



**STOCKPORT**  
METROPOLITAN BOROUGH COUNCIL

# Applying for Secondary School 2019-20



## Information for Parents and Carers

Apply online from 15<sup>th</sup> August 2018 at

[www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)

**Closing date: 31<sup>st</sup> October 2018**

# For help and advice about school admissions, please telephone our frontline team at the Contact Centre:

## Tel: 0161 217 6022

More complex matters may be referred to the Admissions Support and Advice Team based at: Upper Ground Floor Stopford House, Piccadilly, Stockport SK1 3XE

An interpreting service is available, if you need help with this information.

Please telephone Stockport Interpreting Unit on 0161 477 9000. Email: [eds.admin@stockport.gov.uk](mailto:eds.admin@stockport.gov.uk)

تتوافر لدينا خدمة مثيرة للاهتمام فاذا كنت في حاجة لفهم هذه المعلومات باللغة العربية يرجى الاتصال بوحدة الترجمة في ستوكبورت [Eds.admin@stockport.gov.uk](mailto:Eds.admin@stockport.gov.uk) على الرقم التالي: 01614779000 أو على البريد الإلكتروني:

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如果你需要他人為你解釋這份資料的內容，我們可提供傳譯服務，

請致電 0161 477 9000 史托波特傳譯部。電郵 [eds.admin@stockport.gov.uk](mailto:eds.admin@stockport.gov.uk)

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# Apply Online – it's easy!

**visit:** [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)

Where you will be able to access the online admissions system and all the information you need.

- You will get confirmation that your application has been received so you can keep a record
- You will receive the email outcome of your application earlier than your letter
- You can easily resubmit amendments, including preferences, right up to the closing date

Please make sure you apply by the closing date

## 31st October 2018

To maximise your chance of a place at one of your preferred schools, **always name 6 schools**, also consider your catchment area school where you may be higher in the oversubscription criteria and it is close to your home.



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**NB. Throughout the booklet there are items marked with an asterisk (\*), these are explained in more detail in Stockport's full School Admissions Policy document which can be viewed at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)**

Information in this booklet is correct at the time of publication. This information may change in relation to Council/national policy changes. Parents should check on the above website for the latest position at the time of application.

## Welcome to Stockport Admissions

Dear Parents and Carers,

The transition between primary and secondary school is a significant and exciting time for both you and your child. It is important to be sure that you have all the information necessary for you to make your selection of preferred schools and give yourself the best opportunity to gain a preferred school place in September 2019.

The information in this booklet aims to help clarify the process and assist you in making these important decisions. If you have any further questions or concerns, you can contact our Frontline Team at the Contact Centre on 0161 217 6022 who will be happy to help or alternatively you can visit [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) for information.

Stockport secondary schools educate an average of 14,000 pupils each year. Our high schools are proud of their inclusive philosophy and the excellent quality of education that they provide. Our schools aim to ensure a challenging and enjoyable learning environment and support young people and their families throughout their school career.

We hope that your child will enjoy the exciting times ahead of them and will settle well into their new school.

Yours faithfully,

**Phil Beswick**  
**Director for Education**  
**Services to People**

# Dates for your Diary...

**15<sup>th</sup> August 2018**

Online application system becomes available. Apply online at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)

**31<sup>st</sup> October 2018**

**CLOSING DATE FOR RECEIPT OF APPLICATIONS**

**1st March 2019 – National Offer Day**

Emails will be sent to applicants informing them of the outcome of their application. Letters will be sent **1st March 2019** by **2<sup>nd</sup> class post** and should arrive within 2-3 days.

**6<sup>th</sup> April 2019**

**Last date for appeals to be lodged**

**Summer Term 2019**

**Appeals heard**

**September 2019**

**Pupils start school in Year 7**

Applications received **after** the **closing date of 31<sup>st</sup> October 2018** will be ranked in the last category of the oversubscription criteria for all secondary schools. It is important to make sure you complete your application by the closing date to ensure the best possible chance of gaining a place at one of your preferred schools in September 2019.

## What can Secondary Schools in Stockport offer my Child?

### A Family of Schools

Schools in Stockport work to provide an inclusive environment in which all young people are able to enjoy the full curriculum and a wide range of opportunities to develop.

Stockport's family of maintained schools, Voluntary Aided (VA) schools and academies educate approximately 14,000 11-16 year olds each year. The group of secondary schools includes 5 community schools (maintained) and 3 Catholic High Schools (VA) providing 11 -16 education, together with Stockport Academy, an all ability school which is sponsored by the United Learning Trust (a non-profit charity) and is free of charge to all students. It is a non-selective school and caters for young people aged 11-18. Cheadle Hulme High School (Academy) and Hazel Grove High School (Academy) provide 11 – 18 education. Reddish Vale High School (Academy) and The Kingsway School (Academy) provides education for 11 – 16 year olds.

### Curriculum and Learning

Stockport schools have a strong tradition of providing a broad and balanced curriculum, offering all students stimulating, challenging and enjoyable programmes of study at each key stage. Wider learning opportunities for learners to develop individual interests and aspirations are essential to the curriculum offer. Expertly trained teachers and school staff work hard to provide the high quality education that young people deserve and enjoy. There is also a high level of support to ensure that individuals and groups of learners are able to meet their potential. Learners are encouraged to take advantage of their strengths and develop their independence throughout their school career.

### Working Together

Our schools are supported by teams of professionals including: Education Advisers; Psychologists; Curriculum Experts; Young People Workers; and a number of other agencies in order to support each school as fully as possible. Stockport aims to ensure that all young people reach independence as safe, healthy and well educated individuals.

Schools are managed and supported by their governors who represent the school community and aim to steer the school for the benefit of that community. The strong network of support that our schools enjoy allows them to give your child the best education possible, focusing on progress in all aspects of their development.

## Choosing Schools to apply for ...

### What different types of schools are available?

**Local Authority (LA) Maintained Schools** - A Local Authority maintained school is run by the Local Authority and can be a Community School or a Voluntary School. Community Schools are completely maintained by the Local Authority, who are responsible for admission arrangements. There are currently 6 Community Secondary Schools in Stockport.

**Voluntary Schools** – This covers Voluntary Aided (VA) schools which are maintained by the LA but the premises are owned by the Diocesan Authorities who are responsible for building improvements and repairs. There are 3 Catholic Voluntary Aided secondary schools in Stockport. This also covers Voluntary Controlled schools, where the LA provides maintenance and running costs but does not own the premises. There are no Voluntary Controlled secondary schools in Stockport.

**Academies** - Academies are publicly funded independent schools, free from local authority and national government control. These schools are their own admissions authority and employ their own staff. There are 5 secondary academies in Stockport, Cheadle Hulme High School, Hazel Grove High School, Reddish Vale High School, The Kingsway School and Stockport Academy. All of Stockport's Academies currently use the LA admissions process; therefore applications should still be submitted to the Admissions Support and Advice team using the online application system. Stockport Academy is a state maintained independent school that is sponsored by the United Learning Trust and although it is not maintained by the LA, the two collaborate closely. Cheadle Hulme High School, Hazel Grove High School and Stockport Academy have on site Sixth Form Provision.

**Free schools** - Free Schools are all-ability state-funded schools set up in response to parental demand. They can be set up by a wide range of proposers, including charities, universities, businesses, educational groups, teachers and groups of parents. Initiative launched June 2010, the first Free Schools opened in September 2011. Stockport has two Free Schools; Cheadle Hulme Primary School and Laurus Cheadle Hulme.

**Independent Schools** – Independent schools are not maintained by the Local Authority. Tuition fees are usually charged although bursary schemes may be operated. The Local Authority does not have responsibility for these schools or their admissions and applications should be made directly to the school.

**Elective Home Education** - Elective Home Education is a term used by the Department for Education to describe parents' decisions to provide education for their children at home instead of sending them to school. (This is different to home tuition provided by a Local Authority or education provided by a Local Authority other than at school).

**Other Local Authority Schools** - These are schools maintained by another Local Authority. Stockport has no responsibility for admissions to these schools; **however you must still apply through Stockport Local Authority if you live in Stockport.**





## How can I find out more about a school?

Many parents will choose to send their children to a local school; however, you may wish to find out more about some other schools before making your decision. Each school has a website which will give you some more information, for example about policies, results, etc. There are often strong links between associated primary and secondary schools and your child may have already had some contact with a school. You can also find useful information on the Department for Education website ([www.education.gov.uk](http://www.education.gov.uk)) including Ofsted reports and school profiles. You can also attend the schools' open evenings where you will have a chance to look around the schools and raise any questions (see page 35). Ofsted reports and school profiles can also be viewed at [www.schoolsfinder.direct.gov.uk](http://www.schoolsfinder.direct.gov.uk).

## What are the chances of getting my preferred school?

Stockport has always maintained a consistently high rate of meeting parental preferences (over 90%) although it is very difficult to predict from year to year. It is not possible to guarantee places at any school; however the higher in the oversubscription categories your child is in, the more chance you have of gaining a place. See page 12 - 14 for the criteria used to allocate places. You always increase your chances of gaining a place at a preferred school if you **name six different schools**. Although you don't have to include your catchment area school in your selection, please consider you may be in a higher category for that school than other preferred schools.

