



**Downtown  
Kitchener**  
Business  
Improvement  
Area

### **Board of Directors Meeting**

Wednesday, July 23, 2025  
8:30 a.m. – 10:30 a.m.  
Downtown Kitchener BIA Office  
260 King Street West, Suite 300

#### **Board Package Documents:**

- Agenda
- Motion Package
- Minutes: May 27, 2025
- Minutes: June 18, 2025
- Report: Event Support
- Draft 2026 Operating Budget

## **AGENDA**

<b>Time</b>	<b>Topic</b>	<b>Lead/Expectation on Board</b>
8:30 a.m.	Call to Order and Introductions	Darryl Moore Motion
8:32 a.m.	Approval of Agenda	Darryl Moore Motion
8:33 a.m.	Approval of Minutes	Darryl Moore Motion
8:35 a.m.	Waterloo Regional Police Service	Waterloo Regional Police Service Information, Discussion
8:50 a.m.	Event Support	Linda Jutzi Information, Discussion
9:00 a.m.	Surplus Fund	Jordan Dolson Information, Discussion
9:15 a.m.	<i>Quick Break</i>	
9:25 a.m.	Member Update(s)	Linda Jutzi Information, Discussion
9:45 a.m.	Draft 2026 Operating Budget	Linda Jutzi Information, Discussion, Motion
10:30 a.m.	Adjourn Meeting	Darryl Moore Motion

#### **Disclosures of Pecuniary Interest**

[www.kitchener.ca/conflict](http://www.kitchener.ca/conflict)

*The City of Kitchener is required to keep a registry of all conflicts from Members of Council and local boards, such as the Downtown Kitchener BIA. Should a Director declare a conflict before and/or after the Board Meeting, they are required to complete the form located using the link*

*above. When selecting a meeting, please click “Other” and put the Downtown Kitchener BIA in the “Subject Matter” field.*

### **Upcoming:**

- Q2 Financial Report
- Draft 2026 Operating Budget
- Downtown Safety & Security Strategy
- Walking Tours
- Día de los Muertos
- Public Washrooms