

Affordable Housing

Program Application

The Affordable Housing program can help you reduce energy efficient upgrade costs on various building types within our parameters. See below for a list.

Please Note: All upgrades must be preapproved by Efficiency Nova Scotia to qualify for rebates.

Am I eligible?

My building meets one or more of the following criteria (please check all that apply):

☐ **Affordable Rentals, Rooming Houses or Cooperatives (1-3 Units in electrically heated buildings):**

Rebates cover up to 80% of pre-tax costs for electrically heated affordable rentals (1-3 units), cooperatives, or rooming houses with 1-3 bedrooms. Eligible upgrades include heat pumps, heat pump water heaters, and common area lighting. Approved heat pumps must be listed on the [NEEP website](#). Agreement terms remain in effect for six years from the date the rebates are issued by Efficiency Nova Scotia.

☐ **Affordable Rentals, Rooming Houses or Cooperatives (4+ Units):**

Rebates cover up to 80% of pre-tax costs for common area lighting, insulation, siding, windows, doors, heating, and water heating for affordable rentals (4+ units), cooperatives, or rooming houses with 4+ bedrooms. Eligibility requires a complimentary energy audit by Efficiency Nova Scotia. Agreement terms remain in effect for 12 years from the date rebates are issued.

☐ **Non-profit facilities (Electrically heated buildings):**

Electrically heated buildings that provide support services for low-income communities may qualify for rebates covering up to 80% of the pre-tax cost of energy-efficient upgrades. Eligibility is assessed on a case-by-case basis. Examples of qualifying buildings include, but are not limited to, food banks, community outreach centers, employment and education centers, and social enterprises. A complimentary energy audit by Efficiency Nova Scotia will determine eligible upgrades.

☐ **Rent-Free Housing Eligibility: Shelters & Transition Houses:**

Buildings offering rent-free housing may qualify for rebates covering up to 100% of pre-tax costs for energy efficiency upgrades. Eligibility is determined through a complimentary energy audit by Efficiency Nova Scotia. An Affordable Housing Agreement is not required for these facilities.

Documentation Checklist

I have enclosed the following items:

- ☐ Affordable Housing Operating Agreement for *Affordable Rentals, Rooming Houses and Cooperatives only*
- ☐ Three years of heating data. This is electric heat from Municipal utility, and/or non-electric heat. Only required if pursuing full building retrofit.

Quote(s) may be requested by the program team after your application is submitted

Business Information

Company/Organization:

Contact Name:

Contact Title:

Phone:

Email Address:

Alternate Contact Name:

Alternate Contact Title:

Alternate Contact Phone Number:

Alternate Contact Email Address:

☐ This Alternate Contact has signing authority

Company Mailing Address:

City/Town:

Province:

County:

Postal Code:

Country:

Business Type: ☐ For profit ☐ Non-profit ☐ Charitable ☐ Co-operative ☐ Social Enterprise

If this is an **electrically heated** Non-profit facility, please describe the services offered:

- ☐ Meal Service ☐ Snack service ☐ Childcare services ☐ Internet access ☐ Shelter ☐ Soup kitchen
☐ Employment programs (skill development/coaching/counselling) ☐ Drop-in services ☐ Food vouchers
☐ Youth/community outreach directly benefiting vulnerable persons ☐ Legal aid ☐ Clothing ☐ Transportation
☐ Essential skill training (tax clinics, nutrition, financial literacy) ☐ Comfort Centre ☐ Registered Polling Station
☐ Other (please explain):

Please provide one of the following to verify non-profit/not-for-profit status:

- NS Registry of Joint Stock Company Registry Number _____
- CRA Business/Registration Number _____
- Corporations Canada Corporation Number _____

Contractor Contact Information * Fill if you would like to include a primary contractor in project communications)

Company Name:

Contact Name:

Contact Phone:

Contact Email:

Coordinated Funding

Efficiency Nova Scotia rebates can be combined with other provincial and federal funding sources. For us to assist, please provide the following details:

Have you applied for, or will you be applying for funding for this property from any of the following organizations?

- ☐ Housing Nova Scotia ☐ Canadian Mortgage and Housing Corporation
☐ Federation of Canadian Municipalities ☐ Affordable Housing Association of Nova Scotia
☐ Other (describe):

What is the status of your application?

