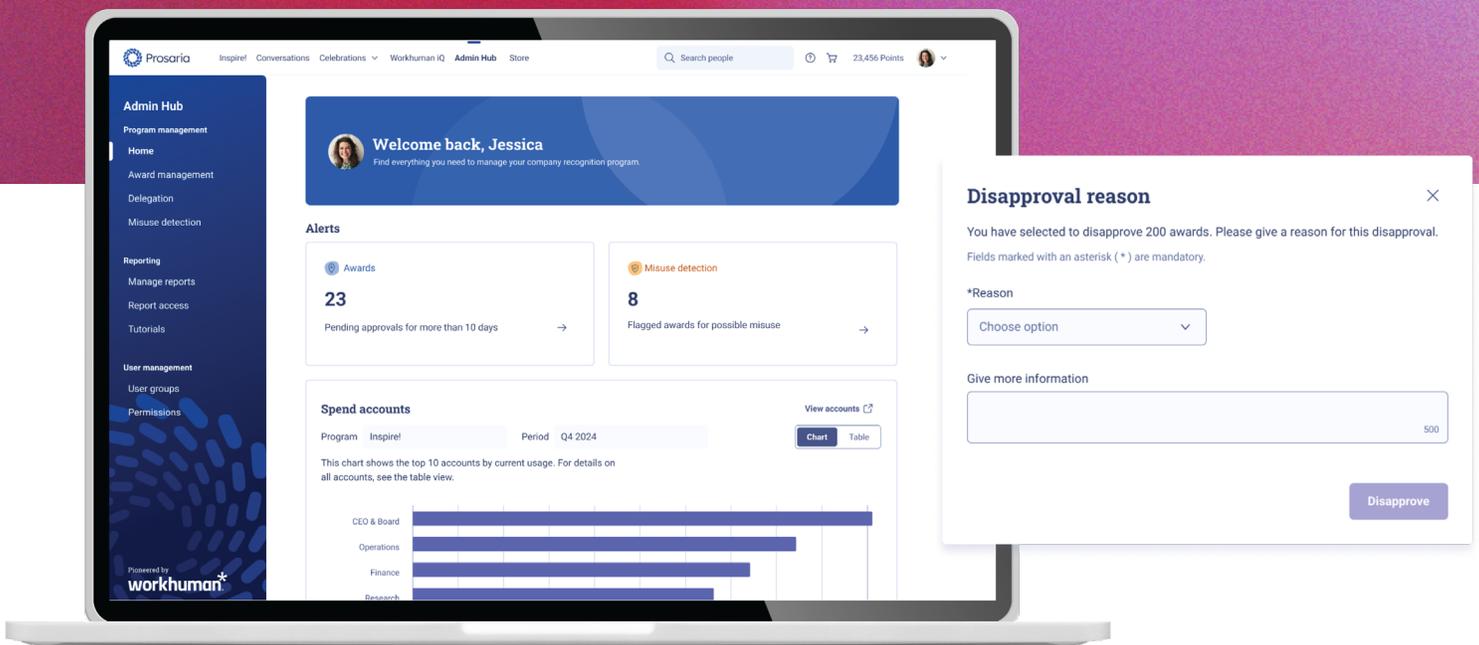




# Workhuman Admin Hub

Seamlessly and centrally manage your company's recognition program



## Introducing Admin Hub

Admin Hub, a self-service feature within Social Recognition®, the world's #1 employee recognition platform, is a one-stop solution for program managers to monitor and act on critical program activity decisions and triage time-sensitive tasks – all with easier and proper day-to-day maintenance and oversight.

# Features

**Home:** Organizes your tasks, allowing you to prioritize the most pressing first.

**Award management:** Review award nominations made within a specific time frame and choose to approve, disapprove, or cancel them.

**Task delegation:** As a program manager, you can prevent bottlenecks and keep things moving by setting permissions and delegating administrative tasks easily within the platform.

**Misuse detection:** Set criteria for awards within your program and then let this feature monitor all award activity. It will surface potentially fraudulent awards needing your review, decision, and action.

**Advanced reporting:** Level up dashboards and reporting with data visualization and customization – all while controlling which people and teams have access to each report, right down to specific data sets.

**Permissions:** Grant specific users access to features and capabilities across the platform.

What good is the world's best recognition solution if managing it is a chore? Now, program managers get unmatched autonomy, efficiency, and control – all in one place. Maximize ROI with minimal effort in a streamlined experience that's a catalyst for program success.

**Capitalize on recognition done right with  
Admin Hub.**

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