Pages 16-21 look at the answers to some 'Frequently Asked Questions', which will help you to further understand the application process. See also 'How places are allocated' on p15.

Details of the outcome of the admissions process for September 2018/19 admissions will be available to view on the Council's website [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) in September 2018.

## Don't be late! – Apply by 31<sup>st</sup> October 2018

Every year some parents miss out on the opportunity of a preferred school place because they miss the closing date.

Applications received after the closing date are the last category to be considered for places, regardless of where they would fall in the oversubscription criteria had they applied on time.



# The Application Process for entry in Year 7

## IMPORTANT

Alongside the information contained in this section you should also read Stockport's full School Admissions Policy document which can be viewed at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) or is available on request from the Admissions Support and Advice Team (contact details on page 2).

Some items in this booklet have been marked with an asterisk \* which means they are explained in more detail in the above document.

### How does it work?

The admissions process for secondary schools is 'co-ordinated'\*, which means that all Local Authorities work together to make sure the process is similar for all parents, regardless of where they live or which school they wish to apply for.

- If you live in Stockport, you **must** make your application to Stockport Council, even if you wish to apply for schools in a different Local Authority area. You **must** apply using the online system available at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)
- If you live outside of Stockport but wish to apply for a school in the Stockport area, you **must** make your application to your own Local Authority, who will liaise with Stockport about your child's application.

If your child was born between 1<sup>st</sup> September 2007 and 31<sup>st</sup> August 2008, you **need to** apply for a secondary school place for the school year beginning September 2019 by **31<sup>st</sup> October 2018**.

You **must** apply using the online system available from **15<sup>th</sup> August 2018**. To apply, visit [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) where you will find step by step instructions.

When you apply you will need to answer questions about your child including name, address, date of birth, and other questions about your relationship to the child, religion, medical / social issues, other children in the family attending your preferred schools (siblings\*). It's important to include sibling details because it can place your application in a higher oversubscription category at the relevant schools.

If you are applying for a Catholic school you will be asked if your child has been Baptised Catholic or not. **Please note** you should only answer YES if your child's Baptism has actually taken place, intention to have your child Baptised Catholic at a later date will not be considered. If a place is allocated on the basis of a declaration on your application that your child is Baptised Catholic and it is subsequently found that the Baptism hasn't taken place, the place may be withdrawn.

**All applications are based on the child's Principal Parental Home Address\***. This must be where the child and parents are normally resident. A temporary or relative/friend/childminders's address **cannot** be used. See pages 20 for further details.

You can apply for up to 6 schools and give your reasons for wanting a place at a particular school. **We strongly recommend** that you use your six preferences to **name 6 different schools** in order to maximise your opportunity of gaining a place at one of your preferred

schools. Also please consider that you may be in a higher category for your catchment area school than other preferred schools when making your selection.

You will have the opportunity to give your reasons for applying for a particular school, however, no places can be guaranteed at any school and parents should not make assumptions about entitlement to a place. In very limited circumstances some applications may be considered as having highly exceptional medical/social reasons\* (see page 18). Any supporting evidence you have **must** be submitted to the Admissions Support and Advice Team **by the closing date 31<sup>st</sup> October 2018**. This can be sent by post to the address provided at the end of the booklet. If you do not provide evidence by this date **it will not be considered**.

**If your address/circumstances change\*** – If the details you have declared on your application change at any time you **must** inform the Admissions Support and Advice Team **immediately**. All changes will be re-assessed according to the oversubscription criteria for each school you have named. If the changes occur after places have been offered it will be necessary to reassess your application using the new details to see if your child is still entitled to a place, this may result in one of the following:

- The offer is confirmed because your child is still entitled to the place.
- Your child's name is placed higher or lower on the waiting lists for your preferred schools based on your new circumstances.
- The original offer made based on your old circumstances is withdrawn because you no longer qualify for the place offered using your new circumstances and the offer of a new place will be made.

The Council reserves the right to seek further information in order to determine the outcome of your application.

**Don't miss the closing date - it is essential that we receive your application by the prescribed closing date.** All applications submitted after that date will be ranked in the oversubscription criteria and distance order, and will **only** be considered **after** all those received before that date.

**The closing date is 31<sup>st</sup> October 2018.**



# The Admissions Policies Explained

## IMPORTANT

Alongside the information contained in this booklet you should also read Stockport's full School Admissions Policy document which can be viewed at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) or is available on request from the Admissions Support and Advice Team (contact details on page 2). Some items in this booklet have been marked with an asterisk \* which means they are explained in more detail in the above document.

**The information provided in this section is correct at the time of publication (August 2018)**

### GENERAL TO ALL STOCKPORT SECONDARY SCHOOLS; including Academies

**Places cannot be guaranteed at any school** - If there are more applications than places available according to the school's Published Admission Number (PAN\*), applications within each Admissions Policy category are ordered on the basis of straightline distance\* from the school, starting with the shortest and places will then be allocated up to the PAN\* of the school. Distance is measured using the Council's computerised measuring system\*. If there are two or more applications with distances which are exactly the same competing for a final place **random allocation** will be used to determine which applicant will be allocated the final place. There are, however, regulations in place which mean that places must initially be provided for pupils with a Statement of Special Educational Needs which names the school.

**Looked after children and Previously Looked after Children (see Glossary of Terms Document)** - **must** be given the highest priority in Admissions Policy oversubscription criteria\*. In the case of Catholic High Schools in Stockport, Catholic Looked After Children and Previously Looked After Children\* will be admitted in advance of the outlined criteria of Category A. Non-Catholic Looked After Children and Previously Looked After Children\* will be admitted in advance of the outlined criteria of Category H.

**Applications received after the closing date (31<sup>st</sup> October 2018)** - Any applications submitted after the closing date, will **only** be considered **after** all those submitted by the closing date. Applications received after the closing date will be ranked in the oversubscription criteria and distance order, not by the date they are received.

### **ADMISSIONS POLICY CRITERIA\* - Community Schools / Hazel Grove High School (11 – 16) / The Kingsway School (Academies) (Excluding Cheadle Hulme High School and Reddish Vale High School)**

For Community Schools, the Local Authority develops the admissions policy following statutory consultation with parents, the School Governing Bodies and other interested parties. In the case of Cheadle Hulme High School, Hazel Grove High School Reddish Vale High School and The Kingsway School (which are academies) it is the Governing Body. The Governing Body of Hazel Grove High School currently retain the same admissions policy, oversubscription criteria and procedures as those set for community schools which are administered through the Local Authority. Cheadle Hulme High School has an additional criterion and is detailed separately.

The policy for allocating places at the above schools in 2019/20 is according to the oversubscription criteria set out overleaf:

After placement of pupils who have a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan which names the school, places will be allocated in the following order up to the Published Admission Number\* (PAN) of the school:

**NB: Categories A – G refer to applications received by the closing date 31<sup>st</sup> October 2018**

<b>A. Looked after children and previously looked after children (See definition in our Glossary of terms in Policies and Procedures 2019-20, please visit <a href="http://www.stockport.gov.uk/schooladmissions">www.stockport.gov.uk/schooladmissions</a> )</b>
<b>B. Children considered to have highly exceptional medical / social reasons*</b>
<b>C. Children who live in the catchment area* of the school and will have a sibling* at the school at the time of admission</b>
<b>D. Children who live in the catchment area* of the school</b>
<b>E. Children of staff who have been employed at the school for a minimum of two years or are offering a shortage subject/area (see Glossary of Terms for full definition)</b>
<b>F. Children who will have a sibling* at the school at the time of admission and reside outside the catchment area*</b>
<b>G. Any other applicants, in order of straightline distance* measured between home and the school</b>
<b>H. Applications received after the closing date ordered by the criteria detailed at A–G above</b>

## **ADMISSIONS POLICY CRITERIA\* - Cheadle Hulme High School**

After placement of pupils who have a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan which names the school, places will be allocated in the following order up to the Published Admission Number\* (PAN) of the school:

**NB: Categories A – G refer to applications received by the closing date 31<sup>st</sup> October 2018**

<b>A. Looked after children and previously looked after children (See definition in our Glossary of terms in Policies and Procedures 2019-20, please visit <a href="http://www.stockport.gov.uk/schooladmissions">www.stockport.gov.uk/schooladmissions</a> )</b>
<b>B. Children considered to have highly exceptional medical / social reasons*</b>
<b>C. Children who are currently in attendance at ‘Cheadle Hulme Primary School’ ordered by categories D-H</b>
<b>D. Children who live in the catchment area* of the school and will have a sibling* at the school at the time of admission</b>
<b>E. Children who live in the catchment area* of the school</b>
<b>F. Children of staff who have been employed at the school for a minimum of two years or are offering a shortage subject/area (see Glossary of Terms for full definition)</b>
<b>G. Children who will have a sibling* at the school at the time of admission and reside outside the catchment area*</b>
<b>H. Any other applicants, in order of straightline distance* measured between home and the school</b>
<b>I. Applications received after the closing date ordered by the criteria detailed at A–H above</b>

