

IT Volunteer

Main purpose- To provide IT support for learners and PC users in libraries

What would I be doing?	<ul style="list-style-type: none">• To assist the library staff in supporting library users with IT skills with one to one coaching• To provide advice, support and coaching in IT skills according to the specific needs of the library users• To listen sympathetically and help library users to work out solutions to their learning problems
When can I do my volunteering?	You will be able to state a preference for the times that you are able to volunteer with us
Where will I be volunteering?	This will be in a library of your choice or another library if the opportunities are only available there
Who will be there with me?	Library staff, other volunteers
Training, resources and information	An induction will be given and further training offered where appropriate. There will be a 12 week trial period
Am I right for this role?	<p>This role would suit someone who:</p> <ul style="list-style-type: none">• Is competent in IT with an interest in sharing knowledge and skills• Is able to explain simple technical terms used in computing• Has good communication and listening skills• Has patience and flexibility• Has a friendly approachable manner with an ability to encourage and motivate• The ability to work on your own initiative
What will I get from volunteering?	<p>Some of the benefits are:</p> <ul style="list-style-type: none">• Gain experience of planning, delivering, promoting and helping with IT learning activities• Gain experience of working with people• Valuable training and experience that can be included in CVs and job applications