

ASSESSOR NAMES:	DATE: July 1st 2020			
MANAGER(S) SIGNATURE:	REVIEW DATE: July 1st 2020	PERSONS AT RISK: Volunteer Task Leader, volunteers & members of the public	CODES TL = TASK LEADER PUB = PUBLIC	
DEPARTMENT: Highways Parks	ACTIVITY / TASK: Brick and block laying COVID-19 Ammendments to Task Day Activities to consider when assessing risks			
Risk Calculator	Incident likelihood	L	Severity	S
	Very Unlikely (not foreseeable)	1	Negligible (no injury or lost time)	1
	Unlikely	2	Slight (first aid and return to work)	2
	Possible	3	Moderate (injury leading to lost time)	3
	Likely	4	High (major injury or incident)	4
	Very Likely	5	Very High (disabling injury or death)	5
SCORE OF 1 to 6 = LOW RISK	SCORE of 7 to 12 = MEDIUM RISK		SCORE of 13 + = HIGH RISK	
HAZARD(S)	RISK RATING L X S = SCORE	CONTROL MEASURES		RESULTING RISK L X S = SCORE

	L	S	SCORE		L	S	SCORE
1. Lack of social distancing				<p>Strict adherence to the most up to date government guidance: 2 meters where ever possible but where not one meters apart while taking mitigations to reduce the risk of transmission.</p> <p>Task leader to consider how many volunteers could participate and reduce numbers of volunteers if necessary.</p> <p>If working on a stretch of pathway to designate banksmen to ensure the distancing can be achieved from members of the public.</p> <p>TL to deliver a Health and safety talk prior to start of task day outlining social distancing measures from one another and other park users.</p> <p>If volunteers are from the same household let them work together so distancing not required</p> <p>Consider use of face masks</p>			
2. Limit number of participants to follow government guidance				<p>Bubble of up to six people currently allowed: to comply</p> <p>Task Leaders to consider limiting the number of volunteers before the task day by either booking out places, or designating roles prior to the day that the task day. Check most up to date guidance before organising task day.</p>			

3. Adhering to test and trace guidance				At registration the names and contact details of all participants must be collected in case one or more volunteers falls ill at which time this information must be shared with the test and trace service.			
4. General hand cleanliness				Provide hand sanitiser for volunteers instruct them to wash their hands immediately after returning home.			

5. Use of tools				<p>Encourage volunteers to bring their own tools where possible. Ask volunteers to bring their own gloves If using bank tools ensure these are cleaned before and after use by each individual. Where tools are stored on site employ a one in one out system to comply with social distancing rules.</p>			
6. Face coverings				<p>Volunteers can be encouraged to bring their own face coverings for personal use. The task leaders and first aider must bring their own face coverings in the event of not being able to maintain social distancing.</p>			
7. Community Buildings				<p>At present all community buildings are closed and access to all (but store rooms at some sites) is not permitted.</p>			

8. Refreshments				Encourage volunteers to bring their own refreshments if applicable. No communal refreshments at this time.			
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10.							
11							