## ADMISSIONS POLICY CRITERIA\* - Reddish Vale High School

After placement of pupils who have a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan which names the school, places will be allocated in the following order up to the Published Admission Number\* (PAN) of the school:

**NB: Categories A – H refer to applications received by the closing date 31<sup>st</sup> October 2018**

<b>A. Looked after children and previously looked after children (See definition in our Glossary of terms in Policies and Procedures 2019-20, please visit <a href="http://www.stockport.gov.uk/schooladmissions">www.stockport.gov.uk/schooladmissions</a> )</b>
<b>B. Children considered to have highly exceptional medical / social reasons*</b>
<b>C. Children who live in the catchment area* of the school and will have a sibling* at the school at the time of admission</b>
<b>D. Children who live in the catchment area* of the school</b>
<b>E. Children who now live outside of the catchment area due to the changes to catchment from 2016/17) with a sibling on roll at the time of admission and fulfils one of two criteria:</b> 1. Sibling originally admitted to the school as a child resident within catchment area 2. Sibling originally admitted to the school as a sibling resident within catchment area <b>AND</b> The family's address has not changed since the sibling on roll was admitted to the school.
<b>F. Children of staff who have been employed at the school for a minimum of two years or are offering a shortage subject/area (see Glossary of Terms for full definition)</b>
<b>G. Children who will have a sibling* at the school at the time of admission and reside outside the catchment area*</b>
<b>H. Any other applicants, in order of straightline distance* measured between home and the school</b>
<b>I. Applications received after the closing date ordered by the criteria detailed at A–G above</b>

## ADMISSIONS POLICY CRITERIA\* - Stockport Academy

After placement of pupils who have a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan which names the school, places will be allocated in the following order up to the Published Admission Number\* (PAN) of the school:

**NB: Categories A – D refer to applications received by the closing date 31<sup>st</sup> October 2018**

<b>Where there are more applications than the school's Published Admission Number, places will be allocated in the following order:</b>	
<b>A</b>	<b>Looked after children and previously looked after children (See definition in our Glossary of terms in Policies and Procedures 2019-20, please visit <a href="http://www.stockport.gov.uk/schooladmissions">www.stockport.gov.uk/schooladmissions</a> )</b>
<b>B</b>	<b>Children who have specific medical needs, social needs and special needs where the application is supported by written professional advice.</b>
<b>C</b>	<b>Siblings of pupils who will be attending the Academy on the proposed start date</b>
<b>D</b>	<b>Children whose permanent address is nearest to the academy</b>
<b>E</b>	<b>Applications received after the closing date</b>

## ADMISSIONS POLICY CRITERIA\* - Laurus Cheadle Hulme (Free School)

The policy for allocating places to the above schools in 2019-20 is set out below:

After placement of pupils who have a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan which names the school, places will be allocated in the following order up to the Published Admission Number\* (PAN) of the school:

**NB:** Categories A – G apply to applications received by the closing date of **31<sup>st</sup> October 2018**

<b>A. Looked after children and previously looked after children*</b>
<b>B. Children considered to have highly exceptional medical / social reasons*</b>
<b>C. Children with a sibling* attending Laurus Cheadle Hulme and Cheadle Hulme Primary School at the time the application is received</b>
<b>D. Children of staff* employed by Laurus Cheadle Hulme who have been recruited to fill a skill-shortage area.</b>
<b>E. Other children</b>
<b>F. Applications received after the closing date ordered by the criteria detailed at A – E above</b>
* Definitions of terms used within the oversubscription criteria can be found in the Glossary of Terms document found on the School Admissions website; <a href="http://www.stockport.gov.uk/schooladmissions">www.stockport.gov.uk/schooladmissions</a> alternatively, these definitions can be found in the Policies and Procedures 2019/20 document also located on the School admissions website.

## ADMISSIONS POLICY CRITERIA\* - Catholic High Schools

**NB:** Categories A – K refer to applications received by the closing date **31<sup>st</sup> October 2018**

**Looked After Children and previously looked after children** - All schools must give looked after children and previously looked after children (See definition in our Glossary of terms in Policies and Procedures 2019-20, please visit [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)) the highest priority in their oversubscription criteria. In the case of Catholic High Schools in Stockport, Catholic looked after children and previously looked after children will be admitted in advance of the outlined criteria of Category A. Non-Catholic looked after children and previously looked after children will be admitted in advance of the outlined criteria of Category H.

The Governing Bodies of all three Catholic High schools in Stockport have developed an admissions policy in consultation with the Local Authority, parents and governing bodies of other schools. The categories listed below are used for the allocation of places. In order to fit into a category your child must meet all of the conditions listed; **and will only fit into one category**. A nominated area may be a parish or part of a parish (See pages 37 and 38 for details of associated schools and parishes).

After placement of pupils who have a Statement of Special Educational Needs or an Education, Health and Care (EHC) Plan which names the school, places will be allocated in the following order up to the Published Admission Number\* (PAN) of the school:

<b>Category A</b>	<ul style="list-style-type: none"> <li>Your child is a Catholic</li> <li>You live in a parish (or part parish) which is associated with the secondary school</li> </ul>
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	<ul style="list-style-type: none"> <li>Your child attends an associated Catholic Primary School</li> </ul>
<b>Category B</b>	<ul style="list-style-type: none"> <li>Your child is a Catholic</li> <li>You live in a parish (or part parish) which is associated with the secondary school</li> <li>Your child goes to a Catholic Primary School</li> <li>Your child has a brother or sister attending the school</li> </ul>
<b>Category C</b>	<ul style="list-style-type: none"> <li>Your child is a Catholic</li> <li>You do not live in a parish (or part parish) which is associated with the Secondary Sch</li> <li>Your child goes to a Catholic Primary School</li> <li>Your child has a brother or sister at the school</li> </ul>
<b>Category D</b>	<ul style="list-style-type: none"> <li>Your child is a Catholic</li> <li>You live in a parish (or part parish) which is associated with any of the three Catholic High Schools</li> <li>Your child goes to a Catholic Primary School</li> </ul>
<b>Category E</b>	<ul style="list-style-type: none"> <li>Your child is a Catholic</li> <li>You live in a parish (or part parish) which is associated with the Secondary School</li> <li>Your child goes to a non-Catholic Primary School</li> </ul>
<b>Category F</b>	<ul style="list-style-type: none"> <li>Your child is a Catholic</li> <li>Your child goes to a Catholic Primary School</li> </ul>
<b>Category G</b>	<ul style="list-style-type: none"> <li>Your child is a Catholic</li> <li>Your child goes to a non-Catholic Primary School</li> </ul>
<b>Category H</b>	<ul style="list-style-type: none"> <li>Your child is NOT a Catholic</li> <li>Your child has a brother or sister at the school</li> <li>You support the Catholic ethos of the school</li> </ul>
<b>Category I</b>	<ul style="list-style-type: none"> <li>Your child is NOT a Catholic</li> <li>Your child attends an associated Catholic Primary School</li> <li>You support the Catholic ethos of the school</li> </ul>
<b>Category J</b>	<ul style="list-style-type: none"> <li>Your child is NOT a Catholic</li> <li>Yours is a practicing Christian family*</li> <li>You support the Catholic ethos of the school</li> </ul>
<b>Category K</b>	<ul style="list-style-type: none"> <li>Your child is NOT a Catholic</li> <li>You want your child to receive a Christian education*</li> <li>You support the Catholic ethos of the school</li> </ul>
<b>Category L</b>	<ul style="list-style-type: none"> <li>Applications received after the closing date ordered by the criteria detailed at A – K above</li> </ul>

\*The term 'Christian' will be interpreted as commitment to a belief in the Trinity and in the Sacramental nature of Baptism.



## How Places are Allocated

The statutory 'equal preference system' is used to allocate school places. This means that:

- All preferences you have stated are initially looked at individually, regardless of the order in which you have ranked the schools
- The order you have ranked your preferences becomes important when it is possible to allocate a place for your child at more than one of your preferred schools. In this instance you will be offered a place at the available school you have ranked the highest
- It is possible that applicant (A) who ranked a school as a lower preference, could be allocated a place ahead of other applicants who ranked the same school as a higher preference, if s/he (A) meets one of the higher oversubscription criteria.

The places are allocated according to the school's admissions policy criteria, which are detailed on pages 12-14.

**Co-ordinated admission arrangements** - different Local Authorities communicate with one another to ensure parents receive a single offer of a school place which is the highest preference possible.

**Please note that places cannot be guaranteed at any school.** Each school has a Published Admission Number (PAN)\* for the Year 7 intake. If there are more applications for a school than places available, places will be allocated to children up to the PAN using the Admissions Policy oversubscription categories (criteria). The names of children within each category are ordered by straightline distance\* from home to school starting with the shortest distance. If there are two or more applications with distances which are exactly the same competing for a final place **random allocation** will be used to determine which applicant will be allocated the final place.

