consumption, or application;
  - c. substances not covered by point a, but characterized by undesirable effects similar to those of substances under point a when used excessively or for unintended recreational purposes (so-called *legal highs* or *designer drugs*), including substances that may fall under the Commodities Act, such as nitrous oxide;
  - d. alcoholic beverages are exempted, subject to point b.
  - e. regarding point a, the national tolerance policy for cannabis (weed, hash) is followed. Being under the influence of and possessing up to 5 grams is tolerated. The use and sale of cannabis are not allowed at activities.
3. In case of violation, the board may immediately remove an individual from an activity or meeting. Further sanctions may follow.



## Article 40 Violence, intimidation, and other undesirable behavior

1. A zero-tolerance policy applies to violence, intimidation, and other forms of undesirable behavior.
2. If necessary, the board may immediately remove an individual from an activity or meeting. Further sanctions may follow.
3. Before proceeding with further sanctions, all parties involved will be heard, and if necessary, provided with support. The AC may assist the board in this matter.
4. If a member exhibits violent, intimidating, or undesirable behavior towards another member outside of association activities, consultation between the board and the involved parties can take place, and a possible arrangement for participation in activities and meetings may be made. The AC can support the board in this matter.

## Title X Association identity

### Article 41 House style

1. There is a house style manual, which outlines guidelines for internal and external expressions of the association.
2. It is at the board's discretion to deviate from the house style manual, but the aim is to design as many expressions as possible in accordance with the guidelines of the house style. If the board decides to deviate from the house style manual, it must be able to provide a reason for doing so.
3. The house style manual describes a list of fixed style elements. Changes to this list and the style elements included in the list must be approved by the GMM.
4. If changes are made that do not fall under the fixed aspects as specified in the corporate identity manual, these can be added to the corporate identity manual without the approval of the GMM.
5. The board is responsible for distributing the new version of the house style manual to the members as quickly as possible.

## Title XI Final provisions

### Article 42 Final provisions

1. Changes to these regulations require an absolute majority of votes in the GMM.
2. A change to these regulations becomes effective from the date set by the GMM. If the GMM does not set a date, the change takes effect immediately after the decision is made.
3. Changes are recorded in a version register.
4. The board ensures that members and external parties always have access to the latest version of the regulations.
5. If one or more provisions of these regulations are found to be void, the remaining provisions remain in effect.