

## AIRPORT TRANSPORT FORUM

DATE: 11.00am, 13<sup>th</sup> November 2018, City Aviation House, London City Airport

### MEETING NOTES

#### ATTENDEES

Gavin Wicks, LCA  
Oscar Wong, LCA  
Alexandra Varlyakova, LCA  
John Southam, LCA Delivery Partner  
Roy Collins, LCA Taxi Co-ordinator

Dave Whittaker, London Borough of Newham  
Thishan Rajendram, Community representative  
Hinatea Fonteneau, Keolis Amey Docklands

#### APOLOGIES

Rachel Ness, London City Airport (Chair)  
Anna Hirst, TfL  
Cllr Patrick Murphy, London Borough of Newham  
Glynis Webb, Community Representative  
Murray Woodburn, London Borough of Newham

Richard Storer, Crossrail  
Theca Meijer, Community representative  
Marcus Adams, TfL

#### COPY TO

Claire Hamilton, GLA  
Julia Bray, Transport for London  
Sean McKee, London Chamber of Commerce

#### ITEMS

##### **1. Welcome and introductions**

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1.1 GW welcomed the group.

##### **2. Actions from last meeting (August 2018)**

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2.1 Actions complete from last meeting.

- GW to find out whose works this was and send around an update to group.
- Send copy of newsletter with minutes.

**ACTION 1: GW to send TR minutes and newsletter as he didn't receive them.** *This was sent following the meeting.*

- GW to clarify Hartmann Road status for pedestrian access.
- RC to pass on LTDA contact for electric vehicle information.

- MA to present on Royal Docks team work to date at next forum.
- DW to supply contact for LBN parking team.
- Elizabeth Line opening update.
- Draft travel plans for ATF review targeted for the end of September 2018.
- MA to follow up within TfL to understand where in the process the signage review is and how LCY can seek to best make representations.
- GW to follow up with Uber on restrictions.
- Masterplan update added to agenda item for forthcoming ATF meetings.

## 2.2 Actions to be brought forward to next meeting

**ACTION 2: MA to present on Royal Docks team work to date at next forum.**

**ACTION 3: Elizabeth Line opening update.**

**ACTION 4: to follow up within TfL to understand where in the process the signage review is and how LCY can seek to best make representations.**

**ACTION 5: to follow up with Theca on the Uber on restrictions issue.**

## 3. CADP Update

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### Planning

3.1 OW set out that the following planning elements and been approved by LBN.

3.2 Condition 73, Access Roads and Parking Areas (18/02102/AOD) was approved on 29 August 2018 and the Black Cab Emission Study was approved on 12 October 2018.

3.3 GW set out that the airport has a planning obligation to discharge in Q1 of 2019 in advance of works commencing on the Eastern Terminal extension building and completion of the extended aircraft stands. These are the approval of the Travel Plans, Cycle parking, Delivery and Servicing Plans and the Bus and Taxi access scheme. These will be brought forward and members consulted on early next year.

### Construction

3.4 JS ran through the construction timeline looking at works completed during August 2018 to November 18 and looking forward to March 2019. A summary of the tasks are set out below:

- KGV Dock Piling & Decking Jun 18 – Jul 20 ( BAM Nuttall- Skanska- Cementation)
- Terminal dockside Piling Oct 18 – Mar 19 (BAM, SK, Cem)
- Dockside Asbestos Removal N & S walls Jun 18 – Mar 19 (BAM, SK, Cem)
- DATCT Construction Dec 17 – Feb 19 (Buckingham's – Carney's)
- DATCT Mast Assembly & Erection Nov 18 – Dec 18
- Enabling Works WSY Jun 18 – Apr 19 (Carey's)
- Peri Cable Nov 18 – Nov 18 (Top Bond)
- Enabling Works (Kier) Jun 18 – Jul 19
- Airfield Drainage Works Nov 18 – Oct 19 (Dyer & Butler)

3.5 The work that will be ongoing up to November 2018 is as follows:

- KGV Dock Piling & Decking Jun 18 – Jul 20 ( BAM Nuttall- Skanska- Cementation)