Whilst every effort will be made to place your child in one of your preferred schools, **no places can be guaranteed**, regardless of where you live or which primary school your child has attended. It is, therefore, very important to apply for **six different schools**. If your first preference cannot be offered and you have not indicated another option, your child will be allocated the nearest school with a place available. Unfortunately, this may not necessarily be in your immediate locality. **We suggest you consider including your catchment area school** as one of your preferences, as you will be higher in the oversubscription criteria for this school than you may be for other schools you have named.

**PLEASE NOTE** - Any applications submitted after the closing date **31<sup>st</sup> October 2018** will be placed in the last of the oversubscription categories for all schools and therefore, will **not** be considered until after all applications submitted by the closing date have been allocated. Those applications received after the closing date will be ordered by the published admissions oversubscription criteria (see pages 12 - 14).

The names of children not allocated a place at their preferred school will be kept on a waiting list until the end of the academic year 2019/20. If a place becomes available at that school during that period, you will be contacted and given the opportunity to accept the place. Waiting lists cease to be maintained beyond the academic year of application. Parents wishing to have their child's name included in the waiting list the following academic year **must** put their request in writing to the Admissions Support & Advice team before the 31<sup>st</sup> August of the original application year.

**If your address/circumstances change** – If the details you have declared on your application change at any time you **must** inform the Admissions Support and Advice Team **immediately**. All changes will be assessed according to the oversubscription criteria for each school you have named. If the changes occur after places have been offered it may result in the withdrawal of the offer made based on your old circumstances and the offer of a new place will be made. This may not necessarily be at your preferred school.

## My Application - Frequently Asked Questions

**We recommend** that you read the following frequently asked questions and their answers. This will help you to judge which schools you are most likely to gain a place at before making our application. It is also recommended that you read Stockport's full School Admissions Policy document which can be viewed at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) or is available on request from the Admissions Support and Advice Team (see details on page 2).

### Can I choose the school I want my child to go to?

The law, through the School Admissions Code, does not give you a right to choose a school for your child, however it does entitle you to express a preference for the school you would prefer your child attend. It also gives you the right to give the reasons for your preferences and the opportunity to have each of your preferences considered equally in line with the School's Admissions Policy criteria.

### How many schools can I apply for?

By law, you have the right to express at least three preferences. In Stockport, you can apply for up to six schools on your application, in your preferred order. ***It is strongly advised that you name six different schools.*** We also suggest you consider including your catchment area school as one of your choices because you will be higher in the oversubscription criteria than you may be for other schools you have named.

If your preferred schools cannot be allocated and you have not shown any other preferences, you will be allocated the nearest school with a place available. This may not necessarily be your closest school, as the closest schools may have already been filled to the PAN\* with applicants who stated the school as one of their preferences.

Using all six of your preferences **does not** affect your chance of getting your first preference.

### How do I apply to go to an Academy in Stockport?

You can apply in the same way as for any Stockport community school, by completing the online application form at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) .

Academies are required to adopt clear and fair admission arrangements, as all admission authorities must do, to comply with admission regulations and the School Admissions Code. Academies work closely with the Local Authority to ensure the processes for allocating school places are co-ordinated and parents receive the offer of one school place only, which must be the highest ranked school available.

## Will my application for an Academy in Stockport be treated the same as for a Community School?

Four of the five academies in Stockport (Cheadle Hulme High, Hazel Grove High, Reddish Vale High and The Kingsway School) have the same or very similar admission arrangements as Community Schools including a 'catchment\* area' (see below and page 13)

Stockport Academy does not have a defined catchment area, the school considers all applications from students in the community. If the academy is over-subscribed, the published over-subscription criteria will be applied (see page 13).

Naming Stockport Academy in 1<sup>st</sup> place will give you the maximum opportunity of gaining a place there should any of your other preferred schools also be available.

## What is a catchment\* school?

Each of Stockport's Community Schools and Academies (excluding Stockport Academy) Has a geographical area around it called a catchment area\*.

Every address in Stockport falls within the catchment area\* of only 1 secondary school (referred to above)

Maps of these areas can be found at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)

- Your catchment area\* school may not always be your nearest school (although it will be in your locality)
- At the time of writing this all the above schools operate a catchment area system. Schools that become academies in the future may choose to operate a different model.

## Am I entitled to a place at my catchment area school?

**No. National Legislation stipulates that parents are not guaranteed a place at the catchment\* school or any other school.** Being resident within the catchment area\* of a school would place you within one of the higher categories of the Admission Policy criteria (see from page 12).

While you must apply for any school you wish to be considered for, you do not have to include your catchment\* school, neither will you automatically be allocated this school if you do apply. **However, you may wish to consider including your catchment school** as one of your preferences as it will be in your locality.

Whilst living in the catchment area\* of a school may place your child in a higher category, the allocation of a place at the school is also dependent on the combined number of siblings in catchment\* or catchment area\* category applications there are in total. Where the number of these exceeds the PAN\*, applications will be ordered by straightline distance\*.

You will always be allocated the school you have ranked the highest **if** a place is available.

## What is an associated school or area\*?

There are 2 different types of associations for secondary schools in Stockport:

The first for Community Schools and Academies (Excluding Stockport Academy) – each of these schools has a number of associated primary schools. The catchment areas\* of these primary schools make up the catchment area\* of the secondary school and many of the children who attend them often go on to this secondary school as they also live in the catchment area.

However, attending an associated primary school is **not** a criterion used to allocate places for secondary schools. The admissions policy criteria are shown on pages 12 – 14.

The second type of associated school and area\* applies to Catholic High Schools – these schools have associated parishes and associated Catholic primary schools.

Associated parishes and schools can have associations with more than one secondary school. Details of these associations can be found on page 37 and 38. This determines the admissions criteria category your child's application is in and may therefore affect whether or not your child is allocated a place.

## What are Highly Exceptional Reasons\*?

Although not statutory, Stockport Local Authority and the Governing Bodies of some Academies have included a category for highly exceptional medical/reasons in the oversubscription criteria for their schools. Only **in very limited circumstances** will some applications be considered as having highly exceptional medical/social reasons. As such applications in this category would be placed in a higher category of the admissions oversubscription criteria for a particular school than they would be otherwise.

Where applicants feel this may be the case they **must** indicate this by ticking the boxes provided on the application and state the nature of the condition and/or circumstances. The applicant **must subsequently provide** written evidence from a recognised professional such as a consultant, doctor or social worker in support of their application. **The supporting evidence must relate specifically to the child or family and the school for which the application is being made and must clearly demonstrate why it is the only school that could cater for the child's specific requirements/needs. It should also explain any difficulties that would arise if the child has to attend any alternative school.**

**This evidence must be submitted to the Admissions Support & Advice Team either with the application OR by the closing date for applications at the latest.**

**If the required evidence is not provided, the Local Authority will not give further consideration to any unsubmitted circumstances.**

This category is not intended to replace or supplement the well-established system in Stockport for identifying, supporting and providing for families with children who have varying degrees of Special Educational Needs. **As such, very few applications are considered under this category in any one year**, those that have been, have for example, been situations related to the sudden death or terminal illness of a parent or similar life changing/traumatic event.

The Admissions Support & Advice Team **will not** (a) respond to applicants who have included reasons for a particular preference (b) seek further clarification of stated circumstances or (c) contact any party which the applicant may suggest.

## **Who counts as a sibling\*?**

A sibling\* for the purpose of allocating a school place, means one who is still in attendance at the school (excludes Sixth Form provision) at the time the younger child starts and is resident in the same household. A full definition of a sibling\* is contained in the Local Authority's full School Admissions Policy document available to view at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) .

## **What if I have twins or triplets?**

If you have children from a multiple birth, the admissions team will try to keep them together should you prefer that. In the event that only one place is available at a school, you will be given the choice of whether you wish to place the children elsewhere where they can be together, or give the place to one of the children, whilst the other remains on the waiting list.

## **Can I apply for a faith school if I am not a part of that faith?**

Yes – you can apply for any school regardless of denomination. However, in Stockport all faith secondary schools are Voluntary Aided and determine their own admissions policies in which children Baptised into the faith fall into a higher category. To view the admissions policies for Stockport's faith schools please see pages 14, 37 and 38.

## **Can I apply for a school outside Stockport?**

If you live in Stockport and wish to apply for a maintained school in another Local Authority, you should still apply through Stockport's online system, and include the school in your selection. You are advised to apply for a school in Stockport as well, in case your preferred school cannot be allocated in another Local Authority.

## **What if I am not allocated a place at any of my preferred schools?**

Where it has not been possible to allocate a preferred school place your child will be offered a place at the nearest school with a place available. This may not necessarily be your closest school, because places cannot be guaranteed and closer schools may have already been filled with applicants who named the school as one of their preferences. This is explained in more detail on page 22.

## **How do I apply for an independent school?**

You would need to contact the school directly. If a place in an independent school has not been confirmed, **we strongly recommend** you apply for a school in Stockport as well until you are certain of the place in the independent school. If you are successful in gaining a

place at an independent school, please let the Admissions Support and Advice Team know as soon as possible, to allow spare places to be allocated to other children.

