



Downtown
Kitchener
Business
Improvement
Area

June 18, 2025
8:30 a.m. – 10:30 a.m.
260 King St. W., #300
Kitchener, Ontario

BOARD OF DIRECTORS • MEETING MINUTES

Present: Linda Jutzi, Darryl Moore, Cara Watson, Phong Tran, Martha Wallace, Councillor Debbie Chapman, Jessica Toomer, Julie Phillips, Michael Rederer, Sarah Pearson, Aura Hertzog, Sgt. Ryan Leslie and Cory Bluhm.

Regrets: Jordan Dolson, Laird Robertson, Mayor Berry Vrbanovic and Councillor Stephanie Stretch.

Recorder: Stefanie Golling

The meeting began with Darryl Moore as Chair.

APPROVAL OF AGENDA/DECLARATION OF CONFLICTS

Moved by Julie Phillips, seconded by Cara Watson

"That the Board approves the June 18, 2025, agenda."

Carried Unanimously

APPROVAL OF MINUTES

Moved by Jessica Toomer, seconded by Michael Rederer

"That the Board approves the May 28, 2025, minutes."

Carried Unanimously

WATERLOO REGIONAL POLICE SERVICE

Sgt. Ryan Leslie joined the meeting to share updates on behalf of Waterloo Regional Police Service. During the meeting, Sgt. Leslie highlighted an uptick in liquor enforcement, increased bike patrols, and drug charges following a Harm Reduction model. The group also discussed the new collaborative space, Visibility Officer changes this Fall, Canada Day coverage, use of public space and traffic complaints.

ARTS & CULTURE UPDATES

Arnold Yescas and Lori Muller joined the meeting to provide an update on Sunset Sessions and the Far East Asian Night Market.

Mr. Yescas shared that Sunset Sessions begin this Friday and will run each week throughout the summer, apart from August 8th, due to the Kitchener Blues Festival. The Kitchener Market will act as a rain location with a 24-hour turnaround.

Ms. Muller and Mr. Yescas noted that this year's Far East Asian Night Market received over 80 vendor applications, 15 of which were DTK businesses. Vendors were selected using a jury process. The event is scheduled for Sunday, August 17th, from 3:00 p.m. to 11:00 p.m. in King East.

Linda Jutzi noted the importance of this event, as it highlights and supports the district's East End businesses.

2026 OPERATING BUDGET

Linda Jutzi expressed her appreciation to the Directors for their contributions to the budget item feedback process, which will enable the Board to engage in a wholesome discussion.

During the meeting, Ms. Jutzi presented the draft 2026 Operating Budget. Emphasizing budget categories such as revenue and highlighting the line items focused on our strategic priorities - Activate, Beautify/Enhance, Connect - and introducing a new Safety category. In addition to outlining budgetary priorities, Ms. Jutzi also elaborated on considerations regarding boundaries and essential operational costs.

The Board made recommendations for adjustments under the current proposed budget categories: Activate, Beautify/Enhance and Safety.

Action item: Linda Jutzi to present a side-by-side comparison of the 2025/2026 budgets for the next meeting.

ADJOURNMENT

Moved by Julie Phillips, seconded by Martha Wallace

"That the meeting adjourns."

Carried Unanimously