



College Women's Coordinator Job Overview

Qualifications for employment at Watermark include having made a life commitment to Jesus Christ, agreement in writing with the Beliefs and Governance statements of Watermark, and having a work history and a lifestyle that are consistent with biblical principles. Must be an existing Member of Watermark or willing to become one.

JOB TITLE: College Women's Coordinator

DEPARTMENT: College

REPORTS TO: College Director

FLSA STATUS: Exempt

TIME REQUIREMENTS: Full Time

CLASSIFICATION: Non-Ministerial Role

MISSION OF WATERMARK COMMUNITY CHURCH: To call all people to be fully devoted followers of Christ.

POSITION SUMMARY: Responsible for overseeing all aspects of college community groups. Discipling and meeting with community shepherds and group leaders. This person will also play a role with weekly programming and events.

ESSENTIAL SKILLS & EXPERIENCE:

- Passion for seeing college students come to a saving faith in Jesus Christ and seeing that life to the full in college is found in Christ alone
- Excited about developing and discipling college students to be the next generation of church leaders. She must be influential and a role model for female students
- Compassionate, fun loving, relational, initiator, energizer, encourager

POSITION RESPONSIBILITIES:

1. Shepherding Community Groups
 - a. Coordinate and be primary owner for direction and vision of college women's community groups. Work heavily with College Director to stay on same page.
 - b. Communicate to College Director about specific needs for the female side of the ministry (financial, relational, ministry related)
 - c. Oversee all female college community groups and making proactive touchpoints through:
 - Yearly assessments
 - Monthly shepherd check-in
 - Bi-weekly director updates
 - d. Be available at any time for pastoral care situations involving students or shepherd
 - e. Recruit and disciple shepherds (this includes asking those not fit to step down)
2. Student Lead Team
 - a. Disciple Lead Team females (college student leaders) alongside College Men's Coordinator
 - b. Plan and lead lead team meetings, retreats, etc. with College Men's Coordinator
3. Essential Team Member/Ministry Owner
 - a. Provide support as asked for all college events (The Nine, Retreats/Events, Campus Engagement Initiatives)
 - b. Shepherd/disciple the female participants of Watermark Institute
 - c. Participate in all required activities for Watermark Staff (expense reporting, pastor on call, Staff Prayer, Christmas Eve, AWAKEN, CLC, Easter, etc.)

DIRECT REPORTS: Female Resident & Fellows

MARKERS OF AN IDEAL CANDIDATE:

- Proven leader in ministry
- Humble, teachable heart
- Passion for personal growth, pastoral ministry, and leadership
- "Role Model" for college students (1 Corinthians 11:1, Hebrews 13:17)
- Fun and dynamic personality that brings depth and energy
- Gift of "woo", quick to connect, and easy to build trust with others