**Proposal Template**

This template has been provided to assist bodies in providing information to the Gambling Commission to enable the assessment of whether projects would be suitable for approval for funding through Regulatory Settlements in lieu of Financial Penalties. Regulatory settlement payments are approved by the Commission and paid directly by the relevant gambling business. We welcome feedback on this template. Proposals tend to run 6-10 pages. There is no minimum or maximum length.

Please send proposals or feedback on the template to safergambling@gamblingcommission.gov.uk

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| **Section A Overview of Proposal** |
|  | **For Gambling Commission use:****Reference Number** |  |
| **1** | **Name of organisation(s)*****Please include the lead organisation’s name first, and the names of other organisations with a role in delivery.*** |  |
| **2** | **Type of organisation*****Organisations in receipt of funds from regulatory settlements will usually be charities or not-for-profit organisations. Please specify charity number if relevant.*** |  |
| **3** | **Summary of project proposed*****Please add 2-3 sentences summarising the key aspects of the project proposed. This can use bullets to summarise stages of the work. Include information on the nature of the work (eg research, pilot, collaboration project etc.)*** |  |
| **4** | **Contact name and details*****Please include Name, Address, Email, and Telephone Contacts*** | **Name:** **Address:** **Email:** **Telephone:** **Mobile:**  |
| **5** | **Costs of the project** ***Depending on the stage of the proposal, the costs may be indicative only – please state where this is the case.*** |  |
| **6** | **Timeline for delivery of the project*****Expected length of the project, proposed start date (if known) and key milestones.*** |  |
| **7** | **Preferred timeline for payments*****Would the project require funding upfront or at stages?*** |  |

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| **Section B Details of the Project – Please provide more details about the project that is proposed.**  |
| **8** | **Expected outcomes:*****What are the expected outcomes of the project? How does the project support delivery of the National Strategy to Reduce Gambling Harms or otherwise promote the licensing objectives?******Are you targeting specific audiences?*** |  |
| **9** | **Expected deliverables:*****What are the key products or outputs of the project?*** |  |
| **10** | **Mode of delivery:*****Set out key information about how the project will be delivered. If options are being considered, please specify.*** |  |

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| **Section C Governance and Collaboration** |
| **11** | **Governance*****What are the governance arrangements for the project?******OR if it will sit within existing arrangements, what are the governance arrangements for the organisation overseeing the project?*** |  |
| **12** | **Conflicts of Interest*****Are there any conflicts of interest associated with this project? Or other potential conflicts that the Commission should consider?*** ***Include any involvement of Commission staff, and involvement / conflicts with licensees (gambling operators)*** |  |
| **13** | **Collaboration*****Are there dependencies with other projects?******What other projects are you aware of that are connected or working in the same area?******Do you work in partnership with other organisations?*** |  |
| **14** | **Support or engagement with Commission*****What involvement would you wish to see from the Commission?***  |  |
| **15** | **Progress reporting*****How can progress on this project be shared under the National Strategy to Reduce Gambling Harms?*** |  |
| **16** | **Publication of research*****If the project involves research, what are the arrangements for publication?*** |  |
| **17** | **Evaluation*****What are the arrangements for evaluation (if relevant)?*** |  |

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| **Section D Additional information** |
| ***If you wish to provide any additional information that is relevant to the project, please insert here or list attachments that you are providing separately.*** |

**End**