

Custom Retrofit Project Application

For Projects Seeking a Feasibility Study Incentive

Suitable for commercial, institutional, and industrial retrofit projects in facilities or groups of facilities that consume at least 350,000 kWh of electricity annually. Projects must be in the planning stages with no equipment purchased or committed to.

For project eligibility and program information please view our most recent program guide available on our website <https://www.energycyns.ca/business-program/custom-retrofit/> or by contacting us at cicustom@energycyns.ca

To enroll in the Custom Retrofit Program:

1. Working with the project's consultant, complete and submit this application.
2. A Project Engineer will review the application and may reach out with questions to ensure applicability.
3. Upon application approval, the study will be eligible for an incentive and any resultant projects will be considered for implementation incentives.

Incentive payment information:

- Feasibility study incentive (if applicable): 50% paid upon approval of the study results, 50% upon signing of a Custom Project Agreement (CPA). A single payment will be made if the CPA is signed within 30 days of study approval. Customer must submit invoice showing consultant has been paid for study prior to study incentive payment.
- Implementation incentive: Paid upon completion of retrofit and subsequent measurement and verification of energy savings. If verified savings are less than 85% of anticipated amount, incentive may be pro-rated.
- Any incentives paid towards the Feasibility Study incentive will be deducted from the total implementation incentive.
- All incentives paid directly to the customer, typically the Nova Scotia Power account holder in the facility. Exceptions may apply, such as landlords paying for projects in tenant-occupied spaces.

Please note: Feasibility study must be completed within 6 months of approval to be eligible for incentives.

1. Customer Information

Company Legal Name	
Primary Contact Name	
Phone	
Email	
Business Mailing Address	

2. Consultant Information

Company Name	
Contact Name	
Phone	
Email	

3. Facility Details

Please provide the following information about the facility in which the retrofit is being considered:

Site Name	
Project Civic Address	
Space Usage Type (i.e., Office/Commercial, Multi-Unit Residential, Industrial)	
Nova Scotia Power Account Number(s)	
Annual Electricity Consumption (kWh/yr)	
Total Connected Load (kW)	
Typical Weekday Operating/Occupancy Hours	
Typical Weekend Operating/Occupancy Hours	

4. Project Details

Please provide the following information about the retrofit:

Project Name (i.e., compressor retrofit, chiller replacement)	
Anticipated Project Implementation Start Date (if known)	
Estimated Duration of Project Implementation	

5. Feasibility Study Details

To approve study funding, we need to know some basic details about what the Feasibility Study will look at.

5.1 Timeline & Costs

Study Start Date (DD/MM/YYYY)	/ /
Study Completion Date* (DD/MM/YYYY)	/ /
Total of All Study Costs	\$
Financial assistance from all other sources toward study (This will be deducted from eligible study costs)	\$

*Efficiency Nova Scotia must be kept informed of any delays to the expected study completion date.

5.2 Base Case

Describe the equipment or system that is being upgraded or replaced. If there is no existing equipment, the baseline case should be a standard efficiency and lower cost comparable system under consideration. Provide relevant information including purpose of equipment; specifications (size, capacity); age of equipment; operating schedule; and variations in loading.

5.3 Energy Efficient Case

Describe the energy efficient measure(s) that will be investigated in the Feasibility Study. Please provide a brief description of how each measure will save electrical energy and demand (reduce runtime hours/equipment load, increase efficiency, etc.). Comment on impacts to other fuel consumption and O&M, if applicable.

5.4 Project Estimates

Expected Reduction in Annual Electricity Consumption (kWh)	
Expected Change in Average Peak Demand (kW)	
Expected Change in Other Fuel Consumption (\$)	
Estimated Incremental Project Cost (\$)	

5.5 Measurement & Verification

Please provide details on what approach will be taken to measure and verify energy savings.

5.6 Additional Information

Please provide any additional information that could be relevant to the acceptance of the Feasibility Study proposal (i.e., potential risks & mitigation efforts, 3rd-party funding opportunities, etc.)

6. Terms and Conditions

By signing this application, I submit this application as a duly authorized representative of the Company and that I have the authority to bind the Company. The information given in this application is accurate in all respects. I agree to all terms and conditions set out in this application.

It is understood that the agreement resulting from the written acceptance of this Application by EfficiencyOne will be subject to and governed by the laws of Nova Scotia and shall not be assigned by the Customer, in whole or in part, without the written consent of EfficiencyOne.

Efficiency Nova Scotia is a franchise operated by EfficiencyOne, official Licensee of the Province of Nova Scotia. By completing and submitting this form, I agree to release my company information to the current and successive holders of the Efficiency Nova Scotia franchise.

By completing and submitting this form, I hereby consent to the purposes for which Efficiency Nova Scotia is collecting, using, and disclosing company information as set out in Efficiency Nova Scotia's Privacy Policy. More information on Efficiency Nova Scotia's Privacy Policy can be found online, efficiencyns.ca/privacy-policy or by email, privacy@efficiencyns.ca.

Only costs related to measures that save electricity are eligible for incentives. Efficiency Nova Scotia, at its sole discretion, may consider any costs ineligible. Harmonized Sales Tax ("HST") is eligible unless a customer is exempt from payment of HST, or a customer is eligible for a refund of the HST paid. Within reasonable limits at Efficiency Nova Scotia's discretion, equipment, engineering, and labour costs related to the M&V plan are eligible for Implementation Incentives under Custom projects.

Customer Signature

Consultant Signature

Name (Please Print)

Name (Please Print)

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DD MM YYYY

For ENS Internal Use

PID _____

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Approved

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Rejected. State reason below.

Approved by _____