

**The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations
2018**

Application for a licence to sell animals as pets

1	Reference number	
	System reference Number (if known)	
	Your reference (if known)	

2a	Agent				
	Are you an agent acting on behalf of the applicant	Yes		No	If no, go to next question
2b	Further information about the Agent				
	Name				
	Address				
	Email				
	Main telephone number				
	Other telephone number				

3	Applicant details				
	Name				
	Address				
	Email				
	Main telephone number				
	Other telephone number				
	Are you applying as a business or organisation, including a sole trader	Yes		No	
	Are you applying as an individual	Yes		No	

4a	Applicant Business				
	Is your company registered with companies house	Yes		No	If no, go to next question
	Registration Number				
	Is your business registered outside the UK				
	VAT Number				
	Legal status of the business				
	Your position in the business				
	The country where your head office is located.				
4b	Business Address – This should be your official address – The address required of you by law to receive all communication				
	Building name or number				
	Street				
	District				
	City or Town				
	County or administrative area				
	Post Code				
	Country				

5	Type of Business	
	Pet Shop	
	Home Sales	
	Internet Sales	
	Wholesales	
	Third Party Sales	
	Hobby Sales	
	Sale of animals to the public as pets by means of a fixed or minimum donation	
	Other please state	

6	Type of Application				
	Type of Application	New		Renewal	
	Existing licence number				
6b	Further details about the applicant				
	Do you have any training certificates or qualifications?	Yes / No		If no, go to next question	
	Please provide details of training certificates and qualifications				
	Please provide details of relevant experience				
	Date of birth				

7	Premises to be licensed	
	Name of premises/trading name	
	Address of premises	
	Telephone number of premises	
	Email address	
	Do you have planning permission for this business use.	Yes/No

8	Accommodation and facilities	
	Number and size of rooms to be used	
	Heating arrangements	
	Method of ventilation of premises	
	Lighting arrangements (natural & artificial)	
	Water supply	
	Facilities for food storage & preparation	
	Arrangements for disposal of excreta, bedding and other waste material	
	Isolation facilities for the control of infectious diseases	
	Fire precautions/equipment and arrangements in the case of fire	
	Do you keep and maintain a register of animals?	Yes / No
	When the premises is closed what arrangements are in place to ensure the welfare of animals.	

9	Animals to be sold				
	Please provide details of the animals to be sold				
	Type		Maximum Number	Details of accommodation including size	Age at which to be sold
	Dogs / puppies	Yes/No			
	Cats /kittens	Yes/No			
	Chipmunks	Yes/No			
	Rabbits & caviaes	Yes/No			
	Hamsters	Yes/No			
	Rats, mice & gerbils	Yes/No			
	Larger domesticated mammals, e.g. goats, pot-bellied pigs	Yes/No			
	Primates e.g. marmosets	Yes/No			
	Parrots, parakeets and macaws	Yes/No			
	Pigeons	Yes/No			
	Other large birds (please specify)	Yes/No			
	Budgerigars, finches and other small birds	Yes/No			
	Tortoises	Yes/No			
	Snakes and lizards	Yes/No			
	Tropical fish	Yes/No			
	Marine fish	Yes/No			
	Cold water fish	Yes/No			
	Any other species (please specify)	Yes/No			

10	Veterinary surgeon	
	Name of usual veterinary surgeon	
	Company name	
	Address	
	Telephone number	
	Email address	

11a	Emergency key holder		
	Do you have an emergency key holder?	Yes/No	If no, go to next question
	Name		
	Position/job title		
	Address		
	Daytime telephone number		
	Evening/other telephone number		
	Email address		
	Add another person?	Yes/No	If no, go to next question
11b	Emergency key holder 2		
	Name		
	Position/job title		
	Address		
	Daytime telephone number		
	Evening/other telephone number		
	Email address		

12	Disqualifications and convictions	
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:	
	Keeping a pet shop?	Yes/No
	Keeping a dog?	Yes/No
	Keeping an animal boarding establishment?	Yes/No
	Keeping a riding establishment?	Yes/No
	Having custody of animals?	Yes/No
	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No
	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes/No
	If yes to any of these questions, please provide details,	

13	Additional details	
	Please check local guidance notes and conditions for any additional information which may be required	
	Additional information which is required or may be relevant to the application	

Declaration section

1	Model Licence Conditions & Guidance	
	All applicants to tick that they have read the applicable model licence conditions & guidance	
	Pet Vending	
	Animal Boarding	
	Performing Animals	
	Riding Establishments	
	The Breeding and Sale of Dogs	

2	Additional Information	
	Please attach the following Information	
	A plan of the premises	
	Insurance policy	
	Operating procedures	
	Risk Assessments (including Fire)	
	Infection control procedure	
	Qualifications	
	Training records	

3	Fee	
	I have made or enclosed payment of the fee	

4	Declaration	
	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.	
	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.	
	Signing this box indicates you have read and understood the above declaration	
	Full Name	
	Capacity	
	Date	