- Terminal dockside Piling Oct 18 – Mar 19 (BAM, SK, Cem)
- Dockside Wall Asbestos Removal N & S Jun 18 – Mar 19 (BAM, SK, Cem)
- DATCT Construction Dec 17 – Feb 19 (Buckingham's – Carney's)
- Enabling Works WSY Jun 18 – Apr 19 (Carey's)
- Airfield Drainage Works Nov 18 – Oct 19 (Dyer & Butler)
- Hartmann Road Utilities (Kier) Jun 18 – Jul 19
- Temporary Immigration Facility (TIF) Mar 19 – Sep 19
- Good In Facility (GIF) Feb 19 – Aug 19
- Western Service Yard (WSY) Piling Feb 19 – Feb 19a
- Eastern Energy Centre (EEC) Mar 19 – Mar 20

3.6 TR raises the issue of the speed humps along Hartmann Road being difficult to negotiate when on a bicycle and could deter staff from cycling to the airport. Discussion was had regarding the difficulties of providing measures to slow traffic sufficiently to make Hartmann Road suitable for all users. LCY particularly focused on ensuring HGV speed is managed to ensure it is a safe road for all.

**ACTION 6: GW will raise with the CADP team and investigate what else could be done**

3.7 DW and TR raise that CAH was missing from the temporary pedestrian signage when coming from the Terminal building.

**ACTION 7: GW will raise with the CADP team to understand signage and if additional / modified signs are needed.**

#### **4. Operational and strategic updates from all members**

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4.1 LCY operational update is attached to these notes.

4.2 TR raised the issue of noise for residents. DW confirmed that the monthly review between the LBN and LCY officers is taking place and that LBN is satisfied that the levels are within the agreed limits.

**ACTION 8:** OW will provide TR with how noise complaints are made by residents and will add the email to these minutes.

*Post meeting note: For any enquiries/complaints, please contact staff by email: [community@londoncityairport.com](mailto:community@londoncityairport.com) or by telephone: 0203 858 0261.*

4.3 GW added that in the Taxi feeder park will be monitored again as per the agreed schedule in the Black Taxi monitoring study.

**ACTION:** GW to report on this at next ATF.

4.4 HF provided an update on the DLR ticket office. Works to start Q1 2019 and will take approximately six weeks.

4.5 HF provided details of upcoming DLR closures on the 17/18 November between Stratford and Canning Town. There is no shuttle bus or additional services as the Jubilee Line serves the same route and there should be minimal impact to users.

4.6 HF outlined the KAD community Champion scheme that was seeking nominations from local organisations and people. TR wasn't sure if the RDLAC were aware of this.

**ACTION 9: HF to ensure KAD representative contacts RDLAC to ensure they are aware of timescale and send on nomination form.**

4.7 DW raised the issue of erratic service during the World Travel Market and a general point about announcements at Prince Regent Station causing confusion as to where to exit the train. HF responded that the WTM is the busiest occasion they have on the DLR and some trains short ran to service the demand. TfL / KAD have tried changing the announcement and the timing of it for Prince Regent Station and there is always a level of confusion; they believe the current system is the one that causes the least.

4.8 TR felt that better information on closures and if shuttle bus / extra bus services were being provided was needed. Could these be added to the existing posters as well as future? HR responded that TfL put on these services.

**ACTION 10: GW will follow up with TfL regarding posters, etc. for bus replacement.**

4.9 RC updated the group to say taxi operations on the interim forecourt had settled down and was running fine. The £1 pick-up charge has been continued and is being collected directly by LCY officers.

4.10 TR reported that the new LCY magazine had been well received and was very helpful to the local residents. He asked did this now replace the Crossrail information sheet as that has stopped. He also requested could it include the DLR information in the magazine? Is it available as an electronic only version?

**ACTION 11: GW to follow up with RS on Crossrail information.**

**ACTION 12: HF and AV to follow up about including DLR information in the magazine. HF to share with DW for inclusion in LBN magazine.**

**ACTION 13: AV to follow up about electronic only subscription.**

## **5. Progress summary from actions to date**

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### **Passenger and Staff Travel Plans**

5.1 GW updated that travel plans were awaiting sign off of content prior to being issued out to the ATF members for comment. Target date for issue to members for comment is end of November with a request for comments to be received in December so as to enable the document to be finalised for publishing in January 2019.