## Can I apply from any address?

You can only apply from the address that is the child's principal parental home, i.e.; where the child usually resides. **You cannot**, for example, use a temporary address, childminder's address, the address of a grandparent or anyone else who looks after the child during the day or apply from a property you own but do not live in. Equally, if you own a property and temporarily rent another property, the Council would need to be satisfied this wasn't simply for the purpose of obtaining a school place.

In cases where parents have shared responsibility for a child but do not live together, **only 1 address can be used**. The address used will usually be the one considered to be where the child is normally resident. Further advice is contained in the Local Authority's School Admissions Policy document available to view at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions).

Please bear in mind that addresses will be checked and you will be asked for evidence to verify your residence and/or parental responsibility.

Places allocated on the basis of an address declared on the application form, which is subsequently found not to be the child's principal parental home, will be withdrawn subject to further investigation. **It is also important to inform us if you change address after you have applied.**

## What if I am moving to a new address or my circumstances change?

If you are moving to or within the Stockport area, you should apply for your preferred school from your current address by the closing date (**31<sup>st</sup> October 2018**); and contact the Admissions Support and Advice Team as soon as you have a confirmed date for your move into your new address.

The Admissions Support and Advice Team cannot allocate a place on the basis of an address until you are permanently residing there or there is substantial confirmation of an imminent move. If you change address or other circumstances change, for example a change of custody arrangements, you **must** tell the Admissions Support and Advice Team **immediately**. **Please refer to Stockport's full School Admissions Policy document** available to view or download at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) or is available on request from the Admissions Support and Advice Team (contact details on page 2).

If the change in circumstance requires a change to the preferences you have expressed, you will be given the opportunity to make these alterations, provided you have told the Admissions Support and Advice Team about your change in circumstances.

All changes will be re-assessed according to the oversubscription criteria for each school you have named. If the changes occur after places have been offered it may result in the withdrawal of the original offer made based on your old circumstances, and a new offer being made. This may not necessarily be at your preferred school - see also page 11.

Places allocated on the basis of circumstances declared on the application form which are subsequently found to have changed without notifying the Admissions Support and Advice Team, will be withdrawn subject to further investigation.

## What if I want to change my preferences?

You can make these changes online at any time up to the closing date.

If you decide to change your preferences after the closing date, these **cannot** be accepted unless there are exceptional reasons for doing so. Furthermore; changes to preferences made after the closing date will not be processed until after 31<sup>st</sup> March 2019.

## What if I don't live in Stockport?

You can still apply for a place at a school in Stockport if you live in a different Local Authority area – you should apply to your own Local Authority, either online or on their paper application form if available. For secondary applications, the national closing date is **31<sup>st</sup> October 2018**. You are advised to apply for a school in your own local authority area as well in case your preferred school in Stockport cannot be allocated.

## What happens if I miss the closing date?

**Missing the closing date may severely affect your chances of getting a place at one of your preferred schools for your child. Places will already have been allocated to parents who applied by the closing date 31<sup>st</sup> October 2018.**

The online application system will close at midnight on **31<sup>st</sup> October 2018** and you will not be able to use the system to apply at this time. Following this, the system will reopen in **November 2018** to give those parents who have missed the closing date the opportunity to apply. Any applications made in this second period will only be considered after all those who applied by the closing date. If there are exceptional reasons why you could not have applied by the closing date, you should indicate these to the Admissions Support and Advice team and these will be considered in deciding whether your application should be considered as received on time. Please note that only extremely exceptional circumstances will be considered.

If you apply after the closing date, your application will be considered after all those applications received by the closing date and your application will be in the last category of the oversubscription criteria and placing on waiting lists. Your application will then be processed along with any others received after the closing date using the oversubscription criteria and not using the date your application was received. **This applies even if you would have met the requirements of a higher category had you applied on time.**

## What if I still have a question?

Have you checked our website [www.stockport.gov.uk](http://www.stockport.gov.uk)? If you still have questions, call the Admissions support & Advice Team Services to People, Upper Ground Stopford House, Stockport. SK1 3XE T: 0161 217 6022 F: 0161 953 0012.



## After the closing date

### Offers of School Places

After the closing date for applications, the Admissions Support and Advice Team apply the Admissions Policy criteria to each of the preferences you have expressed on your application form for schools in Stockport to decide which children can be allocated places at each school. Applications for schools outside Stockport are sent to the Local Authority where they are located who undertake the same process in their area and let Stockport know the outcome. **This is referred to as co-ordinated admissions.**

The Admissions Support and Advice Team then check your preferences to see which places your child could be offered. If it is possible to offer more than one school, the one you have ranked the highest will be offered.

Parents will receive an email notifying them of the outcome of their application on **1st March 2019**. Notification letters will be posted 2<sup>nd</sup> class to all parents on **1st March 2019**. Please **do not** telephone the Admissions Support and Advice team on this date as no information can be given regarding which school your child has been allocated. Email notifications will arrive between 12am and 2pm on the offer date; letters posted should arrive in 2-3 days. Parents can also log back in to their online application and view the school offered.

- If you live in Stockport you will be allocated a school place, although it is not guaranteed that this will be one of your preferred schools (see below).
- If you live outside Stockport you will receive a letter from your own Local Authority telling you whether or not we have been able to offer your child a school place in Stockport.

### What if I don't get a place at my preferred school(s)?

**In all cases** you have the right to appeal against the refusal of a school place you have applied for, see the following page.

Your child's name will also remain on a waiting list for your preferred school(s) until the end of the academic year 2019/20. If a place becomes available at that school during that period, you will be contacted and given the opportunity to accept the place. Parents wishing to have their child's name included in the waiting list the following academic year must put their request in writing to the Admissions Support & Advice team before the 31<sup>st</sup> August of the original application year.

If you have not been offered any of your preferred schools, or have only indicated a limited number of preferences which we cannot allocate, **your child will be allocated a place at the nearest available school with a place at that time.** If your child is baptised Catholic and you have applied for a Catholic school, you will be allocated a place at the nearest Catholic school with a place if one is available, otherwise a place will be allocated at the nearest non-Catholic maintained school with a place available at the time. Please bear in mind that this may not necessarily be your closest school, as schools may fill up with children whose parents have named it as one of their preferences. For this reason it is advisable to maximise your chances by using all six preferences.

## How to appeal against being refused a place at your preferred school(s)

If you are not happy with the school your child is offered you may wish to appeal against the outcome through an Independent Appeals Panel. This means that the panel that makes the decision is entirely independent from the Admissions Service.

If you wish to appeal against the decision, you must contact the Clerk to the Independent Appeals Panel to obtain an 'appeal request form' or download a form from [www.stockport.gov.uk/admissionappeals](http://www.stockport.gov.uk/admissionappeals). Before deciding whether or not to appeal, you are advised to think about:-

- (i) The school's policy for admitting students.
- (ii) Your reasons for wanting your child to attend the school and the strength of your case.

For further information on the process and how to appeal, please visit [www.stockport.gov.uk/admissionappeals](http://www.stockport.gov.uk/admissionappeals).

It will be helpful to read Stockport's full School Admissions Policy and related documents which are available to view or download at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) or are available on request from the Admissions Support and Advice Team (contact details on page 2).



## The Schools

The location of schools within the Borough can be found on page 27. Individual catchment area maps for Community Schools, Cheadle Hulme High School, Hazel Grove High School, Reddish Vale High School and The Kingsway School (Academies) can be viewed at:

[www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)

\* The number of the school used by the Department for Education has been included in the list below to assist with **online application**.

Community Schools				
School	Headteacher	Address	Contact	Year 7 Places Sept 2019
Bramhall High School * DfE number: 4038	Ms Lynn Fox	Seal Road, Bramhall, Stockport SK7 2JT	0161 439 8045	270
Bramhall High School is a school designated for pupils with sensory impairment.				
Marple Hall School * DfE number: 4037	Mr Joseph Barker	Hilltop Drive, Marple, Stockport SK6 6LB	0161 427 7966	300
Marple Hall is designated for pupils with physical difficulties.				
Priestnall School * DfE number: 4032	Mr John Cregg	Priestnall Road, Heaton Mersey, Stockport SK4 3HP	0161 432 7727	255
Priestnall School is a school designated for pupils with physical difficulties.				
Stockport School * DfE number: 4034	Mr Ian Irwin	Mile End Lane, Stockport SK2 6BW	0161 483 3622	240
Werneth School * DfE number: 4035	Mr Andrew Conroy	Harrytown Lane, Romiley, Stockport SK6 3BX	0161 494 1222	250

<b>Academies</b>				
<b>School</b>	<b>Headteacher</b>	<b>Address</b>	<b>Contact</b>	<b>Year 7 Places Sept 2019</b>

<b>Stockport Academy</b> * DfE number: 6905	<b>Mrs Janine McCann</b>	<b>Heathbank Road, Cheadle Heath, Stockport SK3 0UP</b>	<b>0161 286 0330</b>	<b>180</b>
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<b>Cheadle Hulme High School</b> * DfE number: 4039	<b>Mrs Linda Magrath</b>	<b>Woods Lane, Cheadle Hulme, Stockport SK8 7JY</b>	<b>0161 485 7201</b>	<b>270</b>
Cheadle Hulme High School is designated for pupils with physical difficulties or sensory impairment.				

