



**Downtown
Kitchener**
Business
Improvement
Area

Board of Directors Meeting

Wednesday, August 27, 2025

8:30 a.m. – 10:30 a.m.

Downtown Kitchener BIA Office

260 King Street West, Suite 300

Board Package Documents:

- Agenda
- Motion Package
- Minutes: July 23, 2025
- Q2 Financial Report
- Draft 2026 Operating Budget

AGENDA

Time	Topic	Lead/Expectation on Board
8:30 a.m.	Call to Order and Introductions	Darryl Moore Motion
8:32 a.m.	Approval of Agenda	Darryl Moore Motion
8:33 a.m.	Approval of Minutes	Darryl Moore Motion
8:35 a.m.	Waterloo Regional Police Service	Waterloo Regional Police Service Information, Discussion
8:45 a.m.	TNT Security Update	Linda Jutzi Information, Discussion
8:50 a.m.	Q2 Financial Report	Phong Tran Information, Discussion, Motion
9:05 a.m.	Surplus Fund	Jordan Dolson Information, Discussion
9:15 a.m.	<i>Quick Break</i>	
9:25 a.m.	Member Feedback	Linda Jutzi Information, Discussion
9:35 a.m.	Far East Asian Night Market	Arnold Yescas & Lori Muller Information, Discussion
9:45 a.m.	Draft 2026 Operating Budget	Linda Jutzi Information, Discussion
10:30 a.m.	Adjourn Meeting	Darryl Moore Motion

Disclosures of Pecuniary Interest

www.kitchener.ca/conflict

The City of Kitchener is required to keep a registry of all conflicts from Members of Council and local boards, such as the Downtown Kitchener BIA. Should a Director declare a conflict before and/or after the Board Meeting, they are required to complete the form located using the link above. When selecting a meeting, please click “Other” and put the Downtown Kitchener BIA in the “Subject Matter” field.

Upcoming:

- Draft 2026 Operating Budget
- Downtown Safety & Security Strategy
- Walking Tours
- Día de los Muertos
- Public Washrooms