



South Dallas Director of Operations Overview

Qualifications for employment at Watermark include having made a life commitment to Jesus Christ, agreement in writing with the Beliefs and Governance statements of Watermark, and having a work history and a lifestyle that are consistent with biblical principles. Must be an existing member of Watermark or willing to become one.

JOB TITLE: South Dallas Director of Operations

FLSA STATUS: Exempt

DEPARTMENT: South Dallas Campus

TIME REQUIREMENTS: Full-time; in-office

REPORTS TO: South Dallas Campus Pastor

CLASSIFICATION: Ministerial Role

VISION: Abiding in Jesus, we are making disciples together.

POSITION SUMMARY: Responsible for bringing clarity, coordination, and care to all aspects of the South Dallas campus, including Sundays and mid-week gathering and ministry systems to community impact. This role is both strategic and pastoral, supporting our Campus Pastor and empowering the staff and lay leaders to faithfully serve our people and our neighborhood in a unified way, with excellence, and at the same time having fun in the process.

POSITION RESPONSIBILITIES:

1. Campus Operations
 - a. Liason with Facilities & Security
 - b. Liason with CDC & Health
 - c. Liason with external organizations (ie: Dallas Tigers)
2. Directional Leadership
 - a. Develop campus ministry strategy and budget
3. Membership & Community
 - a. Give directional leadership to membership process
 - b. Lead community group formation and organize new groups
 - c. Disciple community group shperherds and leaders
4. Kids & Student Ministry
 - a. Provide oversight to both ministries
 - b. Help strengthen the ministries
5. Collaborate with Campus Pastor
 - a. Staff Team leadership
 - b. Pastoral care situations
6. South Dallas Community
 - a. Help build relationships with the community
7. Participate in general Watermark staff-required activities (expense reporting, Staff on Call, staff meetings, retreats, Christmas Eve, Easter, other "all hands on deck" events, etc.)

DIRECT REPORTS:

- Kids Coordinator
- Project Manager

ROLE QUALIFICATIONS:

- Commitment to the vision and 10 markers of Watermark Community Church
- Commitment to Watermark's staff values: Dependent, Unified, Excellent, and Fun (DUEF)
- Leadership of people with various backgrounds
- Strategic-thinker and problem-solver
- Proven abilities in pastoral care and leading teams
- Experience in teaching and/or preaching people with various backgrounds
- Collaborator
- Flexible and adaptable

All employees' job descriptions are subject to change from time to time at the sole discretion of management.