



# Charlotte Douglas International Airport Badge Request Form

CLT Badging Office: 704-359-4010 ~ Application available at [www.cltairport.com/operations](http://www.cltairport.com/operations)

Charlotte Douglas International Airport (CLT) will not accept this application if it is handwritten, altered (including use of correction fluid), torn, folded, bent or otherwise defaced to prevent scanning. Signature by the authorized signer must be original (cannot be photocopied or scanned) and will only be accepted using blue or black ink. The application is valid for 30 days.

**The entire page must be filled out and verified by the authorized signer**

SECTION 1 - APPLICANT INFORMATION		Present this application with original 2 forms of identification. All documents must be unexpired.	
LAST NAME	SUFFIX- if applicable	FIRST NAME	MIDDLE NAME
DATE OF BIRTH (mm/dd/yyyy)			
SECTION 2 - BADGE REQUEST INFORMATION		Mark appropriate options below.	
Transaction	Access Area Needed	Needed Endorsements - Approval Required (Check all that apply)	
<b>New Badge</b>	<b>Gray Badge - GT / Public Areas</b>	<b>AOA Driver</b>	
<b>Renew Badge</b>	<b>Red Badge - Sterile Areas and Volunteers</b>	<b>Escort Privileges</b>	<b>Authorized Signer</b>
<b>Changes to Current Badge</b>	<b>Green Badge - Terminal Ramp</b>	<b>Employee Parking</b>	<b>FBO Hangtag</b>
<b>Badge Re-activation</b>	<b>Orange Badge - FBO / Cargo South of C6</b>	<b>Customs Seal</b>	<b>Red</b> <b>Black</b>
<b>Replace Lost or Stolen Badge</b>	<b>Blue Badge - All Areas</b>	<b>Law Enforcement</b>	<b>Command Post</b>
<b>Replace Damaged Badge</b>	Contracting and Construction Companies requiring Special Project(s) Clearance(s), please include project name(s) below: _____		
<b>Add Parking</b>			
SECTION 3 - AUTHORIZED SIGNER SECTION			
I certify that: If being submitted under 1544, the applicant received Privacy Act Notice, was advised a CHRC would be conducted, that the CHRC was conducted, and that the applicant is eligible. If being submitted under 1542, I certify that the applicant was advised that CHRC would be conducted and received Privacy Act Notice. I reviewed the information and statements on this application and signed and dated the application ONLY AFTER ALL INFORMATION WAS COMPLETED AND VERIFIED. I will notify CLT immediately, if there is a change in eligibility for a badge, access or endorsements.			
COMPANY APPLICANT WILL BE WORKING FOR:		DEPARTMENT/CONTRACTED FOR:	
APPLICATION TYPE 1542      1544      EXEMPT/LEO		BILLING AGREEMENT NUMBER	
AUTHORIZED SIGNER PRINT NAME	E-MAIL ADDRESS	PHONE NUMBER	
AUTHORIZED SIGNER SIGNATURE		DATE (Application Expires 30 DAYS From This Date)	
AIRPORT BADGING OFFICE USE ONLY			
Date	TRAINING	PARKING	LOST BADGE
Badge #	<b>SIDA</b>	Hangtag Number: _____	Badge Number: _____
Issued By:	<b>DRIVER</b>	<b>FBO</b>	Expiration Date: _____
Expiration:	<b>RECURRENT</b>	<b>EMPLOYEE</b>	
	<b>BASIC &amp; EVAC</b>	Notes:	
	Date: _____		