- ☐ Submitted ☐ Wait listed ☐ Approved ☐ In-progress
☐ Other (describe):

Funding contact name:

Phone Number:

Email:

☐ I agree that Efficiency Nova Scotia can exchange information regarding this project with the above contact for the purpose of funding coordination specified in the Affordable Housing Agreement.

Property Information * Separate applications must be submitted for each building you wish to upgrade.

Facility Name (if applicable):

Civic Address:

City/Town:

Postal Code:

County:

Province

Electricity Service Provider:

Account Number:

Housing Type: ☐ Rental Property ☐ Co-operative ☐ Shelter ☐ Transition Home ☐ Rooming Home ☐ Non-Bed

☐ By checking here owners of rental properties and co-operatives acknowledge that they have read and agreed to the terms specified in the Affordable Housing Agreement.

☐ I have previously participated in the Affordable Housing program.

Please list the number of each unit type:

Bachelor:

1 Bedroom:

2 Bedroom:

3+ Bedroom:

If rooming house or transition house, please specify the number of rooms:

If shelter, please specify the number of beds:

Type of Building: ☐ Purpose Built ☐ Converted Building

Age of Building:

Number of Stories:

Heating System: ☐ Baseboard ☐ Forced air ☐ Hot water baseboard ☐ In-floor ☐ Heat pump

Other (describe):

Heating Fuel: ☐ Electric ☐ Oil ☐ Natural Gas ☐ Propane ☐ Wood/Pellet

Heating System Age:

Cooling System: ☐ Ducted heat pump ☐ Ductless heat pump ☐ Window/portable air-conditioners ☐ None

Water Heating Equipment: ☐ Storage tank ☐ Instantaneous ☐ Indirect ☐ Other:

Water Heating Fuel: ☐ Electric ☐ Oil ☐ Natural Gas ☐ Propane ☐ Wood/Pellet

Water Heating Equipment Age:

Preferred Upgrades *Note: Eligible upgrades will be determined at the discretion of the energy auditor and/or Efficiency NS.

To assist our energy auditors in determining upgrades for this building, please indicate below the upgrades that you are interested in pursuing:

☐ All upgrades

☐ Heating system upgrade ☐ Conversion to electric heating system ☐ Heat pumps ☐ Water heating

☐ Ventilation ☐ Exterior and common area lighting ☐ Windows ☐ Doors ☐ Attic Insulation

☐ Foundation Insulation ☐ Wall Insulation

☐ Other (describe):

Additional Information

If you have any additional information concerning your building, including any significant improvements or changes, please describe below:

Interest Free Financing (for electrically heated properties only)

Nova Scotia Power customers with electrically heated properties may be eligible for 0% on-bill financing to cover their remaining project costs. Eligibility is subject to approval by Nova Scotia Power. Payments are billed in equal amounts over 24 months to the applicant's chosen Nova Scotia Power account.

I am interested in on-bill financing: ☐ Yes ☐ No

If yes, please provide an active NSP account number in the applicant's name (personal or organizational). The account can be for any address, even if different from the site address listed in this application.

NSP Account # _____

I consent to Efficiency Nova Scotia providing my information to Nova Scotia Power to enable Nova Scotia Power to carry out credit checks (may include Equifax reporting), to determine if I am eligible for financing. I also consent to Nova Scotia Power using other information available to them to assess the credit application and to administer financing.

By signing below, I hereby acknowledge that I have read and agree to all Affordable Housing terms and conditions located at efficiencyns.ca and confirm that all information submitted is complete and accurate. You also provide consent to EfficiencyOne to obtain electrical utility data from your service provider for the above noted location to determine energy savings and opportunities that may be offered by Efficiency Nova Scotia. You also provide consent to EfficiencyOne to provide access to, discuss and correspond with, both your secondary contact and all the contractors for whom you have provided quotes for the upgrades on this facility, all your project details. You also provide consent to EfficiencyOne to share your application with the Energy Auditor (if applicable).

Applicants Name (please print)

Applicants Signature

____/____/____
DD MM YYYY

Where did you hear about us?

- ☐ Google/Search engine
- ☐ Social media
- ☐ Email promotion
- ☐ Direct mail promotion
- ☐ Peer referral
- ☐ Webinar
- ☐ Networking event
- ☐ Other _____

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