<b>Hazel Grove High School</b> * DfE number: 4036	<b>Mr Mark Sibson</b>	<b>Jacksons Lane, Hazel Grove, Stockport SK7 5JX</b>	<b>0161 456 4888</b>	<b>270</b>
Hazel Grove High School is resourced for pupils with severe learning difficulties.				

<b>Reddish Vale High School</b> * DfE number: 4033	<b>Mrs Linda Hanson</b>	<b>Reddish Vale Road, Reddish, Stockport SK5 7HD</b>	<b>0161 477 3544</b>	<b>270</b>
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<b>Kingsway School</b> * DfE number: 4040	<b>Mrs Joanne Lowe</b>	<b>Foxland Road, Gatley, Cheadle, Stockport SK8 4QA</b>	<b>0161 428 7706</b>	<b>320</b>
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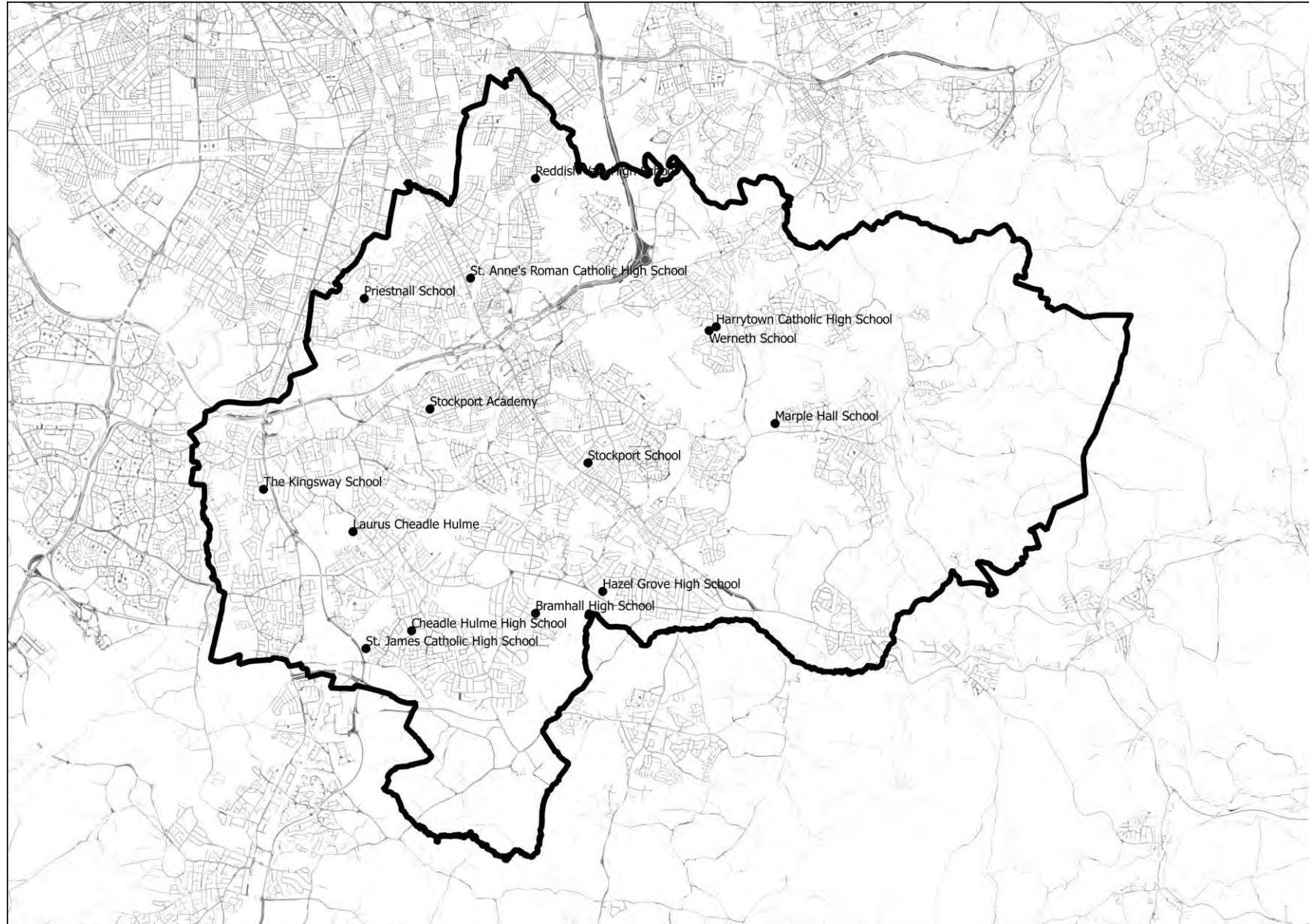
<b>Free Schools</b>				
<b>School</b>	<b>Headteacher</b>	<b>Address</b>	<b>Contact</b>	<b>Year 7 Places Sept 2019</b>

<b>Laurus Cheadle Hulme</b> *DfE number 4005	<b>Mrs Linda Magrath</b>	<b>Cheadle Road, SK8 5GB</b>	<b>0161 485 7201</b>	<b>210</b>
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<b>Catholic High Schools</b>				
<b>School</b>	<b>Headteacher</b>	<b>Address</b>	<b>Contact</b>	<b>Year 7 Places Sept 2019</b>
<b>Harrytown Catholic High School</b> * DfE number: 4601	<b>Mr K Turmeau</b>	<b>Harrytown Lane, Romiley, Stockport SK6 3BU</b>	<b>0161 430 5277</b>	<b>165</b>
<b>St. Anne's RC High School</b> * DfE number: 4603	<b>Mrs Rachel Quesnel</b>	<b>Glenfield Road, Heaton Chapel, Stockport SK4 2QP</b>	<b>0161 432 8162</b>	<b>150</b>
<b>St. James' Catholic High School</b> * DfE number: 4600	<b>Mr Tim Beesley</b>	<b>St James' Way, Cheadle Hulme, Stockport SK8 6PZ</b>	<b>0161 482 6900</b>	<b>160</b>



# Location of Secondary Schools in Stockport



## Other Frequently Asked Questions

### What if my Child has Special Educational Needs?

Schools always endeavour to meet the needs of individual children and most will find their needs can be met within a mainstream school. Some children however may have additional needs which require additional support; for example when children have a learning difficulty or a disability that means they find it harder to learn than other children in their age group. Children may have a range of needs, including physical or sensory difficulties, language difficulties and emotional/behavioural difficulties. The network of services that work with schools in Stockport means that each young person's need can be addressed with additional support to overcome the barriers they face.

Stockport has a number of schools which have been designated as suitable for children with physical disabilities. These are Priestnall School, Cheadle Hulme High School, Marple Hall School, St James' Catholic High School, Bramhall High School, Stockport School and Stockport Academy. Bramhall High School and Cheadle Hulme High School are also designated for children with sensory impairment. Kingsway School and Hazel Grove High School are resourced to provide 3 places in each year group for pupils with severe learning difficulties.

For pupils with a Statement of Special Educational Needs the Headteacher will have invited the parents of those children to a transfer review in the Summer term of Year 5 to discuss the appropriate type of provision required when the pupil transfers to secondary school. During the Autumn term 2018, parents of year 6 children who have a Statement of Special Educational Needs will receive a letter about changing schools which will provide further information.

### How are children cared for at school?

All Stockport's schools operate a pastoral system, which operates to make sure that young people are happy and that any problems they have are sorted out straight away. Schools also have policies on how children will be treated by staff and other children. If you ever have any concerns about your child in school, you should make an appointment with the Headteacher who will do everything possible to help. All schools keep in touch with parents through newsletters and parents' evenings, to ensure that you are kept up to date with your child's progress and are aware of what is happening in school.

### What if I am unhappy with my child's school after they have started?

If you are unhappy with your child's school you should initially make contact with the school and make an appointment to discuss the problems with the Headteacher. Moving schools can cause a great deal of disruption to a young person and it is important to ensure that all avenues have been explored before taking this step as a last resort. If you still wish to go ahead with the transfer, the school will issue you with a transfer form to complete having considered all the options. Stockport operates a fair access protocol to ensure that all young people have the best possible opportunity to succeed.

## Other Useful Information – including how to apply for a school place at other times

### Sustainable Modes of School Travel Strategy

Local Authorities are now required to promote the use of sustainable modes of travel and transport and to publish a Sustainable School Travel Strategy on an annual basis.

The draft version of the Stockport Sustainable Modes of School Travel Strategy can be viewed at:

<http://www.stockport.gov.uk/2013/3006/51043/51531/sustainablemodesschooltravelstrategy>

The strategy sets out what has been achieved to encourage more children and young people to use sustainable modes of travel to school such as walking, cycling or public transport and also the extended right to free transport to pupils from low income backgrounds. The document also sets out what work will be undertaken in the years to follow in order to meet the requirements of Education and Inspection Act 2006 – Home to School Travel and Transport Guidance.

