



# Wake Director Job Overview

Qualifications for employment at Watermark include having made a life commitment to Jesus Christ, agreement in writing with the Beliefs and Governance statements of Watermark, and having a work history and a lifestyle that are consistent with biblical principles. Must be an existing Member of Watermark or willing to become one.

**JOB TITLE:** Wake Director

**FLSA STATUS:** Exempt

**DEPARTMENT:** Students

**TIME REQUIREMENTS:** Full Time

**REPORTS TO:** Students Director

**CLASSIFICATION:** Ministerial Role

**STAFF MISSION STATEMENT:** Abiding in Jesus, we are making disciples together.

**POSITION SUMMARY:** Responsible for directing and overseeing all aspects of Wake (grades 6-8). He will also contribute to the overall leadership of Watermark Students and play a role in supporting the Students Director.

**SPIRITUAL GIFTS:** Leadership, shepherding, administration, mercy, teaching

## **ESSENTIAL SKILLS & EXPERIENCE:**

- Experience in pastoral ministry, theology, and leadership
- Excellent in communication, casting vision, delegation, and encouragement
- Proficient in leading a team, offering strategic advice, and giving constructive feedback

## **POSITION RESPONSIBILITIES:**

1. Give direction to and oversee all aspects Wake programs (Wake, Leader Rally, etc.), events, retreats, and trips
  - a. Lead weekly Wake team meetings
  - b. Identify the needs and interests of teens within the church and community
  - c. Plan and develop strategic programs, events, retreats, and trips for Wake
  - d. Evaluate existing strategies to determine effectiveness
2. Oversee Wake Program Coordinator in all aspects of Wake weekly programming
3. Coordinate teaching responsibilities, serving as the primary communicator on a consistent basis
4. Oversee Wake Program Coordinator and Wake Men's and Women's Coordinators in all aspects of Wake Retreat and Dallas Experience
5. Provide pastoral care support as needed for male students, male leaders, and parents
6. Availability (cell phone) after regular work hours to fulfill role duties and requirements. Watermark will reimburse a portion of cell phone expenses
7. Give direction and oversee the male participants in the Watermark Institute
8. Develop the Wake budget and track expenditures throughout the year
9. Seek to resource other ministries and churches looking for help in ministering to students in grades 6-8
10. Participate in general Watermark staff required activities (Center reporting, Staff on call, meetings, retreats, Christmas Eve, Easter, baptism, other "all hands on deck" events, etc.)

**DIRECT REPORTS:** Wake Coordinators, Students Program Coordinator

## **MARKERS OF AN IDEAL CANDIDATE:**

- Passion for personal growth, relational pastoral ministry, and leadership
- Humble, teachable heart
- Proven leader in ministry (full time)
- Exemplary role model, dynamic personality (gift of 'woo'), no criminal record
- Visionary, strategic, initiative taker, compassionate, dependable, teachable, energizer of people
- Passion for professional development of team members