



# STOCKPORT

METROPOLITAN BOROUGH COUNCIL

SERVICE REQUEST NUMBER.....

## Taxi Licensing

# COMPLAINT FORM

This form allows you to tell us about the incident you have witnessed. It is important that you read the questions carefully and follow the instructions.

PLEASE FILL IN YOUR DETAILS BELOW:

Name:

D.O.B.

Address:

Post code:

Preferred telephone number:

Alternative contact number:

Email:

RETURN COMPLETED FORM TO:

Taxi Licensing  
Stockport Metropolitan Borough Council  
2<sup>nd</sup> Floor  
Fred Perry House  
Edward Street  
Stockport  
SK1 3XE  
Tel: 0161 474 4181  
Email: taxi.licensing@stockport.gov.uk

**DECLARATION.** I certify that the information I have provided on this form is accurate and true to the best of my knowledge and belief.

Name

Date:

PLEASE TELL US ABOUT YOUR COMPLAINT:

Time of incident:

Date of incident:

Place of incident (including town / city etc.)

Details of any other witnesses:

Witness contact details:

**BEFORE CONTINUING PLEASE READ THROUGH THE INFORMATION BELOW AND FOLLOW THE INSTRUCTIONS:**

**On the following pages, report all details that you can remember about the incident, including the sequence of actions and events, vehicle details and the people that were involved.**

**If you recall information or specific details out of the order in which they happened, report these details as they come to mind (i.e., do not leave out any details.)**

**Do not guess** about details that you cannot remember.

Feel free to use full sentences or bullet points – but please make sure your report is as **complete and accurate** as possible.

At the **end** of your statement please **sign** and **date** it on the next line.

On **completion** please **sign** and **date** the declaration on page 1.

**Do not** return unused pages to us. Please discard them.

**PLEASE TAKE NOTE - The information you provide on this form may be used for evidential purposes and in subsequent legal proceedings. Please ensure that the information is accurate and true. Providing false evidence is a criminal offence and may result in prosecution.**



**STOCKPORT**  
METROPOLITAN BOROUGH COUNCIL

PLEASE TELL US ABOUT WHAT HAPPENED HERE:







**STOCKPORT**  
METROPOLITAN BOROUGH COUNCIL