



**Downtown
Kitchener**
Business
Improvement
Area

Board of Directors Meeting

Wednesday, August 26, 2026

8:30 a.m. – 10:30 a.m.

Downtown Kitchener BIA Office

260 King Street West, Suite 300

Board Package Documents:

- Agenda
- Motion Package
- Minutes: July 22, 2026
- Q2 Financial Report
- Anniversary Planning Committee Update
- 2027 Draft Operating Budget

AGENDA

Time	Topic	Lead/Expectation on Board
8:30 a.m.	Call to Order and Introductions	Darryl Moore Motion
8:32 a.m.	Approval of Agenda	Darryl Moore Motion
8:33 a.m.	Approval of Minutes	Darryl Moore Motion
8:37 a.m.	Waterloo Regional Police Service	Waterloo Regional Police Service Information, Discussion
8:50 a.m.	Q2 Financial Report	Phong Tran Information, Discussion, Motion
9:00 a.m.	Social Media Grant Program	Breanna Crossman Information
9:15 a.m.	Patio Program Update	Linda Jutzi Information
9:20 a.m.	Quick Break	
9:30 a.m.	Far East Asian Night Market	Arnold Yescas & Lori Muller Information
9:40 a.m.	2027 Draft Operating Budget	Linda Jutzi Information, Discussion
10:25 a.m.	Economic Development Update(s)	Aura Hertzog Information
10:30 a.m.	Adjourn Meeting	Darryl Moore Motion

Disclosures of Pecuniary Interest

www.kitchener.ca/conflict

The City of Kitchener is required to keep a registry of all conflicts from Members of Council and local boards, such as the Downtown Kitchener BIA. Should a Director declare a conflict before and/or after the Board Meeting, they are required to complete the form located using the link above. When selecting a meeting, please click “Other” and put the Downtown Kitchener BIA in the “Subject Matter” field.

Upcoming:

- DTK Welcomes the World Report
- Far East Asian Night Market Report
- Community & Resident Walking Tours Update

Motions

Motion: To approve the August 26, 2026, meeting agenda.

Motion: To approve the July 22, 2026, meeting minutes.

Motion: To approve the Q2 Financial Report, as presented by Phong Tran.

Motion: To adjourn the August 26, 2026, Board meeting.