

Parental Agreement for Funded Early Education



STOCKPORT
METROPOLITAN BOROUGH COUNCIL

The Early Years Registered Provider must collect information from the Parent/Carer of the funded child to enable a claim to be made for early education funding. A Parental Agreement **MUST** be made available to SMBC for audit purposes. **IMPORTANT:** Early Years Providers have a data protection responsibility to inform parents why SMBC need their information and how SMBC are going to use it. This information is in the parental declaration. The retention period for Parental Agreement is the current year plus 4.

PLEASE NOTE: If a parent/carers chooses to apply on-line to be allocated a place for a SMBC maintained nursery school or class then their application is for the **universal entitlement** of 15 hours funded early education. Information can be found on the council webpage: [Applying for a Local Authority Nursery Place](#)

Universal Provider (1st 15 hours)

Extended Provider (2nd 15 hours)

DISADVANTAGED FAMILIES OF 2YOs:

I confirm that I have seen evidence stating that the named child is eligible for a funded 2YO offer place which can be claimed the **term after** their 2nd birthday. ☐

2YO Disadvantage Code:
(Prefix Dwp, UG or SW)

CHILDREN OF WORKING PARENTS:

Please note that children are only eligible from the **term after** the age stated.

From April 2024 aged 2 years old can claim 15hrs expanded per week.

From Sept 2024 aged 9 months old up to 3 years old can access 15hrs expanded per week.

Eligibility Codes are claimed via HMRC website www.childcarechoices.gov.uk - HMRC Helpline 0300 123 40 97

It is the parent's responsibility to obtain their eligibility code before the start of term and to ensure they are revalidated by their end date. Eligibility codes obtained after the term starts, although valid, cannot be used until the following term. An eligibility code can be revalidated 28 days before the end date.

I confirm that I have seen evidence stating that the named child is eligible for funded hours via an eligibility code obtained from HMRC. ☐

Eligibility Code claimed via HMRC website (11 digits):

Provider to enter reference in the relevant section of the EY Provider Portal

DISABILITY LIVING ALLOWANCE (DLA) AND DISABILITY ACCESS FUND (DAF)

9 month, 2, 3&4YO children who are in receipt of child DLA and are receiving the funded entitlement are eligible for the DAF. DAF is paid to the child's Early Years setting as a fixed annual rate of £910 per eligible child

Is your child eligible and in receipt of DLA?

YES

NO

If yes, we will require a copy of the DLA award letter

If your child is splitting their funded entitlement across two or more providers, please nominate the main setting where SMBC should pay the DAF:

Main Setting:

(Setting your child spends the most time in funded childcare)

Section 1 - Child Information

Forename		Address Line 1	
Middle Name		Address Line 2	
Surname		Address Line 3	
DoB		Address Line 4	
Proof of DoB		Locality:	
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	Town
Preferred Surname		County	
SEN COP Stage		Postcode	

Start Date of funded Education		TOTAL weekly hours attended		FUNDED weekly hours claimed	
Universal Provider:		Universal Provider:		Universal Provider:	
Extended Provider:		Extended Provider:		Extended Provider:	

Section 2 – Child Level Data for the Early Years Census

This information is a statutory requirement from the DfE (Department for Education) required for the Early Years Census.

1 st Language	Country of Birth	Nationality

Section 3 – Parent / Carer with parental responsibility

Parent / Carer Details

Forename	Surname	DoB	NI or NASS No.

Please note the parent details you supply **MUST** be the parent who created the childcare services account on the HMRC website.

Section 4 - Ethnic Background

White	WBRI	White British		Asian or Asian British	AIND	Indian	
	WIRI	White Irish			APKN	Pakistani	
	WIRT	White Traveller of Irish Heritage			ABAN	Bangladeshi	
	WROM	White Gypsy/Roma			AOTH	Any other Asian background	
	WOTH	Any other White background			MWBC	White and Black Caribbean	
Black or Black Caribbean	BCRB	Caribbean		Mixed	MWBA	White and Black African	
	BAFR	African			MWAS	White and Asian	
	BOTH	Any other Black background			MOTH	Any other Mixed background	
Other Background	CHNE	Chinese					
	OOTH	Any other ethnic background		I do not wish an ethnic background to be recorded			

This information will assist SMBC in compiling statistics on early education from different ethnic backgrounds to help ensure that all children have the opportunity to fulfil their potential.

Section 5 - Parental Declaration

- ☐ I confirm that the details stated on this form are correct.
- ☐ I accept that I am **not** able to change my child's funded place during a term except in the below listed exceptional circumstances:
- Family moving to a new house.
 - Change in the child's primary carer.
 - Change of employment i.e., new job/unemployment
 - Health and safety concerns i.e., child with long term sickness/child protection
- ☐ I understand that I cannot claim my entitlement across more than 2 sites.
- ☐ I understand that I cannot claim more than 1,140 hours per year and a weekly maximum of 30 hours (if eligible).
- ☐ I understand that if I cease to meet the working parent's eligibility criteria, I will continue to receive funding for the "grace period" only.
- ☐ I understand that early education hours are delivered completely free of charge to parents. I should not be charged top-up fees or a non-refundable deposit but may be charged for consumables and services.
- ☐ I authorise SMBC to exchange information I have provided with my child's EY providers, other local authorities if my address is outside of Stockport and the DfE (Department for Education).
- ☐ I authorise SMBC to exchange information about my child's take-up of the entitlement.
- ☐ I authorise SMBC to check my eligibility for 9-month Funding / 2YO Funding / 30 hours childcare / DAF/ Deprivation / Early Years Pupil Premium / Free School Meals as required enabling the appropriate funding streams to be paid to my Early Years Provider.
- ☐ I understand that Early Years Providers and SMBC are bound by the Data Protection Act 2018. SMBC will not reveal information held on my child to a third party unless the law allows us to. For further information please visit our privacy notice <https://www.stockport.gov.uk/privacy-notice/stockport-family-early-years>

I understand there may be a charge for consumables and services. Please ask your childcare provider for more details.		Yes, I understand (please tick) <input type="checkbox"/>	
Signed:		Date:	
Print Name:			Parent / Carer