

Community Manager

Global Maritime Forum, Copenhagen

Application by 11 August 2024

Are you passionate about promoting a more sustainable future for global shipping for a purpose driven organisation? Are you keen to build a network and engage with the world's leading and most ambitious maritime companies and organisations? Then you might be our new Community Manager.

The Global Maritime Forum is a Copenhagen-based international not-for-profit organisation. We convene leaders from across the global maritime value chain through projects and initiatives to tackle collective challenges and develop new solutions. We focus especially on decarbonisation and operational efficiency, on promoting diversity and human sustainability in maritime and addressing key governance issues.

We offer an opportunity to be part of an organisation driven by future-focus, a collaborative and entrepreneurial spirit, and where you can bring your skills to bear on a meaningful mission. You will be part of a young and dynamic organisation of 45 colleagues from 16 different nationalities with a strong appetite for learning and sharing.

Key responsibilities

In the Community team of 4-5 colleagues, we are responsible for extending and developing a strong and engaged community of partners across the global maritime value chain to engage in our initiatives including identify relevant executive leaders to take part in our Annual Summit. We lead on fundraising and grants management, we manage the community database, and we support our colleagues across the organisation in building a strong value proposition and financing of activities.

The two Community Managers in the team are responsible for building, mobilising, and managing a relevant and diverse community of mainly commercial companies. Frequent exchanges with maritime companies and other relevant stakeholders as well as a strong understanding of Global Maritime Forum's initiatives and projects enables the two to build strong relations and value especially for our partners at both specialist and senior executive levels. The two Community Managers coordinate and align closely but are each responsible for and lead on a dedicated portfolio of partners.

Responsibility can be modified based on qualifications and experience, but mainly relates to:

- Map and identify potential partners and community members, and proactively initiate and lead dialogues and negotiations.
- Manage and coordinate onboarding of new partners as well as contractual matters. Over time, develop a good knowledge base of, and relations with, Global Maritime Forum partners.

- Ensure that our Global Maritime Forum colleagues have a good understanding of the interest of our partners, and to assist in linking and mobilising partners to engage in our initiatives and activities.
- Remain updated on initiatives across Global Maritime Forum and to take part in programme meetings and events.
- Responsible for preparing, taking part in or lead partner related travels.
- Identify and engage with relevant senior executive participants to the Annual Summit.
- Ensure that Annual Summit invitations and participant lists are always updated and that enquiries are responded to.
- Contribute to the development and delivering of other projects and initiatives across the Global Maritime Forum depending on your interests, qualifications and organisational needs.

You will report to Director for Partnerships and Community Engagement. You will work closely with colleagues across the organisation, as well as our large community of partners and community members. You should expect to 15-20 travelling days a year.

About you

Your experience, professionalism and your accessible personality works in your advantage, and you are used to building strong and trusting relations across cultures and organisational levels. Your eye for details and your structured and systematic way of working commands trust both internally and externally, and your understanding of the importance of engaging in a supportive, respectful and service-minded manner takes you far. You are curious and committed to learn about the maritime value chain including challenges, technologies, companies and the roles the different segments play.

Moreover, you are:

- Ambitious, used to work independently and to exercise informal leadership to secure progress.
- Strong interpersonal skills including a high degree of cultural sensitivity, integrity, and sense of appropriateness.
- One step ahead in terms of planning and following up.
- Proactive and able to drive initiatives with a high degree of integrity by taking ownership and responsibility to resolve challenges.
- Intellectually curious, driven and enjoy the challenge of working in a dynamic environment, adapting to an evolving portfolio of activities and events.
- A flexible and team-oriented colleague, ready to handle – at times – intense work pressure, tight deadlines and ad hoc demands.
- Committed to align and coordinate, but keen to work independently and grow in the position.

Requirements

- Minimum 3 years of professional experience working with multi-stakeholder engagement preferably from the maritime sector with English as working language.
- Strong communication skills and full proficiency in English, both verbally and in writing.
- Relevant degree.

Maritime experience/background is a strong advantage, but not a requirement. Proficiency in Chinese, working experience from Asian, Salesforce experience, and expertise in fundraising might also be part of your experiences and competences relevant for the job.

How to apply

Please send your **CV and motivated application** to **careers@globalmaritimeforum.org**. **Only applications sent to this address will be considered for the position.** Please **mark your application "Community Manager"** and send no later than **11 August 2024**. Applications will be reviewed on a continuing basis. Interviews are expected during second half of August. Expected start date is as soon as possible and no later than 1 November 2024.

We value diversity and are committed to creating an inclusive environment for our team. Appointments are based on qualifications, merit, and the needs of our organisation.

For more information about the position, please contact Christian Jacob Hansen, Director for Partnerships and Community Engagement at **+45 2889 3373**. If you have questions about the salary package or contractual issues, please contact Ms. Martine Siesbye, Head of People & Culture, **msi@globalmaritimeforum.org**.

Practical information

Full time employment with a weekly working time of 37.5 hours. Our salary and remuneration package includes health insurance, mobile phone and paid Wi-Fi. The office has a lunch scheme. Duty station is our Copenhagen office with the possibility to work from home as per agreement with your manager.

About the Global Maritime Forum

We are an international team with a global reach and about 45 highly motivated colleagues. The annual turnover of 8.5 million EUR is partly financed by contributions from our partners, partly by institutional donors and philanthropic funding. We share a common goal of making real change and bringing our passion and ideals to everything we do. In addition to the Annual Summit, the Global Maritime Forum is focused on decarbonisation and human sustainability, engaged in a number of concrete initiatives and action groups and secretariate for the Sea Cargo Charter, Poseidon Principles and the Poseidon Principles for Maritime Insurance.