

# CBI FORM 3A: Subcontractor / Supplier Utilization Commitment ALTERNATES

(Copy this CBI Form 3A as needed)

In the event Alternates are selected by the City, the established Subcontracting Goal(s) for this Contract will apply to the total contract amount, including contingency and the selected Alternates ("Total Contract Amount"). In such an instance, Bidders must identify additional SBE commitments (for all tiers) and submit CBI Form 3A showing all commitments made after Bid Opening.

**Bidder is not exempt from the CBI requirements due at bid time. In order to submit CBI Form 3A showing additional SBE commitments, a Bidder MUST either (i) have submitted CBI Form 3 at Bid Opening (and/or within 24 hours of bid opening) with 100% (or more) of the established Subcontracting Goal(s) met on the Total Contract Amount, or (ii) have met the Good Faith Efforts and Good Faith Negotiation requirements set forth in Section 4 of the CBI Administrative Procedures Manual. If the Bidder fails to meet both the established Subcontracting Goal(s), and the Good Faith Efforts and Good Faith Negotiation requirements set forth in Section 4 of the CBI Administrative Procedures Manual, the Bid shall be rejected.**

*A Bidder must submit CBI Form 3A within three (3) Business Days after the City requests it.*

|                      |  |
|----------------------|--|
| <b>Bidder Name:</b>  |  |
| <b>Project Name:</b> |  |
| <b>SBE Goal:</b>     |  |

List below the additional SBE commitments that you intend to use on this Contract, committed post-Bid Opening, as a result of alternates selected by the City. Scopes of work and NIGP codes listed below on Form 3A cannot have been listed on CBI Form 3, unless the amended utilization is associated with an SBE already listed on CBI Form 3.

| SBE Name | Description of work / materials | NIGP<br>Commodity Code | Total Projected Utilization (\$) |
|----------|---------------------------------|------------------------|----------------------------------|
|          |                                 |                        |                                  |
|          |                                 |                        |                                  |
|          |                                 |                        |                                  |

|                                                                                                     |    |
|-----------------------------------------------------------------------------------------------------|----|
| <b>Form 3A SBE Utilization</b>                                                                      | \$ |
| <b>Initial Form 3 SBE Utilization</b>                                                               | \$ |
| <b>Cumulative SBE Utilization (Form 3 and Form 3A)</b>                                              | \$ |
| <b>Total Contract Amount</b> (including Contingency and alternates selected by the City)            | \$ |
| <b>Percent SBE Utilization</b> (Cumulative SBE Utilization <i>divided by</i> Total Contract Amount) | %  |

## Signature

Your signature below indicates that the undersigned Company certifies and agrees that:

- (a) It has complied with all provisions of the CBI Policy; and (b) failure to properly document such compliance in the manner and within the time periods established by the CBI Policy shall constitute grounds for rejection of your bid.

|                                           |                       |                |                         |
|-------------------------------------------|-----------------------|----------------|-------------------------|
| _____<br>Signature of Authorized Official | _____<br>Printed Name | _____<br>Title | _____<br>Submittal Date |
|-------------------------------------------|-----------------------|----------------|-------------------------|