### School Travel



Most young people will live within 3 miles of their local community school and the area is generally well served by public transport. Stockport Local Authority actively supports environmentally friendly and safe walking routes to school as part of the Cleaner, Greener, Safer, Stronger campaign. Children under 16 can travel on buses at a concessionary rate.

Some children may qualify for free travel passes on the basis of distance between home and school, if parents are in receipt of qualifying benefits or if transport is considered necessary to facilitate school attendance. Applications for free school travel will be assessed and approved if one of the following sets of conditions apply:

- (a) The distance between the home and the catchment / associated area school to be attended is more than 2 miles for children under 8 years and 3 miles for those aged 8 and over (statutory distances)

or



- (b) The distance between the home and the catchment / associated area school (even if it is not to be attended) is more than 2 or 3 miles (according to age) **and** the distance between home and the school to be attended also exceeds 2 or 3 miles (according to age).

Exceptions apply, including consideration of denominational reasons. Parents are advised to read fully the Free School Transport 2018-2019 policy available at; [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)

A **cycle allowance** (50% of the cost of a free travel pass) is available to secondary aged pupils instead of a free travel pass, subject to the above criteria being met and the approval of the headteacher.

Pupils who have short term medical difficulties (e.g. a broken leg or other short term illness) may be given consideration for transport to be provided during National Curriculum Year 11, where the pupil is taking national examinations. This will be subject to receipt of medical evidence of the condition.

The Council reserves the right to review a route used for measurement purposes at any time and may withdraw passes in cases which subsequently fail to qualify.

**If an application is refused** – Upon request parents have the opportunity to have their application reviewed. All requests will automatically be reviewed on the following points:

- The route used will be detailed
- The distance re-measured and confirmed
- The nature of the route used considered
- Consideration of relevant grounds stated by parent

To request a review of an application, parents should email [admissions.support@stockport.gov.uk](mailto:admissions.support@stockport.gov.uk) stating clearly any further relevant grounds for review.

If the outcome of the review is still one of refusal the response will give the parent the right to appeal against the decision to an Independent Transport Appeal Panel, who will take into account the family's personal circumstances when making their decision.

**An appeal cannot be lodged unless the initial application has been reviewed.**

The Council's Free School Transport Policy can be viewed at [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) and applications can be made online.

### **Applying for a school place outside the Year 7 admissions round (In-Year Admissions) and Application for 6<sup>th</sup> Form**

You can apply for a school place in Stockport at any other time than the application process for Year 7 places in September at secondary school. This is an important step and you **must** be sure it is right for your child. You must complete an application form.

You can do this online or you can download the form from our website: [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions) or available in secondary schools. You can also direct your enquiry towards our Frontline Team on 0161 217 6022.

All requests will be considered in relation to the availability of places in the relevant year group for your child's age.

## 6<sup>th</sup> Form Education

Sixth form education in Stockport is offered at a wide range of establishments from September 2019:

<b>Establishment</b>	<b>Application Process</b>
Cheadle Hulme High School (Academy)	Via the School
Hazel Grove High School (Academy)	Via the school
Stockport Academy	Via Stockport Academy
Aquinas College	Via the college
Cheadle & Marple 6 <sup>th</sup> Form College (Cheadle Campus)	Via the college
Cheadle & Marple 6 <sup>th</sup> Form College (Marple Campus)	Via the college
Stockport College of FHE	Via the college

### In – Year Fair Access Protocol (IYFAP)

All Local Authorities are required to have an IYFAP. This is used to find school places for children who have had significant problems finding a place and have been out of school for a long time. Children without a school place will take precedence over children on a waiting list attending another school when considered by IYFAP.

You can find out more information by contacting the Inclusion Team Tel: 0161 474 3972 or 3971.

### Free School Meals and Clothing Grants

If you are in receipt of Income Support, Income-Based Job Seeker's Allowance, Income related Employment Support Allowance or the Guarantee part of Pension Credit or if you have an annual income (as assessed by the HM Revenue & Customs) of less than £16,190 each year (but not Working Tax Credit) you will be eligible for Free School Meals. Children who receive any of the qualifying benefits listed above in their own right are also eligible to receive free school meals. Families will also be eligible for a secondary school clothing grant of £80 for Year 7 pupils and £20 for pupils in years 8 - 11.

**Schools cannot provide free meals to children until authorisation has been made.**

For more information or to complete an application form please go to: [www.stockport.gov.uk/services/advicebenefitsgrants/benefits/freeschoolmeals/](http://www.stockport.gov.uk/services/advicebenefitsgrants/benefits/freeschoolmeals/)

## The Ethnic Diversity Service (EDS)

EDS provides specialist English language teachers and bilingual teaching assistants who work in partnership with schools to meet the needs of pupils from minority ethnic backgrounds, particularly those developing English as an additional language. The Traveller Education Service is also part of EDS. Specialist teachers offer advice and training on language development, curriculum, and teaching and learning strategies that are beneficial for all pupils in the classroom.

Another aspect of work is supporting schools in the area of race equality, offering advice and training on how to make education more inclusive and providing cultural talks and demonstrations in schools. These talks and training sessions promote mutual respect and understanding. EDS also runs the Schools Linking Project which brings together children and young people from different parts of Stockport and surrounding areas to explore identity and diversity.

Stockport Interpreting Unit (SIU) is also a part of the Ethnic Diversity Service. SIU has trained interpreters in over 30 languages, and works in partnership with a range of statutory and non-statutory organisations such as the NHS, schools and other Council services. Interpreters work face-to-face or over the telephone to enable school staffs to communicate with parents and children who speak languages other than English. There is also a translation service available.

EDS offers a range of training courses to become a bilingual teaching assistant, interpreter or cultural talks speaker. Parents who are bilingual or able to deliver a talk about another culture or religion are encouraged to contact the Service.

Contact Details: 0161 477 9000

Email: [eds.admin@stockport.gov.uk](mailto:eds.admin@stockport.gov.uk)

For more information, you can also visit the website: [www.stockport.gov.uk](http://www.stockport.gov.uk)

## Pastoral Care

The Local Authority, Clinical Commissioning Group and individual schools share responsibility with parents for the health and wellbeing of children. Services to People staff work closely with schools in order to support families and resolve difficulties that may affect a child's progress in school. Schools also have an important role to play in the safety of children and protection from abuse. All schools have a trained, designated teacher with responsibility for child protection.

Parents should be aware that if child abuse is suspected, schools are required to follow Stockport's child protection procedures. This is not a matter for the discretion of individual members of staff or headteachers.

## School Inspection and performance

Under the current arrangements all schools are subject to OfSTED inspection within a five year period. A copy of the inspection report will go out to all parents and can also be viewed at [www.ofsted.gov.uk](http://www.ofsted.gov.uk). Pupil outcomes are also closely monitored by the school and the LA. Schools publish information on pupil's performance in their school prospectuses or parent's information booklets. More information is available on the Council website [www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions). Choose the links 'additional information' and '[School Performance, Achievement and Attainment](#)'. The DfE publishes details of Key Stage 2, 3 and 4 assessment and outcomes on their website: [www.education.gov.uk](http://www.education.gov.uk) .

## Attendance at School

Regular and punctual attendance in school is vital in ensuring that pupils get the maximum benefit from their education. Services for Young People works on behalf of the Local Authority to promote good attendance at school by all children and young people. Services for Young People operates a referral system for schools, parents/carers and other professionals. After a referral is made, an officer will make a home visit to discuss reasons for absence and offer strategies to improve attendance, involving other agencies where appropriate. Where supportive strategies are unsuccessful, in some cases parents may be prosecuted for failing to ensure their child's regular attendance at school.

Parents are strongly encouraged to take family holidays in the school holidays. Although schools may sometimes allow holidays to take place in term time if special circumstances exist, it is likely that permission will rarely be granted because of the harmful effect that missing school has on pupils' learning.

Parents may also be subject to Education Penalty Notices for the unauthorised absence of their child from school. These are issued by post and will be £60 if paid within 28 days of issue and £120 if paid between 29 and 42 days of issue. For further information or to request a leaflet, please contact the Service to People Legal Liaison Officer on 0161 474 2503.

## School Leaving Dates and Raising of the Participation Age

Legislation requires that all young people must stay in a designated learning environment until the end of the academic year in which they reach age of 17 from 2013 and the age of 18 from 2015 onwards. This means that children who enter secondary school in September 2019 will be required to by law to stay in education or training until they reach their 18<sup>th</sup> birthday. This does not necessarily mean in a school, but could include:

- Full-time education such as school, college or otherwise
- Work-based learning (for example Apprenticeship)
- Working full-time (for 20hours a week or over) and undertaking part-time study alongside this (for the equivalent of a day a week).

