

Community Manager

Global Maritime Forum, duty station in Copenhagen

Apply before 30 April 2025 (EOB)

Please submit applications as soon as possible as they are reviewed continuously.

Are you passionate about promoting a more sustainable future for global shipping for a purpose-driven organisation? Are you keen to build a network and engage with the world's leading and most ambitious maritime companies and organisations?

The Global Maritime Forum is a Copenhagen-based international not-for-profit organisation. We convene leaders from across the global maritime value chain through projects and initiatives to tackle collective challenges and develop new solutions for a more sustainable future. We focus especially on decarbonisation and operational efficiency, promoting diversity and human sustainability in maritime, and addressing key governance issues.

We offer an opportunity to be part of an organisation driven by future-focus, a collaborative and entrepreneurial spirit, and where you can bring your skills to bear on a meaningful mission. You will be part of a young and dynamic organisation of 45 colleagues from 16 nationalities with a strong appetite for learning and sharing.

Key responsibilities

The Community team of five colleagues is responsible for extending and developing a strong and engaged community of partners across the global maritime value chain to participate in our initiatives, including identifying relevant executive leaders for our Annual Summit.

The two Community Managers in the team are responsible for building, mobilising, and managing a relevant and diverse community of mainly commercial companies. Frequent exchanges with maritime companies and other relevant stakeholders, as well as a strong understanding of Global Maritime Forum's initiatives and projects, enable the Community Managers to build strong relations and value, especially for our 68 partner companies at both specialist and senior executive levels. The Community Managers coordinate and align closely but are each responsible for and lead a dedicated portfolio of partners.

- Map and identify potential partners and community members, and proactively initiate and lead dialogues and negotiations.
- Manage and coordinate new partner onboarding and contractual matters. Over time, develop a sound knowledge base of and relations with partners.
- Ensure that our colleagues understand the interests of our partners and assist in linking and mobilising partners to engage in our initiatives and activities.

- Lead processes and meetings across the organisations and across teams.
- Remain updated on initiatives across the organisation and to take part in programme meetings and events.
- Responsible for preparing, taking part in or leading partner-related travels.
- Identify and engage with relevant senior executive participants for our Annual Summit.
- Ensure that Annual Summit participant lists are updated and that enquiries are responded to.
- Ensure that our Salesforce database is updated.

You will report to the Director for Partnerships and Community Engagement. You will work closely with colleagues across the organisation and our large community of partners and community members. You should expect to travel 15-25 days a year.

About you

Your experience, professionalism and your accessible personality work to your advantage, and you are used to building strong and trusting relations across cultures and organisational levels. Your eye for detail and your structured and systematic way of working commands trust both internally and externally, and your understanding of the importance of engaging in a supportive, respectful and service-minded manner takes you far. You are curious and committed to learning about the maritime value chain, including challenges, technologies, companies and the roles the different segments play.

Moreover, you are:

- Ambitious, used to work independently and to exercise informal leadership to secure progress.
- Strong interpersonal skills, including high cultural sensitivity and a sense of appropriateness.
- One step ahead in terms of planning and following up.
- Seamlessly working across seniority levels and departments, and not afraid of engaging or asking for help.
- Proactive and able to drive initiatives with high integrity by taking ownership and responsibility to resolve challenges.
- Intellectually curious, driven and enjoy the challenge of working in a dynamic environment, adapting to an evolving portfolio of activities and events.
- A flexible and team-oriented colleague, ready to handle – at times – intense work pressure, tight deadlines and ad hoc demands.
- Committed to aligning and coordinating but keen to work independently and grow.

Requirements

- Minimum 3+ years of professional experience working with multi-stakeholder engagement, preferably from the maritime sector with English as the working language.
- Strong communication skills and full proficiency in verbal and written English.
- Relevant Master's degree.

Maritime experience/background is an advantage. This could include knowledge of commercial and non-commercial stakeholders across the value chain of global maritime trade, including different segments, technologies, regulations, decarbonisation agenda, etc.

How to apply

Please send your **CV and cover letter** to careers@globalmaritimeforum.org. Only applications sent to this address will be considered. Please mark your application "[name]–Community Manager" and send it **no later than 30 April 2025**. Applications will be reviewed continuously. The start date is as soon as possible.

We value diversity and are committed to creating an inclusive environment for our team. Appointments are based on qualifications, merit, and the needs of our organisation.

If you have questions about the salary package or contractual issues, please contact Ms. Martine Siesbye, Head of People & Culture, msi@globalmaritimeforum.org.

For questions about the position, please contact Christian Jacob Hansen, Director for Partnerships and Community Engagement at **+45 2889 3373**.

Practical information

Full-time employment with a weekly working time of 37.5 hours. The salary range for the position is 41,000 DKK to 50,000 DKK, including pension. Our salary and remuneration package includes mobile phone and paid wifi at home. The office has a lunch scheme. Duty station is our Copenhagen office with the possibility to work from home as per agreement with your manager.

About the Global Maritime Forum

We are an international team with a global reach and about 45 highly motivated colleagues. The annual turnover of 8.5 million EUR is partly financed by contributions from our partners, partly by institutional donors and philanthropic funding. We share a common goal of making real change and bringing our passion and ideals to everything we do. In addition to the Annual Summit, the Global Maritime Forum is focused on decarbonisation and human sustainability, engaged in a number of concrete initiatives and action groups and secretariate for the Sea Cargo Charter, Poseidon Principles, and the Poseidon Principles for Maritime Insurance.