



Request for a Supplemental Plan meeting

Use this form to request an OMERS Supplemental Plan meeting.

Important!

The fee for a Supplemental Plan meeting is **\$500 payable to OMERS**. The fee covers the costs of two OMERS staff presenting for 2-3 hours.

There is a fee because Supplemental Plan costs (including administration costs) must be paid for entirely by participating members and employers; the *OMERS Act, 2006* does not permit cross-subsidization of costs of the Supplemental Plan by the Primary Plan.

Additional fees may apply if extra OMERS staff is needed, as well for the costs of travel and meeting facilities. (To minimize your costs, we recommend you look after the facilities and any refreshments.)

Mail the completed form to **OMERS, One University Avenue, Suite 800, Toronto ON M5J 2P1, Attention: Supplemental Plan**. Enclose a cheque payable to OMERS in the amount of \$500 – your request will not be processed without the cheque.

Once we receive your request form along with your cheque, we will contact you to confirm your meeting details.

Personal information is collected for pension administration purposes by OMERS under the authority of section 35 of the OMERS Act, 2006.

OMERS does not share personal information with any other person for any purpose other than pension plan administration.

Any questions regarding the collection of personal information should be directed to OMERS Client Services at 1-800-387-0813.

All sections to be completed by the employer, union or association

1. EMPLOYER, UNION OR ASSOCIATION INFORMATION

Employer/union/association name		Group number (if employer)	
Contact name		Title	
Telephone ()	Address if union or association (street number and name)		
City	Province	Postal code	
E-mail address			

2. MEETING DETAILS

Preferred date (m/d/y)	Preferred time (a.m./p.m.)
Preferred location	

Are these details flexible? Yes No



Phone
416-369-2444
1-800-387-0813



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1-877-369-9704



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