



**Downtown
Kitchener**
Business
Improvement
Area

Board of Directors Meeting

Wednesday, April 22, 2026

8:30 a.m. – 10:30 a.m.

Downtown Kitchener BIA Office

260 King Street West, Suite 300

Board Package Documents:

- Agenda
- Motion Package
- Minutes: March 25, 2026
- 2025 Draft Financial Audit
- 2026 - Q1 Financial Report
- Governance Update
- Patio Program Update
- BITE BY BITE Feedback

AGENDA

| Time | Topic | Lead/Expectation on Board |
|-------------|----------------------------------|---|
| 8:30 a.m. | Call to Order and Introductions | Darryl Moore Motion |
| 8:32 a.m. | Approval of Agenda | Darryl Moore Motion |
| 8:33 a.m. | Approval of Minutes | Darryl Moore Motion |
| 8:37 a.m. | Waterloo Regional Police Service | Waterloo Regional Police Service Information, Discussion |
| 8:50 a.m. | Downtown Safety & Security | Linda Jutzi Information, Discussion |
| 9:05 a.m. | KPMG Financial Audit | KPMG Information, Discussion, Motion |
| 9:20 a.m. | Q1 Financial Report | Phong Tran Information, Discussion, Motion |
| 9:30 a.m. | Quick Break | |
| 9:40 a.m. | Governance Update | Darryl Moore Information, Discussion |
| 9:55 a.m. | Proposed Boundary Expansion | Linda Jutzi Information |
| 10:05 a.m. | 50 th Anniversary | Linda Jutzi Information, Discussion |
| 10:10 a.m. | Patio Program | Linda Jutzi Information |

10:20 a.m. Economic Development
Update(s)

Aura Hertzog
Information

10:30 a.m. Adjourn Meeting

Darryl Moore
Motion

Disclosures of Pecuniary Interest

www.kitchener.ca/conflict

The City of Kitchener is required to keep a registry of all conflicts from Members of Council and local boards, such as the Downtown Kitchener BIA. Should a Director declare a conflict before and/or after the Board Meeting, they are required to complete the form located using the link above. When selecting a meeting, please click "Other" and put the Downtown Kitchener BIA in the "Subject Matter" field.

Upcoming:

- 2027 Spending Direction
- DTK Art Walk
- Resident & Community Walking Tours