

## Telescoping Flag Pole Installation

### What You Will Need

Telescoping Flagpole  
Sleeve that came with the Telescoping Flagpole  
3 bags of pre-mixed concrete (40 lbs each)  
Measuring stick  
Level  
Something to mix the concrete or cement

- \*Prepare a hole approximately 12" in diameter and 22" deep.
- \*Place a bed of gravel or small rock in the hole.
- \*Place gravel or small rock in and around the sleeve to a height of 2" from the bottom of the sleeve. This will help drainage.
- \*Pour concrete or cement around the sleeve, be careful not to get any inside of the sleeve.
- \*Fill the hole approximately 1" from the ground level with the concrete.
- \*Place the flag pole in the sleeve and level the flagpole from two sides.
- \*When the sleeve is level, carefully remove the flagpole without moving the position of the ground sleeve.
- \*Let the concrete or cement set for at least 24hours.
- \*Place pole in the sleeve and erect.

### How to use your telescopic flagpole

Raising the pole- pull each section up slowly twist until it automatically locks in position starting from the top inner section.

Lowering the pole – Hold on to the section to be lowered.  
Press the locking button to release, twist, and allow the section to slide down slowly through the hands.

Attach flag or flags using the stainless clips supplied with your kit and extend top flagpole section first, making sure the locking push button has popped out before extending the next section. Locking the last section with the Allen screw will prevent someone from using the push button to drop the flagpole.