**ACTION 14: Draft travel plans for ATF review to be sent out**

### **Elizabeth Line interchange**

5.2 GW outlined that the short term connection between LCY and Elizabeth Line is likely to be signage and messaging to tell passengers to interchange at Stratford station and use the DLR to get to the airport.

5.3 GW updated the group on the latest discussions with TfL on their proposal to redevelop the Poplar DLR depot and station site. A meeting was held on 5<sup>th</sup> November and we discussed LCY and potential for provision of an area that could offer advance bag check and boarding pass facility to support the interchange from Elizabeth Line to the DLR.

5.4 GW updated the group on the submission by the C2E group to the chancellor to support the project and allocate funding in the budget statement. The autumn statement did not specifically allocate funding. C2E focus is now on the government's response to the Thames Estuary Growth Commission's report which is due before the end of the year.

### **Staff Transport – Carshare**

5.4 Liftshare scheme will be live before the end of November. It is supported by two event day to encourage and inform staff. All airport staff have access to priority parking bays and LCY staff are able to get bonus rewards for car sharing with others.

### **Cycling initiatives**

5.5 GW reported that the airport was awaiting LBN for confirmation of a cycle hire provider for provision of an area. LCY is also awaiting LBN to feed into their work on the North Woolwich Road cycle scheme.

### **Minicab / Uber (standing agenda item)**

5.6 As noted in the actions from previous minutes GW followed up TM's question regarding problems getting Uber drivers to pick up in the area and will follow up with her.

5.7 LCACC minutes for reference can be found at link below:

<http://lcacc.org/meeting-papers-key-documents/recent-minutes-of-meetings/>

### **DLR staff trial**

5.8 LCY and TfL/KAD have been looking at a number of options to improve passenger movement through the terminal building and station areas. Data indicates that there is a significant volume of people using the ticket machines or counter to buy tickets or top up oyster cards. The proposal being looked at would see KAD staff positioned at various points around the airport to provide passengers with information about onward journey and use of contactless or oyster to travel.

5.9 This trial is also a good opportunity to test out some different signage and trolley locations and see if this improves passenger flow.

5.10 No confirmed date for the trial but it is expected to start Q1 2019.

### **Masterplan update**

5.11 LCY is still at the stage of looking at scenarios of fleet mix, passenger numbers and timeline to understand what the masterplan scenarios are likely to be. We will be consulting next year, exact time to be confirmed, with the ATF as part of the engagement process.

## **6. AOB**

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8.1. Members asked about a visit to the Digital Air Traffic Control Tower at the next forum meeting.

**ACTION 15: GW to arrange**

8.2 DW raised the possibility of a new pier at Royal Wharf for clipper services.

**ACTION 16: GW to follow up with MW to understand more about this.**

## **7. Date of next meeting**

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9.1 Next meeting is scheduled for Thursday 14<sup>th</sup> March 2019.

## **London City Airport Update November 2018**

### **Passenger numbers**

- Strong growth in passenger numbers in the past three months, with July being the busiest ever month since the airport opened in 1987. In total, 471,519 passengers departed or arrived between 1st and 31st July– up 15.7% year-on-year compared to July 2017.

### **New routes/airlines**

- Aer Lingus has returned to London City Airport (28<sup>th</sup> October). Operating between London City Airport and Dublin Airport, making traveling to North American destinations easier than ever before.
- British Airways to add four additional Embraer E190 aircraft to the airport during 2019, bringing the total fleet number to 26 aircraft.
- British Airways also announced a new year round service to Rome that started on 11<sup>th</sup> November. In addition, it also announced a three time a day flight to Munich starting in February 2019.
- Additional daily rotations will be added by British Airways to Zurich and extra winter frequencies to Berlin, Dublin, Prague (November) and Geneva (December).

### **Recent Announcements**

- London City Airport wins Gold at Corporate Engagement Awards for STEM event at the Corporate Engagement Awards.
- Tech Leader Awards 2018 saw London City Airport's COO, Alison Fitzgerald, pick up Business Leader of the Year.
- Sir Terry Morgan stood down as Chairman of London City Airport in September.