

Notice of Completion by a person carrying out building work (England)

Building Regulations 2010 (as amended)

A person who is required by Regulation 12 to give a building notice or an application for building control approval with full plans for carrying out building work shall, not more than five days after that work has been completed, give the local authority a notice which complies with Regulation 16 paragraph (4A) as set out below.

Requirements of dutyholders and their competence can be found in Part 2A of the Building Regulations 2010 (as amended).

Please complete in **BLOCK CAPITALS** if handwriting

Location of the building work & application reference number			
Location of the building work			
		Postcode	
Building Regulation Application Number			

The building work referred to in our Building Notice / Application of Building Control Approval with Full Plans* is complete (notice/application form attached to this notice). *Delete as appropriate			
Name of the client			
Address of the client			
		Postcode	
Telephone number of the client			
E-mail Address of the client			

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of the client	
Date	



<u>Principal Contractor</u> / Sole Contractor details			
Name of principal contractor (or sole contractor)			
Address of principal contractor (or sole contractor)			
		Postcode	

Telephone number of principal contractor (or sole contractor)	
E-mail Address of principal contractor (or sole contractor)	
Date of appointment	

I confirm that I have fulfilled my duties as a principal contractor (or sole contractor) under [Part 2A \(dutyholders and competence\) of these Regulations](#)

Signature of principal contractor (or sole contractor)	
Date	

** Principal Contractor / Sole Contractor details			
Name of principal contractor (or sole contractor)			
Address of principal contractor (or sole contractor)			
		Postcode	
Telephone number of principal contractor (or sole contractor)			
E-mail Address of principal contractor (or sole contractor)			
Date of appointment			

I confirm that I have fulfilled my duties as a principal contractor (or sole contractor) under [Part 2A \(dutyholders and competence\) of these Regulations](#)

Signature of principal contractor (or sole contractor)	
Date	



Principal Designer / Sole Designer details			
Name of principal designer (or sole designer)			
Address of principal designer (or sole designer)			
		Postcode	
Telephone Number of principal designer (or sole designer)			

E-mail Address of principal designer (or sole designer)	
Date of appointment	

I confirm that I have fulfilled my duties as a principal designer (or sole designer) under Part 2A (dutyholders and competence) of these Regulations

Signature of principal designer (or sole designer)	
Date	

**Principal Designer / Sole Designer details			
Name of principal designer (or sole designer)			
Address of principal designer (or sole designer)			
		Postcode	
Telephone Number of principal designer (or sole designer)			
E-mail Address of principal designer (or sole designer)			
Date of appointment			

I confirm that I have fulfilled my duties as a principal designer (or sole designer) under Part 2A (dutyholders and competence) of these Regulations

Signature of principal designer (or sole designer)	
Date	

***If more than one dutyholder appointment is made, details and confirmation is required by each principal contractor (or sole contractor) and each principal designer (or sole or lead designer) appointed by the client. Add additional contacts and statements as required.*

For information and advice concerning Building Regulations and planning matters please contact:

Building Control, Stockport Metropolitan Borough Council, Stopford House, Piccadilly, Stockport.SK1 3XE
Tel: 0161 474 3050 |building.bc@stockport.gov.uk | <https://www.stockport.gov.uk/topic/building-regulations>

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<https://www.stockport.gov.uk/privacy-notice>