

CHEADLE TOWNS FUND BOARD MEETING

MINUTES

Date	3 rd September at 3.30pm		
Venue	MS Teams		
Present	Marge Falconer - Executive Director, BMI Circle Health, Alexandra Hospital Mary Robinson, MP - MP for Cheadle, Conservative Cllr. David Meller - Councillor Cheadle Hulme N. Labour Cllr. Tom Morrison - Councillor Cheadle Hulme N. Lib Dem Rob Munro - Chair of Cheadle Village Partnership Sharon Seville - President, GM Chamber (Stockport) Caroline Simpson - Deputy Chief Executive, SMBC Simon Elliott - Head of Rail Programme, TfGM <i>Observers / Presenters</i> Rosie Jenkins - Cities & Local Growth Unit, BEIS & MHCLG (advisor role) David Hodcroft - GMCA Robert Goulsbra - Head of Development and Regeneration SMBC Michael S. Fisher - Development and Regeneration Manager, SMBC Jacob Sharp - PA for Mary Robinson MP		
Apologies	Dr Viren Mehta	Cheadle Medical Practice	
	Simon Jenkins	GMCA	
Item			Actions
1.	Welcome and Introductions		
	MF chaired the meeting Apologies received as above CS introduced the agenda		Noted
2.	Governance, Caroline Simpson, SMBC		
	CS - outlined the current position regarding the Chair of the Board and that the role is required to be from the private sector and agreed by majority consent. CS stated that no nominations had been received. MF – formally advised the Board that she was leaving BMI Circle Health but had their authority to represent BMI Circle Health at the Board until either a new director was in place and / or another Chair came forward. This was suggested to be up to 6 months.		Noted

	MR – seconded the proposal that MF continued to Chair Board agreed that MF continue as Chair to March 2022 to ensure consistency and oversee the project Business Case submissions.	Agreed
2A.	Project Business Case Updates: Station, Simon Elliott, TfGM	
	SE – outlined progress on the Station business case and confirmed that DfT feedback on the Project Confirmation submission was useful and as expected focused on timetabling. SE – reiterated the business case timetable and that Pell Frischmann had been appointed to take this work forward. SE - confirmed that the Mid Cheshire Line study would form part of the context to the business case DM – asked whether there was any value in providing prior notice to the public consultation exercise MR - expressed concern that this may result in responses before the formal process. RM – suggested that most people would be interested in the detail around access and traffic issues, as well as future proofing for twin tracking and an airport link. SE – agreed that the wider context would form part of the narrative to the consultation and that the Station is a first phase. The consultation would be announced in advance. RM – suggested the importance of consulting BMI Hospital staff SE – agreed that this would be undertaken as part of consulting the business community MF – agreed to wait until the two week lead in time before promoting the public consultation DH- offered GMCA expertise for EV charging and cabling	Noted Noted Action: SE / MSF Noted
2B	Project Business Case Updates: Eco Business Park, Caroline Simpson, SMBC	
	CS emphasised the importance of having a strong vision for the Eco Business Park to encourage market interest. An advantage for the project is that the land is in Council ownership. Options are to taken back to the Board, at the appropriate time, on how the project could be funded. CS – provided an update on the survey work and options for existing users.	Noted Noted

2C.	Project Business Case Updates: Active Travel, Caroline Simpson, SMBC	
	CS - feasibility designs have been progressed with public consultation programmed for late October in order to meet the business case timetable. CS – suggested that a combined consultation with the Station may provide people with a better understanding. RM – preferred a combined consultation so that questions about traffic congestion could be fully answered. DM – agreed to combine the consultations as long as the technical detail did not make the consultation too confusing for people. The Board agreed to a combined consultation CS - consultation proposals to be shared at the next Board meeting.	Noted Agreed Action: MSF
3.	Accelerated Fund Project Update, Michael Fisher, SMBC	
	MSF – provided a progress summary of the Accelerated Fund projects. MR - suggested having a health demonstrator or an event at Diamond Jubilee park to showcase how the equipment can be used. DM – expressed interest in the results of the Councillor Lane survey. Since the meeting it has been confirmed that the cycle stands are to be replaced with new ones. Ongoing Projects: <u>Ashfield Road Active Travel</u> currently on site but a redesign is being undertaken due to Japanese Knotweed having been found. <u>School Streets pilot</u> – start date to be confirmed. <u>High Street Parklet</u> - Parklet to be installed 21/09 with planting to follow in the coming weeks. <u>Learn to Ride</u> – initial works to start in September 2021 to be followed by installation. <u>Digital Information Point</u> – supplier identified. Quotes for civil works obtained. Lead in time for supply and installation to be confirmed.	Noted

	MSF – noted that some projects had been delayed due to supply issues and changing prices. MF, SS, CS - concurred with the current issues facing contractors SE – reiterated the issue of both material availability and price RJ -requested feedback to BEIS of any significant issues	
4.	Looking Forwards, Caroline Simpson, SMBC	
	CS summarised the next steps as: • Review proposals for public consultation of the Active Travel and Station projects • Continue to commission business cases and associated work • Reconvene the Station Working Group	Action: project leads
	Next Towns Fund Board meeting was arranged for <u>Friday 1st October 2021 at 3.30pm</u> via MS Teams.	

Abbreviations:

AF – Accelerated Fund (Towns Fund)
 BCR – Benefit Cost Ratio
 BEIS – Department for Business, Energy & Industrial Strategy
 CVP – Cheadle Village Partnership
 DIP – Digital Information Point
 DJP – Diamond Jubilee Park
 DfT – Department for Transport
 FBC – Full Business Case
 Green Book – a five point business case tool used by Government
 HMT – Her Majesties Treasury
 HoT – Heads of Terms
 LEP – Local Economic Partnership
 MCL – Mid Cheshire Line (railway)
 M&E Plan – Monitoring & Evaluation Plan
 MHCLG – Ministry of Housing, Communities & Local Government
 NR – Network Rail
 NSF – New Station Fund (Round 3)
 S / OBC – Strategic / Outline Business Case
 PF – Pell Frischmann
 RYR – Restoring Your Railway (Ideas Fund)
 SMBC – Stockport Metropolitan Council
 SOBC – Strategic Outline Business Case
 SWOT – Strengths, Weaknesses, Opportunities, Threats
 SuDS – Sustainable Drainage System

TfGM – Transport for Greater Manchester

TIP – Town Investment Plan

ToR – Terms of Reference