**Exceptions cannot be made for any reasons.**

## School Open Evenings

SCHOOL	DATE
Stockport Academy	19 September 6pm – 8pm
Bramhall High School	27 September 5pm-8pm
Laurus Cheadle Hulme	11 October 6pm – 8:30pm
Cheadle Hulme High School	18 October 6pm – 8:30pm
Hazel Grove High School	11 October 5pm – 8pm
The Kingsway School	17 October 5pm – 7pm
Marple Hall School	20 September 4:30pm – 8pm
Priestnall School	27 September 6pm – 8pm
Reddish Vale High School	20 September 4pm – 8pm
Stockport School	4 October 5pm – 8pm
Werneth School	13 September 5pm – 8pm
Harrytown Catholic High School	27 September 4:30pm – 7:30pm
St Anne’s RC High School	18 September 4pm – 7:30pm
St James’ Catholic High School	4 October 6:30pm- 8:30pm



## School Term & Holiday Dates 2019/20

### SCHOOL TERMS AND CLOSURES ACADEMIC YEAR 2019 / 20

#### AUTUMN TERM 2019 – (75 / 195 school days)

**Monday 2 September 2019 – Friday 20 December 2019**

#### Autumn term Holidays 2019

**Half-term**      Monday 21 October 2019    to    Friday 25 October 2019

#### Public holidays

**Christmas Day** 25 Dec 2019      **Boxing Day** 26 Dec 2019

#### SPRING TERM 2020 – (60 / 195 school days)

**Monday 6 January 2020 – Friday 3 April 2020**

#### Spring term Holidays 2020

**Half – term**      Monday 17 February 2020    to    Friday 21 February 2020

**Easter break**    Monday 6 April 2020    to    Friday 17 April 2020

#### Public holidays

**Good Friday** 10 April 2020                      **Easter Monday** 13 April 2020

#### SUMMER TERM 2020 – (60 / 195 school days)

**Monday 20 April 2020 – Monday 20 July 2020 (secondary)**

**Monday 20 April 2020 – Monday 27 July 2020 (primary)**

#### Summer term Holidays 2020

**Half – term**    **Secondary** – Monday 25 May 2020    to    Friday 29 May 2020

**Primary** – Monday 25 May 2020    to    Friday 5 June 2020

#### Public holidays

**May Day**    4 May 2020                                      **Spring Bank**                      25 May 2020

This calendar applies to community and voluntary controlled (including special) schools. Terms dates may differ for Voluntary Aided schools and schools with Academy status, as these schools are their own admissions authority and are able to set their own calendar. Further information can be obtained from the individual schools direct.

- Secondary school term dates differ slightly at summer half term and at the end of the summer term 2020
- Schools also have up to 5 days per academic year for staff training. Individual schools will notify parents of when these days will be taken and children will not be in school.

## Primary Schools Associated with Catholic High Schools

Harrytown Catholic High School	St Anne's RC High School	St James' Catholic High School
St Bernadette's	Our Lady's	Cheadle Catholic
St Christopher's	St Ambrose	Our Lady's
St Joseph's (Stockport)	St Bernadettes	St Ambrose
St Mary's (Marple)	St Joseph's (Reddish)	St Peter's
St Peter's	St Joseph's (Stockport)	St Simon's
St Philip's	St Mary's (Stockport)	
St Simon's	St Winifred's	

**Please note that no school places can be guaranteed, even if you live in an associated parish or attend an associated primary school.**

## Associated Areas – Parishes and Part Parishes for Catholic High Schools

Parish	Associated Catholic High School
Christ Church	St James'
Holy Family (Part)	St Anne's
Our Lady's and the Apostles (split parish) ◆	Specified part of Our Lady's to St. James' and other part of Our Lady's to St. Anne's
St Ambrose	St James'
St Ann's	St James'
St Bernadette's ◆	Harrytown or St Anne's
St Chad's	St James'

St Christopher's	Harrytown
St John's (Benchill part)	St James'
St Joseph's (Reddish)	St Anne's
St Joseph's (Stockport) ◇	Harrytown or St Anne's
St Mary's (Levenshulme part)	St Anne's
St Mary's (Marple)	Harrytown
St Mary's (Stockport)	St Anne's
St Peter's (split parish) ◆	Specified part to St James' and other part to Harrytown
St Philip's	Harrytown
St Vincent's	St James'
St Winifred's	St Anne's

- ◆ The parish is divided between 2 high schools, where in the parish you live will determine which high school you are associated with
- ◇ The parish is associated with 2 high schools, regardless of where in the parish you live.

**Further details on parish associations can be obtained from the Admissions Support and Advice Team.**

## Useful Contacts

<b>Local Authorities</b>		
Cheshire East	Delamere House, Delamere St, Crewe, Cheshire, CW1 2LL	T: 0300 123 5012 E: <a href="mailto:admissions@cheshireeast.gov.uk">admissions@cheshireeast.gov.uk</a>
Cheshire West and Chester	Wyvern House, The Drummer, Winsford CW7 1AH	T: 0300 123 7039 E: <a href="mailto:admissions@cheshirewestandchester.gov.uk">admissions@cheshirewestandchester.gov.uk</a>
Derbyshire	Admissions & Transport Team, Council House, Seltergate, Chesterfield, S40 1LF	T: 01629 537 479 E: <a href="mailto:admissions@derbyshire.gov.uk">admissions@derbyshire.gov.uk</a>
Manchester Education Dept.	Integrated Admissions PO Box 532, Town Hall, Manchester, M60 2LA	T: 0161 234 7188 E: <a href="mailto:School.admissions@manchester.gov.uk">School.admissions@manchester.gov.uk</a>
City of Salford Children's Services	Unity House, Chorley Road, Swinton, Salford, M27 5AW	T: 0161 909 6508 E: <a href="mailto:helennicolle@salford.gov.uk">helennicolle@salford.gov.uk</a>
Tameside Education Team	Shirley House, 5 Oldham Street, Hyde, SK14 1LJ	T: 0161 342 3204 E: <a href="mailto:schooladmissions@tameside.gov.uk">schooladmissions@tameside.gov.uk</a>



Trafford	4th Floor, Waterside House, Waterside, Sale M33 7ZF	T: 0161 912 5007 E: <a href="mailto:schooladmissions@trafford.gov.uk">schooladmissions@trafford.gov.uk</a>
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## Useful Contacts continued

<b>Diocesan Authorities</b>		
Chester Diocesan Board of Education	Director of Education, Church House, Lower Lane, Aldford, Chester CH3 6HP	01244 620 444 <a href="mailto:Jeff.turnbull@chesteranglican.org">Jeff.turnbull@chesteranglican.org</a>
Nottinghamshire Schools Commission	Diocesan Centre, Mornington Cres, Mackworth, Derby, DE22 4BD	01332 293 833
Shrewsbury Education Service	Diocesan Education Office 2 Park Road South Birkenhead Merseyside L43 4UX	0151 652 9855
Salford	Cathedral Centre, 3 Ford Street, Salford M3 6DP	0161 817 2222 <a href="mailto:information@dioceseofsalford.org.uk">information@dioceseofsalford.org.uk</a>

<b>Other contacts</b>		
Family Info Link		0161 217 6028 <a href="http://www.stockport.gov.uk/childcare">www.stockport.gov.uk/childcare</a>
Ofsted	Royal Exchange Buildings, St. Anne's Sq, Manchester, M2 7LA	0845 640 4045 <a href="http://www.ofsted.gov.uk">www.ofsted.gov.uk</a> <a href="mailto:enquiries@ofsted.gov.uk">enquiries@ofsted.gov.uk</a>
<b>Other contacts (continued)</b>		
Department for Education (DfE)	London SW1P 3BT	<a href="http://www.education.gov.uk">www.education.gov.uk</a>
ISCIAS (Independent Schools Council Information and Advice Service)	St. Vincent House, 30 Orange St, WL2H 7HH	T: 0845 724 6657 E: <a href="mailto:information@isc.co.uk">information@isc.co.uk</a> W: <a href="http://www.isc.co.uk">www.isc.co.uk</a>



# Checklist – Have you...?

✓	Checked your child's details are correct including date of birth and address?
✓	Named the schools you want to apply for in the order of your preference? Remember to name six schools in order to maximise your opportunities
✓	Considered your catchment school in your selection? You may be higher in the oversubscription criteria than for other schools
✓	Checked the full name of the school you are applying for (some can have very similar names) <u>and</u> the name of the Local Authority where it is located if it isn't in Stockport?
✓	Put the details of any brothers or sisters attending one of your preferred schools by the name of the school?
✓	Included any evidence, if required, relating to your preferences (e.g. medical evidence). (Please see page 18).
✓	Checked all the details before submitting your application online? N.B. please keep the email receipt for your application safe.
✓	<ul style="list-style-type: none"> <li>➤ Submitted the form via the online application system and received an email receipt?</li> </ul> OR <ul style="list-style-type: none"> <li>➤ Applied to you own Local Authority if you do not live in Stockport?</li> </ul>

**Remember the closing date is 31<sup>st</sup> October 2018**

# Applying for a Secondary School: The Important Dates

**15<sup>th</sup> August 2018 – Apply online now at  
[www.stockport.gov.uk/schooladmissions](http://www.stockport.gov.uk/schooladmissions)**

**31<sup>st</sup> October 2018 – Last date to apply  
for a place**

**1st March 2019 – National Offer Day**

**If you have any problems or queries, please  
telephone our frontline team at the Contact  
Centre:**

**0161 217 6022**

**Services to People  
Upper Ground Stopford House,  
Piccadilly, Stockport  
SK1 3XE**