

## **DocuWare for recruitment**

### Automate your hiring process to fast-track your strongest candidates.

The resumes are pouring in — but between disconnected and disparate locations, manual paper use and delayed approvals, your most qualified candidates may have moved on. Demonstrate your interest and inspire confidence in potential recruits with an accessible, cloud-based digitalized solution that centrally captures any type of document for easy retrieval, editing and sharing. Impose monitored access permissions for maximum security and confidentiality. Automated workflows streamline assignments and accelerate decisions to ensure your most qualified candidates become employees.

Better processes start with the experience of Ricoh, powered by DocuWare.



# Gain control with DocuWare's robust platform and Ricoh's implementation expertise:



#### Eliminate the paper stacks

Put an end to mountains of paper files with fully searchable and usable digital documents, centralized archiving and easy indexing.



#### Keep confidential data secured

Not all information is meant for everyone. Protect yourself, your employees and the organization with controlled access rights, data encryption and modern privacy models.



#### **Customize collaboration**

Store each document only once but access it via any number of flexibly definable folders, like specific company or project folders.



#### **Proactively mitigate risks**

Prevent arbitrary document deletion as well as business-critical data loss from threats like viruses, malware, theft, fire or natural disasters.

Leverage automation and digitalization to drive an accelerated, compliant recruitment process. To learn more, visit ricoh-usa.com/docuware

#### Ricoh, a proven partner

Ricoh's certified expertise, excellence and 85-year history of innovation have helped our clients navigate their most pressing information challenges. We believe having access to the right information translates to better business agility and the ability to thrive in today's age of hybrid and borderless work. As a leader in digital services, our extensive experience in a vast array of industries gives us in-depth knowledge of your unique challenges — and how our services can help you overcome them.



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